

**VILLAGE OF MINOA**  
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**BOARD OF TRUSTEES**  
**February 4, 2025**

**PRESENT:** Mayor William F. Brazill  
Trustee John M. Abbott  
Trustee John H. Champagne  
Trustee Eric S. Christensen  
Trustee J. Robert (Bobby) Schepp  
Clerk Treasurer Lisa DeVona  
Attorney Courtney Hills, Esq.

**ALSO PRESENT:** DPW Superintendent Tom Petterelli, Mike Macko, Jeremiah Butchko, Ashlee Powers, Fire Chief Don Grevelding, Deputy Chief Trevor VanAuken

Mayor Brazill opened the village board meeting at 6:30 pm and led those present with the Pledge of Allegiance.

**CLERK-  
TREASURER**

***MEETING MINUTES – January 21, 2025***

Tabled.

***2025- 2029 ONONDAGA COUNTY BOARD OF ELECTIONS POLLING PLACE AGREEMENT***

Trustee Champagne made a motion, seconded by Trustee Christensen authorizing the Mayor to execute the 2025-2029 Onondaga County Board of Elections Polling Place Agreement for use of Municipal Building Community Room. All in favor; motion carried.

***2025 MOSQUITO AUTHORITY SERVICES***

Trustee Champagne made a motion, seconded by Trustee Schepp to approve 2025 Mosquito Authority Services for Lewis and Rees Park and Fire Station II, 8 treatments for \$875.00. All in favor; motion carried.

**AMBULANCE**

***RATE SCHEDULE***

Trustee Champagne made a motion, seconded by Trustee Schepp approve the following Ambulance rates to be effective immediately:

	<b>Residents</b>	<b>Non-Residents</b>
BLS Refusal	\$200.00	\$250.00
ALS Refusal	\$250.00	\$300.00
ALS1 Emergency Base Rate MI	\$2,000.00	\$2,250.00

ALS2 Base Rate MI	\$2,350.00	\$2,500.00
BLS R Emergency Base Rate MI	\$1,500.00	\$1,600.00
DOA Base Rate MI	\$500.00	\$500.00
Mileage MI	\$40.00	\$45.00

All in favor; motion carried.

**WTP**

***MRB PROPOSAL FOR ENGINEERING DESIGN, PERMITTING AND GRANT APPLICATION SERVICES***

Trustee Champagne made a motion, seconded by Trustee Abbott to approve MRB Group proposal for Professional Services for WWTP Multi-year construction improvement project:

Engineering design for general, electrical, HVAC and plumbing, hire sub-contractors, produce final contract documents for bidding process; \$742,000.00

Prepare updated grant applications; \$12,300.00

Total - \$754,300.00

All in favor; motion carried.

**FIRE DEPARTMENT**

***TRAINING REQUEST – AGGRESSIVE COMMAND FIREFIGHTING***

Trustee Schepp made a motion, seconded by Trustee Champagne to approve training request for D. Grevelding, T. Van Auken, T. Alessandrello, T. Visser to attend Aggressive Command Firefighting, April 6<sup>th</sup>, SUNY Oswego, April 6<sup>th</sup>, 0900-1700hrs., \$100/pp. All in favor; motion carried.

**REES PARK**

***SPARTAN SPORTS CAMP***

Trustee Christensen made a motion, seconded by Trustee Abbott to approve Spartan Sports Camp use of Rees Field, July 17<sup>th</sup> – 21<sup>st</sup> and July 24<sup>th</sup> – 27<sup>th</sup>. All in favor; motion carried.

**MINOA FARMS**

***SECTION 2A – STREET DEDICATION RESOLUTION***

Tabled.

**AUDIT OF CLAIMS ABSTRACT #017**

A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on **Abstract #017** have been reviewed and approved for payment:

General Fund, voucher(s) 663 - 699 in the amount of \$84,787.25

Sewer Fund, voucher(s) 237 - 253 in the amount of \$26,341.11

Trust & Agency, voucher(s) 208 - 220 in the amount of \$42,529.13

All in favor; motion carried.

**ATTORNEY REPORT**

Nothing new to report.

**TRUSTEES  
REPORT**

Nothing new to report.

**MAYOR'S REPORT**

Nothing new to report.

**PUBLIC  
COMMENT**

Nothing new to report.

**ADJOURNMENT**

A motion was made by Trustee Champagne and seconded by Trustee Abbott to adjourn the village board meeting at 6:49pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa L. DeVona*

Lisa L. DeVona, Clerk-Treasurer