

VILLAGE OF MINOA
WWW.VILLAGEOFMINOA.COM
BOARD OF TRUSTEES

July 3, 2020

PRESENT: Mayor William Brazill
Trustee Abbott
Trustee Champagne
Trustee Christensen
Trustee Rinaldi (*absent*)
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO PRESENT: Fire Chief Matt McGarrity, Fire Dept.
President Tom Czajak, DPW Superintendent
Tom Petterelli, Kathy Saville, NYCLASS

Mayor Brazill opened the village board meeting at 6:30 pm and Attorney Hills led those present with the Pledge of Allegiance.

PRESENTATION

NYCLASS (New York cooperative Liquid Assets Securities System)

Mayor Brazill introduced Kathy Saville, NYCLASS representative. Ms. Saville, Regional Marketing Director thanked the board for their time and stated NYCLASS is a program to help municipalities preserve cash resources given the current pressures of State and Local budgets for over 30 years. While interest rates are projected to drop over the next several months, the benefits of maximizing interest income may become more critical. NYCLASS portfolio is still over \$3.5 billion and now have nearly 700 municipality's earning interest revenue. With the adoption of Municipal Cooperation resolution the village can begin, once again to use the accounts already on file; changes can be made and authorized village officials can be updated. Trustee Champagne made a motion, seconded by Trustee Christensen to adopt the following Municipal Cooperation Resolution:

WHEREAS, New York General Municipal Law, Article 5-G, section 119-o empowers municipal corporations (defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns and villages, and districts) to enter into, amend, cancel, and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis;

WHEREAS the Village of Minoa wishes to invest portions of its available investment funds in cooperation with other corporations and/or district pursuant to the NYCLASS Municipal Cooperation Agreement Amended and restates as of March 28, 2019;

WHEREAS the Village of Minoa wishes to satisfy the safety and liquidity needs of their funds;

NOW, THEREFORE, it is hereby resolved as follows: that Lisa DeVona, Clerk-Treasurer of the Village of Minoa is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019.

All in favor; motion carried.

Resolution adopted.

CLERK-TREASURER

RECOGNIZE JUNETEENTH

Trustee Champagne made a motion, seconded by Trustee Christensen to ratify prior approval pursuant to Governor Cuomo Executive Order #204: the village will recognize June 29, 2020 as Juneteenth, which shall be a holiday for state employees who if not required to work, shall be entitled to leave at full pay without charge to existing accruals and for those employees who are required to shall receive one day of compensatory time. All in favor; motion carried.

MEETING MINUTES – JUNE 15, 2020

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the meeting minutes of June 15, 2020 as written. All in favor; motion carried.

COMP ALLIANCE TRAINING

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the Comp Alliance Zoom Conference Training to provide mandatory PESH topics for all employees and board members, July 13, 2020. All in favor; motion carried.

EMPLOYEE HANDBOOK REVISION – REMOVE SECTION 55

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the removal / deletion of Section 55 – Employee Confidentiality Non-Disclosure Agreement of Employee Handbook. All in favor; motion carried.

SERVICE AGREEMENT RENEWAL – HONEYWELL BUILDING SOLUTIONS

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the one (1) year service agreement with Honeywell Building Solutions in the amount of \$24,868.08. All in favor; motion carried.

CITIZEN'S CAMPAIGN FOR THE ENVIRONMENT CANVASS

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the Peddler's Permit for Citizen's Campaign for the Environment. All in favor; motion carried.

RETIREMENT – JOSEPH ABBOTT

Trustee Champagne made a motion, seconded by Trustee Christensen to accept the resignation of Joseph Abbott effective July 31, 2020. All in favor; motion carried.

CELEBRATIONS

SUMMER CONCERT AND CAR SHOW

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the 2020 Summer Concert and Car Show with smaller bands and pursuant to State and County COVID-19 Guidelines for accomplish safe distancing in the park. All in favor; motion carried.

PARKS

USE OF GROUNDS

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the use of Parks, effective June 26, 2020 (basketball courts excluded) restrooms will be cleaned once a day including weekends. All in favor; motion carried.

WTP

PLANT MANAGER – JULY 13-26, 2020

Trustee Christensen made a motion, seconded by Trustee Abbott to hire former plant operator, Steve Giarrusso, PT Laborer, at an hourly rate of \$32.58 for July 13 – 26, 2020. All in favor; motion carried.

FIRE DEPARTMENT

TRAINING REQUEST – ZACHARY BERG

Trustee Christensen made a motion, seconded by Trustee Abbott to approve training request for Zachary Berg to attend EMT Class, beginning September 8, 2020 in Nedrow; \$50.00. All in favor; motion carried.

AUDIT OF CLAIMS

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #003 in the amount of General Fund \$101,529.49 (Vouchers 45-91), Sewer Fund \$3,808.41 (Vouchers 20-36), for a total of \$105,337.90 audited and paid. All in favor; motion carried.

ATTORNEY’S REPORT

Nothing new to report.

TRUSTEES’ REPORT

Trustee Abbott reported on fire department expenses.
Trustee Rinaldi – absent.
Trustee Christensen – reported the 2020 Teal Ribbon Run has been cancelled.
Trustee Champagne – reported on the status of Wastewater Treatment Plant generators.

MAYORS REPORT

Mayor Brazill report:

- N. Main Street sidewalk replacement project is underway as part of the \$24,000 Community Development grant approved earlier this year
- Trash truck is back in service after unexpected repairs
- Onondaga County / Minoa Rabies Clinic is cancelled
- Town of Manlius PBA Golf Tournament 7/24 at Erie Village
- Rona Relief Golf Tournament 7/26 at WaNoa Golf Course
- Fire Department Golf Tournament 9/20 also at WaNoa

Mayor Brazill sadly announced the passing of Ethel Kellish at 100 years old; she was a great lady and will be missed; our deepest condolences to the Kellish family you are in our thoughts and prayers.

PUBLIC COMMENT

No comments.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Abbott to adjourn the village board meeting at 7:19pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer