

VILLAGE OF MINOA
WWW.VILLAGEOFMINOA.COM
BOARD OF TRUSTEES
January 6, 2025

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne
Trustee Eric S. Christensen
Trustee J. Robert (Bobby) Schepp
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq. (*Absent*)

ALSO PRESENT: Mike Macko, Jeremiah Butchko, Robert Krol, Fire Chief Don Grevelding, Deputy Fire Chief Trevor Van Auken, William Nicholson

Mayor Brazill opened the village board meeting at 6:30 pm and led those present with the Pledge of Allegiance.

**CLERK-
TREASURER**

MEETING MINUTES – December 16, 2024

Trustee Christensen made a motion, seconded by Trustee Schepp to approve the December 16, 2024 meeting minutes as submitted. All in favor; motion carried.

TREASURERS REPORT FOR PERIOD ENDING NOVEMBER 30, 2024

Trustee Abbott made a motion, seconded by Trustee Christensen to accept and approve the Treasurers Report for period ending November 30, 2024. All in favor; motion carried.

2025 AMENDMENT TO MUNICIPAL AGREEMENT WITH GREATER TOMPKINS COUNTY

Trustee Champagne made a motion, seconded by Trustee Christensen to adopt the 2025 Amendment to Municipal Agreement with Greater Tompkins County Health Insurance Consortium and authorize Mayor to execute Resolution and Signature Page:

RESOLUTION

WHEREAS, the Village of Minoa (municipality) is a Participant in the Greater Tompkins County Municipal Health Insurance Consortium (the "Consortium"), a municipal cooperative organized under Article 47 of the New York Insurance Law, and

WHEREAS, the municipal participants in the Consortium, including this body, have approved and executed a certain Municipal Cooperation Agreement (the "Agreement"; effective date of October 1, 2010), and

WHEREAS, Article 47 of New York Insurance Law (the "Insurance Law") and the rules and regulations of the New York State Department of Financial Services set forth certain requirements for governance of municipal cooperatives that offer

self-insured municipal cooperative health insurance plans, and
WHEREAS, the Agreement sets forth in Section Q2 that continuation of the Consortium under the terms and conditions of the Agreement, or any amendments or restatements thereto, shall be subject to Board review and upon acceptance of any new Participant hereafter, and
WHEREAS, the Municipal Cooperative Agreement requires that amendments to the agreement be presented to each participant for review and adopted by a majority vote by its municipal board, and
WHEREAS, the **Village of Minoa** (municipality) is in receipt of the proposed amended Agreement and has determined that it is in the best interest of its constituents who are served by the Consortium to amend the Agreement as set forth in the Amended Municipal Cooperative Agreement, now therefore be it **RESOLVED**, that upon receipt and review of the amended Agreement, the **Village of Minoa** (municipality) approves at a meeting of the governing board held on **January 6, 2025** and authorizes the Chief Elected Official to sign the **2025 Amendment to the Municipal Cooperative Agreement (Effective 1.1.25)** of the Greater Tompkins County Municipal Health Insurance Consortium as recommended by the Board of Directors.

All in favor; motion carried.

JANUARY / FEBRUARY 2025 MEETING SCHEDULE

Trustee Christensen made a motion, seconded by Trustee Champagne to meet on the following dates in January and February 2025:

Tuesday, January 21st

Tuesday, February 4th

Tuesday, February 18th

All in favor; motion carried.

2025 – 2026 BUDGET WORKSHOPS

2025 BUDGET WORKSHOPS

Trustee Christensen made a motion, seconded by Trustee Champagne to schedule 2025 Budget Workshop meetings on February 19th, February 26th and March 5th beginning at 6pm. All in favor; motion carried.

FIRE DEPARTMENT

TRAINING REQUEST – J. HOFFMAN – EMT B ORIGINAL

Trustee Schepp made a motion, seconded by Trustee Christensen to approve training request for J. Hoffman to attend EMT B Original Class, 1/20 through 5/3, \$1,835.00. All in favor; motion carried.

MINOA FIRE DEPARTMENT, INC 2025 EXECUTIVE BOARD

Timothy Decker, President

David Matthes, Jr., Vice President

Tony Alessandrello, Treasurer

Drew Cavanaugh, Assistant Treasurer

Scot Garland, Secretary

Board of Directors: Jeremy Erard, Hunter Matthes, Kyle Stanley, Nick Carulli,

David Hess, Robert Becker, Kraig Marquart

Trustee Schepp made a motion, seconded by Trustee Christensen to acknowledge notification from Minoa Fire Department, Inc of the 2025 Executive Board Members. All in favor; motion carried.

**AUDIT OF CLAIMS
ABSTRACT #015**

A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on **Abstract #015** have been reviewed and approved for payment:

General Fund, voucher(s) 582 - 628 in the amount of \$170,919.15

Sewer Fund, voucher(s) 207 - 223 in the amount of \$4,225.26

Trust & Agency, voucher(s) 175 - 191 in the amount of \$60,405.29

All in favor; motion carried.

**ATTORNEY
REPORT**

Absent.

**TRUSTEES
REPORT**

Trustee Christensen reported:

- Frosty Forest, January 18, 2025, 1pm – 4pm at Green Lakes State Park

<https://www.foodbankcny.org/events/show/frosty-forest>

MAYOR'S REPORT

Nothing new to report.

**PUBLIC
COMMENT**

Town of Manlius Councilor William Nicholson gave a brief update regarding the Town of Manlius Watershed Committee, established to promote healthy water supply for the community. More information visit Town of Manlius website:

<https://www.townofmanlius.org/302/Manlius-Watershed-Stewards>

**EXECUTIVE
SESSION - IN**

Trustee Champagne made a motion, seconded by Trustee Christensen to enter into Executive Session for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All in favor; motion carried.

The board entered Executive Session at 6:43pm.

**EXECUTIVE
SESSION - OUT**

Trustee Christensen made a motion, seconded by Trustee Schepp to enter into Regular Session. All in favor; motion carried.

The board entered into Regular Session at 7:15pm.

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Schepp to adjourn the village board meeting at 7:15pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona, Clerk-Treasurer