

Planning Board Meeting Minutes  
June 8, 2023

PLEASE TAKE NOTICE, that a Pre-submittal Conference was held at the Regular Meeting of the Village of Minoa Planning Board on Thursday, June 8, 2023 at 6:30 p.m., at the Municipal Building located at 240 N Main Street, Minoa, New York, in the Golden Age Room.

Present: Chairman Dan DeLucia, Planning Board Members: John Jarmacz, Sarah Coleman, Dan Engelhardt and Attorney Courtney Hills.

Absent: Alan Archer and Secretary Barbara Sturick

Also Present: Sharon and Bob Caron

**Per following:**

**§ 127-8 Presubmittal conference.**

A presubmittal conference may be held between the Planning Board and the applicant prior to the preparation and submission of a formal site plan. The intent of such a conference is to enable the applicant to inform the Planning Board of his proposal prior to the preparation of a detailed site plan and for the Planning Board to review the basic site design concept, advise the applicant as to potential problems and concerns and to generally determine the information to be required on the site plan. In order to accomplish these objectives, the applicant shall provide the following:

- A. A statement and rough sketch showing the locations and dimensions of principal and accessory structures, parking areas, access signs (with descriptions), existing and proposed vegetation and other planned features; anticipated changes in the existing topography and natural features and, where applicable, measures and features to comply with flood hazard and flood insurance regulations.
- B. An area map showing the parcel under consideration for site plan review and all properties, subdivisions, streets, rights-of-way, easements and other pertinent features within 200 feet of the boundaries of the parcel.

Sharon Caron presented a preliminary sketch for development of 7235 N Central Ave, Minoa, NY.

- No public hearing date has been scheduled at this point.
- No action was taken at the meeting.

Barbara Sturick