

VILLAGE OF MINOA
WWW.VILLAGEOFMINOA.COM
BOARD OF TRUSTEES
May 20, 2024

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott (*Absent*)
Trustee John H. Champagne
Trustee Eric S. Christensen
Trustee J. Robert (Bobby) Schepp
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO PRESENT: Mike Macko, DPW Superintendent Tom Petterelli, Deputy
Fire Chief Trevor Van Auken, Jason Klaiber, Eagle Bulletin

Mayor Brazill opened the village board meeting at 6:30 pm and led those present with the Pledge of Allegiance.

**PUBLIC HEARING
SPECIAL USE
PERMIT
SIGNAGE
EASTVIEW
GARDEN SENIOR
APARTMENT**

***PUBLIC HEARING- SPECIAL USE PERMIT - MONUMENT
SIGNAGE, 112 EAST AVENUE, EASTVIEW GARDENS SENIOR
APARTMENT***

Trustee Champagne made a motion, seconded by Trustee Christensen to waive the reading of legal notice and open public hearing. All in favor; motion carried.

Mayor Brazill opened the public hearing at 6:32pm.

Village board and those present reviewed the Special Use Permit application submitted by Eastview Gardens Senior Apartment:

- Freestanding / Monument Sign 71”H x 72”W
- White Lettering “Eastview Gardens, Senior Apartments, 112 East Avenue, 315-656-3385
- PVC Sign – green background
- Lettering and border V Groove Carved – painted white
- Installed between existing 6x6 posts
- Handicap symbol, address, phone number, equal housing applied as vinyl graphics
- Location: right side of East Avenue driveway entrance

With no questions from those present or board members, Trustee Schepp made a motion, seconded by Trustee Christensen to close the public hearing. All in favor; motion carried.

Mayor Brazill closed the public hearing at 6:34pm.

Attorney Hills reviewed the criteria of signage pursuant to Village of Minoa Code

Section 160-17.3B:

Special permit standards and criteria for signs.

(1)

All signs are in harmony with the overall architectural concept for the site and be architecturally and artistically compatible with each other and the other buildings. Sign type, color scheme, size, and illumination within the site shall be coordinated.

(2)

The proposed signage is not violative of any Comprehensive Plan of the Village.

(3)

The signage shall not adversely affect the public health, safety and welfare, comfort and convenience of the public in general and the residents, businesses, and property owners of the immediate neighborhood in particular.

(4)

The size and complexity of the complex or campus warrants the need for extra signage under the provisions of this chapter.

(5)

The placement of signage at or near entrances provides superior visibility in order to assure the safety of the driving public.

(6)

The proposed signs are adequate in number to safely direct the public to the use or uses on the site.

(7)

The proposed signs do not have any adverse impact on the visibility of adjacent signs, and are consistent with, or an improvement to, the prevailing type and style of signage in the general area.

(8)

The proposed signs will be of a style and color which will complement the architecture of the site and the area in general.

Village board completed the Short Environmental Assessment Form Part 2 - Impact Assessment and determined, based on the information and analysis in Part 2, which the proposed action will not result in any significant adverse environmental impacts.

Trustee Champagne made a motion, seconded by Trustee Schepp to approve the Special Use Permit application for monument signage, as described above, approved for Eastview Garden Senior Housing, 112 East Avenue. All in favor; motion carried.

**SCHEDULE
PUBLIC HEARING
LL#4 FOR 2024
NEW CHAPTER 131
SMOKE SHOPS
AND TOBACCO
RETAILERS**

Trustee Schepp made a motion, seconded by Trustee Champagne to schedule a public hearing for Local Law#4 of 2024 enacting a new Chapter 131 entitled "Smoke Shops and Tobacco Retailers" on June 3, 2024 at 6:30pm. All in favor; motion carried.

**CLERK-
TREASURER**

MEETING MINUTES – April 1, 2024

Trustee Champagne made a motion, seconded by Trustee Schepp to approve meeting minutes of April 1, 2024. All in favor; motion carried.

MEETING MINUTES – May 6, 2024

Trustee Champagne made a motion, seconded by Trustee Christensen to approve meeting minutes of May 6, 2024. All in favor; motion carried.

TREASURERS REPORT FOR PERIOD ENDING April 30, 2024

Trustee Christensen made a motion, seconded by Trustee Schepp to approve Treasurers Report for period ending April 30, 2024. All in favor; motion carried.

FILING EXTENSION WITH NYS COMPTROLLER

Trustee Christensen made a motion, seconded by Trustee Schepp authorize Clerk Treasurer to file for extension with NYS OSC for Annual Updated Document, fiscal year ending May 31, 2024. All in favor; motion carried.

SETTLEMENT OFFER FOR UNPAID AMBULANCE BILL

Trustee Champagne made a motion, seconded by Trustee Christensen to counter offer the settlement amount to include any legal fees incurred with the claim. All in favor; motion carried.

RATIFY PRIOR APPROVAL – MRB TO ASSIST WITH STORM WATER MANAGEMENT PLAN

Trustee Champagne made a motion, seconded by Trustee Christensen to ratify approval for MRB to assist the village with preparation of Stormwater Management Plan; \$14,500. All in favor; motion carried.

PERMISSION TO APPLY TO EMPOWER FEDERAL CREDIT UNION AS AN EMPLOYEE GROUP FOR MEMBERSHIP PRIVILEGES

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the request to apply to Empower Federal Credit Union as employee group for membership privileges for Village employees. All in favor; motion carried.

TRAINING REQUEST – NYCOM PLANNING MEETING

Trustee Christensen made a motion, seconded by Trustee Champagne approving T. Petterelli and E. Cushing to attend NYCOM Planning Meeting in Oneonta NY, May 31, 2024, all day, no fee. All in favor; motion carried.

BUILDING & GROUND

ESM YOUTH SPORTS REQUEST TO USE LEWIS PARK

Trustee Schepp made a motion, seconded by Trustee Champagne to approve ESM Youth Sports request to use Lewis Park and Pole Barn, June 15th, 11am – 2pm. All in favor; motion carried.

WTP

TRAINING REQUEST – NYWEA CONFERENCE

Trustee Christensen made a motion, seconded by Trustee Champagne to approve request to send E. Cushing to NYWEA Conference, June 4-6, 2024, Buffalo, NY; conference fee \$319.56, lodging \$325.38/night. All in favor; motion carried.

AMBULANCE

APPROPRIATE DONATION

A motion was made by Trustee Christensen and seconded by Trustee Schepp to appropriate \$300.00 Ambulance Donations (A2705AMB) for EMS Week Recognition for staff. All in favor; motion carried.

AUDIT OF CLAIMS ABSTRACT #024

A motion was made by Trustee Christensen and seconded by Trustee Schepp the claims on **Abstract #024** have been reviewed and approved for payment:
General Fund, voucher(s) 981 - 1021 in the amount of \$92,567.94
Sewer Fund, voucher(s) 361 - 377 in the amount of \$40,691.07
Trust & Agency, voucher(s) 347 - 358 in the amount of \$54,355.13
All in favor; motion carried.

ATTORNEY REPORT

Nothing new to report.

TRUSTEES REPORT

Trustee Schepp – nothing new to report.

Trustee Christensen thanked all who helped with Teal Ribbon Race on May 18th and results can be found at <https://www.hopeforheather.org/events>

Trustee Champagne announced Mayor Brazill's appointment to 2nd Vice President of NYCOM. Link to press release:
<https://www.villageofminoa.com/tfiles/folder2492/PRESS%20RELEASE%20%2D%20NYCOM%20Bill%20Brazill%202nd%20VP%20release.pdf>

MAYOR'S REPORT

Mayor Brazill announced ribbon cutting, May 24th @ 5pm Trappers II for new outside bar "Sand Bar".

On May 29th at 10am at Scotty's Automotive Onondaga County Executive Ryan McMahon will hold a press release announcing the Community Development, Village Main Street funding awards for 2024.

**PUBLIC
COMMENT**

No comments.

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Champagne to adjourn the village board meeting at 6:56pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona, Clerk-Treasurer