

**VILLAGE OF MINOA**

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**BOARD OF TRUSTEES**

**March 16, 2020**

**PRESENT:**

Mayor William Brazill

Trustee Abbott

Trustee Champagne

Trustee Christensen

Trustee Rinaldi

Clerk Treasurer Lisa DeVona

Attorney Courtney Hills, Esq. (*absent*)

**ALSO PRESENT:**

Mike Macko, Fire Chief Matt McGarrity, DPW

Superintendent Tom Petterelli, Dan Engelhardt

Mayor Brazill opened the village board meeting at 6:30 pm and Trustee Christensen led those present with the Pledge of Allegiance.

**INTERMUNICIPAL  
AGREEMENT**

***INTERMUNICIPAL AGREEMENT WITH TOWN OF MANLIUS, VILLAGES  
OF FAYETTEVILLE AND MANLIUS***

Trustee Champagne made a motion, seconded by Trustee Christensen to ratify prior approval for Mayor to execute Intermunicipal Agreement with Town of Manlius, Villages of Fayetteville and Manlius, pursuant to General Municipal Law Article 5G and due to the declaration of pandemic spread of Coronavirus (COVID-19) desires to share services, resources and staff until the threat to each municipality is contained; said agreement will terminate at close of business April 30, 2020 unless extended by mutual agreement of all parties. All in favor; motion carried.

**ELECTION**

***GENERAL ELECTION MARCH 18, 2020 POSTPONED***

On Monday evening, March 16, 2020, Governor Cuomo announced that he was postponing the March 18<sup>th</sup> village elections until April 28<sup>th</sup>.

The press release may be viewed online at

<https://www.governor.ny.gov/news/amid-covid-19-pandemic-governor-cuomo-issues-executive-order-delaying-village-elections>.

**ANNUAL  
ORGANIZATIONAL  
MEETING**

***ANNUAL ORGANIZATIONAL MEETING - POSTPONED***

Pursuant to Public Officers Law § 5, individuals whose terms of office are set to expire at noon on Monday, April 6th (both elected and appointed officials) will continue as holdovers in office until their successors are duly chosen and qualified. While Public Officers Law § 5 does not ordinarily apply to judicial officers, Executive Order 202.4 stated that village justices will also continue in office. Individuals who are elected at a postponed election is held may take office as soon as the election results are certified.

**CELEBRATIONS**

***ANNUAL EASTER EGG HUNT – CANCELLED***

Due to COVID-19 the Annual Easter Egg hunt is canceled.

**CLERK-TREASURER**

***MEETING MINUTES – FEBRUARY 27, 2020 AND MARCH 5, 2020***

Tabled.

***TREASURERS REPORT FOR PERIOD ENDING FEBRUARY 29, 2020***

Tabled.

***SCHEDULE PUBLIC HEARING FOR LOCAL LAW 2 FOR 2020 – OVERRIDE TAX LEVY LIMIT FOR FISCAL YEAR 2020-2021***

Trustee Champagne made a motion, seconded by Trustee Christensen to schedule the public hearing for Local Law 2 for 2020, override the Tax Levy Limit for fiscal year commencing on June 1, 2020 on April 6, 2020 at 6:01pm.

All in favor 5-0; motion carried.

***SCHEDULE PUBLIC HEARING FOR 2020-2021 TENTATIVE BUDGET***

Trustee Champagne made a motion, seconded by Trustee Christensen to schedule the public hearing for 2020-2021 Tentative Budget on April 6, 2020 at 6:00pm.

All in favor 5-0; motion carried.

***COMMUNITY DEVELOPMENT 2019 FUNDING CONTRACT***

Trustee Champagne made a motion, seconded by Trustee Christensen to ratify prior approval for Mayor to execute 2019 Community Development Contract in the amount of \$24,000 for sidewalk replacement project on east side of N. Main Street. All in favor, 5-0; motion carried.

***2020 COMMUNITY DEVELOPMENT APPLICATION***

Trustee Christensen made a motion, seconded by Trustee Abbott to submit Year Two of Sidewalk Replacement Plan for funding (east and west side of Elm Street from Edgerton Street to N. Central Avenue). All in favor, 5-0; motion carried.

***LETTER OF HARDSHIP – WILLIAM SCHMIDT – AMBULANCE BILLING***

Tabled.

**BUILDINGS & GROUNDS**

***REPLACEMENT OF BOILER #3***

Trustee Champagne made a motion, seconded by Trustee Christensen to approve Honeywell quote #119322, \$10,447.00 associated with the full replacement of Boiler #3 in the new fiscal year commencing on June 1, 2020. All in favor; motion carried.

**FIRE DEPARTMENT**

***CHANGE IN MEMBERSHIP – PATRICK FLANNERY***

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the change in membership request for Patrick Flannery, from Active Life to Life. All in favor, 5-0; motion carried.

***FIVE YEAR LEASE AGREEMENT FOR TWO LUCAS DEVICES***

Trustee Christensen made a motion, seconded by Trustee Champagne to ratify prior approval to enter into a five year lease agreement with Stryker for two new Lucas devices, monthly payment \$669.81 and authorize Mayor to execute agreement. All in favor, 5-0; motion carried.

**AUDIT OF CLAIMS  
ABSTRACT 20**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #020 in the amount of General Fund \$156,214.81 (Vouchers 738-780), Sewer Fund \$24,060.42 (Vouchers 318-333), for a total of \$180,275.23 audited and paid. All in favor; motion carried.

**ATTORNEY'S REPORT**

Absent.

**TRUSTEES'  
REPORT**

Trustee Abbott – nothing new to report.  
Trustee Rinaldi – nothing new to report.  
Trustee Christensen – nothing new to report.  
Trustee Champagne – nothing new to report.

**MAYOR'S REPORT**

Mayor Brazill reported on the most recent updates regarding COVID-19.

**PUBLIC COMMENT**

There were no comments made by the public.

**ADJOURNMENT**

A motion was made by Trustee Champagne and seconded by Trustee Christensen to adjourn the village board meeting at 6:55pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa L. DeVona*

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Clerk-Treasurer