

VILLAGE OF MINOA
WWW.VILLAGEOFMINOA.COM
BOARD OF TRUSTEES
September 5, 2023

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne (*absent*)
Trustee Eric S. Christensen
Trustee J. Robert (Bobby) Schepp
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq. (*absent*)

ALSO PRESENT: Mike Macko, Jeremiah Butchko, Deputy Fire Chief
Trevor Van Auken, DPW Superintendent Tom Petterelli,
John Jarmacz, Fire Chief Don Grevelding, Manlius
Councilor William Nicholson, Michael Schnupp, Tim
Decker, Roxanne Beil, Brian Klock, Crystal Bielah, Todd
Bielah

Mayor Brazill opened the village board meeting at 6:30 pm and led those present with the Pledge of Allegiance.

**PUBLIC HEARING
MS4 ANNUAL
REPORT**

MS4 Annual Report for period ending March 31, 2023

Trustee Christensen made a motion, seconded by Trustee Schepp to waive the reading of legal notice and open public hearing for MS4 Annual report for period ending March 31, 2023. All in favor; motion carried.

Mayor Brazill opened the public hearing at 6:33pm

Mayor Brazill gave an overview of the process and annual reporting the village is required to do each year for municipal separate storm sewer systems. The report is prepared each year by the Clerk's office with data from Code Enforcement, Department of Public Works and Waste Water Treatment Facility.

With no questions from the board or the public, Trustee Christensen made a motion, seconded by Trustee Schepp to close the public hearing.

Mayor Brazill closed the public hearing at 6:35pm.

Trustee Schepp made a motion, seconded by Trustee Christensen to approve the report and authorized Clerk to file it with NYS DEC. All in

favor; motion carried.

For more information on this topic, please visit <https://www.cnyrpdb.org/stormwater/>

PUBLIC HEARING ELECTION 2024

TO CONSIDER ONONDAGA COUNTY BOARD OF ELECTIONS TO CONDUCT VILLAGE ELECTIONS IN MARCH

Trustee Christensen made a motion, seconded by Trustee Schepp to waive the reading of legal notice and open public hearing to consider adopting a resolution to allow Onondaga County Board of Elections to conduct future village elections. All in favor; motion carried.

Mayor Brazill opened the public hearing at 6:35pm

Mayor Brazill gave an overview of the options available to the village regarding future elections:

- Onondaga County BOE conducts village election in November, with no expense to the village
- Onondaga County BOE conducts Village elections in March, village will be charged for all costs
- Village conducts their own election with their own materials and voting equipment as the new machines purchased by Onondaga County BOE are not available to rent

With no questions from the board or the public, Trustee Christensen made a motion, seconded by Trustee Schepp to close the public hearing.

Mayor Brazill closed the public hearing at 6:37pm.

Trustee Christensen made a motion, seconded by Trustee Schepp to adopt the following resolution:

WHEREAS, the N.Y.S. Board of Elections voted August 2, 2023 to approve new voting machines for use in future elections that will allow for faster processing at the polls; and

WHEREAS, the Onondaga County Board of Elections (the "Onondaga County BOE") has chosen Clear Ballot Group as its new voting and election management systems vendor, which shall replace the current vendor that has been in place since the 2008 General Election, and voters will begin using the new machines this fall; and

WHEREAS, the Village of Minoa (the "Village") elections have historically been held on the third Tuesday in March and have been conducted and managed solely by the Village using paper ballots; and

WHEREAS, the Village Board of Trustees (the "Board of Trustees") discussed at length the option under New York Election Law Section 15-104(c) which provides that the board of trustees of a village may adopt a resolution, subject to a permissive referendum as provided in Article Nine of the New York State Village Law, providing that village elections shall be conducted by the board of elections, as a possible solution for more secure and efficient future Village elections; and

WHEREAS, a duly scheduled public hearing was held by the Village Board of Trustees this evening at which time residents of the Village had an opportunity to submit comments regarding the proposal to have the Onondaga County BOE conduct all future Village Elections; and

WHEREAS, following the public hearing, the Village Board of Trustees

determined that it would be in the best interest of the Village to have the Onondaga County BOE conduct all future Village Elections; and

NOW THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby approves an agreement between the Village of Minoa and Onondaga County formally authorizing the Onondaga County Board of Elections to administer all future Village of Minoa elections using the County's equipment; and it is

FURTHER RESOLVED, that the Village of Minoa elections shall continue to occur in March, and that the Village shall be billed by the Onondaga County Board of Elections annually for the cost of administering said Village elections; and it is

FURTHER RESOLVED, that this Resolution is subject Permissive Referendum pursuant to the requirements of Article 9-900 of the New York State Village Law.

The adoption of the foregoing Resolution was moved by Trustee Eric Christensen, seconded by Trustee J. Robert (Bobby) Schepp, and duly put to vote, which resulted as follows:

William F. Brazill, Mayor	Yes
John Champagne, Deputy Mayor/Trustee	Absent
Eric Christensen, Trustee	Yes
John Abbott, Trustee	Yes
J. Robert (Bobby) Schepp, Trustee	Yes

Resolution was adopted.

**CLERK-
TREASURER**

MEETING MINUTES – August 7, 2023

Trustee Schepp made a motion, seconded by Trustee Abbott to approve the August 7, 2023 meeting minutes as submitted. All in favor; motion carried.

NYCOM PUBLIC WORKS SCHOOL

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the request for Tom Petterelli, Eric Cushing and board members to attend Public Works School, October 16-18, 2023, High Peaks Resort, Lake Placid. All in favor; motion carried.

DISCUSSION – TOWN OF MANLIUS, VILLAGES OF FAYETTEVILLE, MANLIUS & MINOA LAW ENFORCEMENT AGREEMENT

A discussion ensued regarding the draft Town of Manlius Law Enforcement Agreement with Villages of Fayetteville, Manlius and Minoa. Mayor Brazill stated the village Mayors plan to meet with their attorney regarding the draft. Village board agreed the draft agreement wasn't acceptable and more discussion is needed.

REQUEST TO ACCEPT PATIENT FINANCIAL ASSISTANCE FROM ST. JOSEPH'S HEALTH CENTER AND WAIVE AMBULANCE BILLING

Trustee Schepp made a motion, seconded by Trustee Christensen to accept patient financial assistance from St. Joseph's Health Center and waive patient responsibility of ambulance bill. All in favor; motion carried.

PATIENT REQUEST AMBULANCE BILLING BE WAIVED DUE TO HARDSHIP

Trustee Schepp made a motion, seconded by Trustee Abbott to approve the request to waive \$1,450 ambulance billing due to financial hardship. All in favor; motion carried.

PATIENT REQUEST AMBULANCE BILLING BE WAIVED DUE TO HARDSHIP

Trustee Christensen made a motion, seconded by Trustee Schepp to approve the request to waive \$200.00 ambulance billing due to financial hardship. All in favor; motion carried.

WTP

RATIFY PRIOR APPROVAL – TRAINING REQUEST

Trustee Christensen made a motion, seconded by Trustee Schepp to ratify prior approval for E. Cushing & J. Marko to attend MYWEA Conference, 8/24/2023, Spinning Wheel, \$45/pp. All in favor; motion carried.

DPW

RATIFY PRIOR APPROVAL – HIRE FT LABORER

Trustee Schepp made a motion, seconded by Trustee Abbott to ratify prior approval to hire full time laborer, Aiden Tedesco, \$21/hr. effective August 28, 2023. All in favor; motion carried.

CELEBRATIONS

ANNUAL HALLOWEEN PARTY

Trustee Abbott made a motion, seconded by Trustee Christensen to hold annual Halloween Party at Fire Station I, Tuesday October 31, 2023. All in favor; motion carried.

**FIRE
DEPARTMENT**

CHANGE OF STATUS – CHUCK MULLANE

Trustee Schepp made a motion seconded by Trustee Christensen to approval change in Membership from Active Life to Life effective immediately. All in favor; motion carried.

NEW MEMBER – ROBERT BELLANDI

Trustee Schepp made a motion seconded by Trustee Christensen to approve new member Robert Bellandi, 232 Oarlock Circle contingent upon Minoa Fire Department, Inc approval and background check. All in favor; motion carried.

NEW MEMBER – GAVIN TANNER

Trustee Christensen made a motion seconded by Trustee Schepp to approve new member Gavin Tanner, 216 Cannonball Way contingent upon Minoa Fire Department, Inc approval and background check. All in favor; motion carried.

RESCIND JUNE 5, 2023 APPROVAL – NEW MEMBER SHANE EMMONS

Trustee Schepp made a motion, seconded by Trustee Abbott to rescind June 5, 2023 approval for new membership application, Shane Emmons. All in favor; motion carried.

**AUDIT OF CLAIMS
ABSTRACT #006**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on **Abstract #006** have been reviewed and approved for payment:

General Fund, voucher(s) 203-245 in the amount of \$392,530.77

Sewer Fund, voucher(s) 077-089 in the amount of \$10,704.06

Trust & Agency, voucher(s) 076-090 in the amount of \$69,999.97

All in favor; motion carried.

AUDIT OF CLAIMS A motion was made by Trustee Christensen and seconded by Trustee
ABSTRACT #007 Abbott that the claims on **Abstract #007** have been reviewed and
approved for payment:
General Fund, voucher(s) 246 - 271 in the amount of \$444,936.96
Sewer Fund, voucher(s) 090 - 097 in the amount of \$1,610.23
Trust & Agency, voucher(s) 091 - 103 in the amount of \$34,325.72
All in favor; motion carried.

ATTORNEY Absent.
REPORT

TRUSTEES Trustee John Abbott – nothing new to report.
REPORT Trustee Bobby Schepp congratulated Deputy Chief Tim Visser for
obtaining Fire Officer 2 certification.
Trustee Christensen – nothing new to report.

MAYOR’S REPORT Mayor Brazill reminded everyone the 10th Annual Festival is Saturday
September 9th in Lewis Park.

MOMENT OF Mayor Brazill asked for a moment of silence for former Mayor of Minoa,
SILENCE John Regan who passed on August 31, 2023. Mayor Regan served the
village and Minoa Fire Department for many years and we send our
deepest condolences to his family.

PUBLIC Todd Bielak, 314 Windebank Lane stated he is frustrated and upset that
COMMENT the village approved a gun shop to open in the vacant bank building
which is located near an elementary school. A discussion ensued
regarding the policy and procedure of the village code, responsibilities of
the village board, planning board and zoning board of appeals.
Roxanne M. Beil, 300B N. Main Street asked if she any recourse with the
village for the approval of the gun shop?

ADJOURNMENT A motion was made by Trustee Abbott and seconded by Trustee
Christensen to adjourn the village board meeting at 7:17pm. All in favor.
Motion carried.

Respectfully submitted,
Lisa L. DeVona
Lisa L. DeVona, Clerk-Treasurer