

**VILLAGE OF MINOA  
BOARD OF TRUSTEES**

**November 4, 2019**

**PRESENT:**

Mayor William Brazill  
Trustee John M. Abbott  
Trustee John H. Champagne (*Absent*)  
Trustee Eric S. Christensen  
Trustee Gregory A. Rinaldi  
Clerk Treasurer Lisa DeVona

**ALSO PRESENT:**

Michael Macko, Fire Chief Matt McGarrity, EMS  
Supervisor Ryan Ammann, Alan Archer, Patrick  
Flannery, President MFD, Inc., Dan Engelhardt,  
Darryl Mawson, Bruce Barnes

Mayor Brazill opened the village board meeting at 6:30 pm and Attorney Hills led those present with the Pledge of Allegiance.

**OKTOBERFEST  
REPORT**

Mr. Bruce Barnes, VP of CNY German American Association presented the board with a 2019 Oktoberfest photo album and extended his gratitude for all the help he received from the village during this event.

**CLERK –  
TREASURER**

***MEETING MINUTES – OCTOBER 21, 2019***

Trusted Abbott made a motion, seconded by Trustee Christensen to approve the meeting minutes of October 21, 2019. All in favor; motion carried.

***INFORMATIONAL ONLY***

Clerk DeVona presented the board with OCEBA Health & Dental Plan Monthly Experience Report for period(s) ending July and August 2019. Clerk DeVona also reported there is an 11% increase in 2020 health insurance premium and she is currently working with UMR / OCEBA representatives to review the plan and schedule the annual Open Enrollment meeting for employees.

**GENERAL  
ELECTION  
MARCH 18, 2020**

Trustee Abbott made a motion, seconded by Trustee Christensen pursuant to Election Law 15-104(3)(a) the following designated offices are to be filled at the General Election on Wednesday, March 18, 2020: Mayor, four (4) year term; two (2) Trustees, four (4) year term each. All in favor; motion carried.

**BUILDINGS &  
GROUNDS**

***REQUEST TO USE FIRE STATION II***

Trustee Abbott made a motion, seconded by Trustee Rinaldi to approve Dennis Erard's request to use Minoa Fire Station II, November 16, 2019, 12pm-5pm for private party. All in favor; motion carried.

**AMBULANCE**

Ryan Ammann, WAVES Supervisor presented the following EMS report for October 2019:

Village Of Minoa	31
Village Of Manlius	4
Village Of Fayetteville	3

Town Of Manlius	73
Town Of Sullivan	6
Town Of De Witt	5
Town Of Cicero	4
City Of Syracuse	1
Mutual Aid	32

**FIRE  
DEPARTMENT**

***REQUEST FOR BLSFR AGENCY CODE***

Trustee Abbott made a motion, seconded by Trustee Christensen authorizing Mayor to execute application to NYS Department of Health, Bureau of Emergency Medical Services requesting a BLSFR EMS Agency ID for Minoa Fire Department. AL in favor; motion carried.

***HGAC CONTRACT BETWEEN VILLAGE OF MINOA AND PREMIERE FIRE APPARATUS***

Trustee Abbott made a motion, seconded by Trustee Christensen authorizing Mayor Brazill to execute HGAC Contract FS12-17 between Village of Minoa and Premiere Fire Apparatus for the purchase of HC07 – E-One typhoon Urban Interface Pumper in the amount of \$690,001.00. All in favor; motion carried.

**SEWER**

***TRAINING REQUEST TO ATTEND NYWEA***

Trustee Christensen made a motion, seconded by Trustee Abbott to approve Eric Cushing request to attend NYWEA class, December 5, 2019 in Clifton Park; \$135.00 class registration plus travel expenses. All in favor; motion carried.

***REQUEST TO REDUCE NUMBER OF SEWER UNITS ON A/C #10590***

Trustee Abbott made a motion, seconded by Trustee Christensen to reduce the number of sewer units from two to one on A/C 10590 effective February 1, 2020 due to the closing of property owners home occupation business closing on October 1, 2019. All in favor; motion carried.

**AUDIT CLAIMS  
ABSTRACT #11**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #011 in the amount of General Fund \$87,141.93 (Vouchers 391 - 424), Sewer Fund \$9,463.85 (Vouchers 166 - 182) for a total of \$96,605.78 audited and paid. All in favor; motion carried.

**ATTORNEY  
REPORT**

***MINOA FIRE DEPARTMENT, INC POLICY***

Attorney Hills reported she received reply from Minoa Fire Department, Inc attorney and stated the draft policy was developed solely for the Minoa Fire Department, Inc. and it was never intended to extend to any municipal entity, including the Village. The purpose and intent of the policy was to govern membership matters within and relative to the non-profit membership fire company entity only.

**TRUSTEES  
REPORT**

Trustees Rinaldi and Abbott wished Attorney Hills' good luck on Election Day.

Trustee Christensen thanked all who participated and helped out with this year's Halloween Party.

Trustee Champagne – absent.

**MAYORS**

Mayor Brazill wished Attorney Hills' good luck on Election Day.

**REPORT**

**PUBLIC**

No comments.

**COMMENT**

**ADJOURNMENT**

With no further business Trustee Abbott made a motion, seconded by Trustee Christensen to adjourn the village board meeting at 6:54pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa L. DeVona*

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Clerk-Treasurer