

**VILLAGE OF MINOA**  
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**BOARD OF TRUSTEES**  
**November 20, 2023**

**PRESENT:** Mayor William F. Brazill  
Trustee John M. Abbott (*absent*)  
Trustee John H. Champagne  
Trustee Eric S. Christensen  
Trustee J. Robert (Bobby) Schepp  
Clerk Treasurer Lisa DeVona  
Attorney Courtney Hills, Esq.

**ALSO PRESENT:** Mike Macko, Jeremiah Butchko, Fire Chief Don Grevelding, Town Councilor William Nicholson, MFD, Inc President Tim Decker, Jason Klaiber, Eagle Bulletin

Mayor Brazill opened the village board meeting at 6:30 pm and Trustee Schepp led those present with the Pledge of Allegiance.

**MOMENT OF SILENCE**

Mayor Brazill asked for a moment of silence for the unfortunate passing of Francis Marlowe, former Town of Manlius Chief of Police and Ronald Pollard, life member of the Minoa Fire Department.

**ELECTION 2024**

Trustee Christensen made a motion, seconded by Trustee Champagne pursuant to Election Law 4-106(2) the Village of Minoa Election will be held on Tuesday, March 19, 2024 to fill positions of one (1) Mayor and two (2) Trustees each with a term of four (4) years with polling place at 240 N. Main Street, Minoa NY with polling hours 12noon to 9pm. All in favor; motion carried.

**CLERK-TREASURER**

**MEETING MINUTES – November 6, 2023**

Trustee Schepp made a motion, seconded by Trustee Champagne to approve the November 6, 2023 meeting minutes as submitted. All in favor; motion carried.

**TREASURERS REPORT FOR PERIOD ENDING OCTOBER 31, 2023**

Trustee Christensen made a motion, seconded by Trustee Schepp to approve the Treasurer's Report for period ending October 31, 2023. All in favor; motion carried.

***OCEBA MONTHLY EXPERIENCE REPORT (DENTAL) FOR AUGUST & SEPTEMBER 2023***

Trustee Champagne made a motion, seconded by Trustee Christensen to acknowledge receipt of OCEBA Monthly Experience Report (Dental) for August and September 2023. All in favor; motion carried.

***RATIFY PRIOR APPROVAL TO DONATE / TRANSFER OF SICK TIME FROM T. PETTERELLI TO E. CUSHING***

Trustee Champagne made a motion, seconded by Trustee Schepp to approve T. Petterelli's request to donate/transfer eighty (80) hours of sick time to E. Cushing to be used in full for consecutive days or use from time to time as needed. All in favor; motion carried.

***RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY PURCHASE SERVICES (NYSMEC) FOR ELECTRICITY AND NATURAL GAS***

Trustee Champagne made a motion, seconded by Trustee Schepp to authorize village participation in Cooperative Energy Purchase Services with NYSMEC for Electricity (.0845 cents per kWh) and Natural Gas (\$.656 cents per thermal) for a term of no more than three (3) years commencing on May 1, 2024. All in favor; motion carried.

***2024 OCRRA AGREEMENT FOR SOLID WASTE MANAGEMENT***

Trustee Christensen made a motion, seconded by Trustee Schepp to approve 2024 OCRRA Agreement for solid waste management system; residential recycling \$40/ton, residential MSW \$105/ton. All in favor; motion carried.

**TOWN OF  
MANLIUS**

***AMENDED & RESTATED AGREEMENT PURSUANT TO SECTION 119-0 OF GML BETWEEN VILLAGES OF FAYETTEVILLE, MANLIUS, MINOA AND TOWN OF MANLIUS FOR POLICE SERVICES***

Mayor Brazill stated there were no new updates to report.

**CODE  
ENFORCEMENT**

***RPNY4, SOLAR BUILDING PERMIT***

Trustee Champagne made a motion seconded by Trustee Schepp to ratify prior approval to renew RPNY4, Solar building permit in the amount of \$8,214.00 for nine (9) months. All in favor; motion carried.

**SEWER**

***REQUEST FOR SEWER CONNECTION – 7235 N. CENTRAL AVENUE***

Trustee Christensen made a motion, seconded by Trustee Champagne to approve Sharon Caron’s request to connect to village sewer system for proposed apartments at 7235 N. Central Avenue contingent upon Planning Site Plan approval and Village Engineer approval. Motion carried.

**AMBULANCE**

***WAVES AGREEMENT***

Trustee Champagne made a motion, seconded by Trustee Christensen to approve extended term, 4/1/2024 through 5/31/2024, \$74,280.00 and one year renewal term 6/1/2024 – 5/31/2025, \$733,120.00. All in favor; motion carried.

**AUDIT OF CLAIMS  
ABSTRACT #012**

A motion was made by Trustee Champagne and seconded by Trustee Schepp that the claims on **Abstract #012** have been reviewed and approved for payment:

General Fund, voucher(s) 452 - 501 in the amount of \$313,763.50

Sewer Fund, voucher(s) 176 - 191 in the amount of \$10,496.65

Trust & Agency, voucher(s) 169 - 181 in the amount of \$48,622.29

All in favor; motion carried.

**ATTORNEY  
REPORT**

Nothing new to report.

**TRUSTEES  
REPORT**

Nothing new to report.

**MAYOR’S REPORT**

Reminded everyone of the Cookie Train and Tree Lighting event, Saturday December 2<sup>nd</sup> and Sunday December 3<sup>rd</sup>.

**PUBLIC  
COMMENT**

There were no comments from the public.

**ADJOURNMENT**

A motion was made by Trustee Champagne and seconded by Trustee Christensen to adjourn the village board meeting at 6:47pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa L. DeVona*

Lisa L. DeVona, Clerk-Treasurer