

VILLAGE OF MINOA
WWW.VILLAGEOFMINOA.COM
BOARD OF TRUSTEES
February 20, 2024

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne
Trustee Eric S. Christensen
Trustee J. Robert (Bobby) Schepp
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO PRESENT: Mike Macko, Fire Chief Don Grevelding, Deputy Fire Chief Trevor Van Auken, Robert Krol, Legislator Mark Olson

Mayor Brazill opened the village board meeting at 6:30 pm and Attorney Hills led those present with the Pledge of Allegiance.

**ONONDAGA
COUNTY
LEGISLATOR
MARK OLSON
DISTRICT 10**

Mark Olson gave the following presentation:

- Public safety initiatives
- Housing crisis
- Economic development projects
- 2024 Main Street Grants in Town of Manlius, Village of Minoa
- CNY Arts Municipal Grant Programs
- Shape up Veterans program for home repairs, plumbing, heating roof, and storm windows.

For more information visit <http://ongov.net/legislature/members.html>

**SCHEDULE
PUBLIC HEARING
2024 COMMUNITY
DEVELOPMENT
FUNDING AND
FIVE YEAR PLAN**

Trustee Christensen made a motion, seconded by Trustee Champagne to schedule a public hearing for 2024 Community Development Funding Application and Five Year Plan on March 4, 2024 at 6:30pm.

All in favor; motion carried.

**CELEBRATION
EASTER
EGG
HUNT**

Trustee Champagne made a motion, seconded by Trustee Schepp to hold annual Easter Egg Hunt in Lewis Park on March 30th at 10:30am.

All in favor; motion carried.

**BUILDING
AND
GROUNDS**

ESM SPORTS CAMP

Trustee Champagne made a motion, seconded by Trustee Christensen to approve ESM Sports Camp at Rees Field on July 15 – 18, 2024 and July 22 – 25, 2024

contingent upon providing appropriate insurance certificates.

All in favor; motion carried.

EARTH DAY

Trustee Champagne made a motion, seconded by Trustee Schepp to approve Earth Day in Minoa on April 12 – 13, 2024. All in favor; motion carried.

RATIFY PRIOR APPROVAL TO USE FS2

Trustee Schepp made a motion, seconded by Trustee Christensen to ratify prior approval for Zachary Grevelding to use FS2 on February 3, 2024 for private party. All in favor; motion carried.

2024 MOSQUITO AUTHORITY

Trustee Christensen made a motion, seconded by Trustee Champagne to approve 2024 Mosquito Authority for Rees Field and Lewis Park; \$875 / location. All in favor; motion carried.

AMENDING BOND RESOLUTION SEWER RENOVATION UPGRADES

The following resolution was offered by Trustee Eric Christensen, who moved its adoption, and second by Trustee John Champagne to wit:

AMENDING BOND RESOLUTION DATED FEBRUARY 20, 2024 AMENDING A BOND RESOLUTION ADOPTED ON JANUARY 3, 2022 TO STATE THAT THE AUTHORIZED OBLIGATIONS ARE ISSUED FOR AN ASSESSABLE IMPROVEMENT

RECITALS

WHEREAS, the Village of Minoa (the “Village”) is undertaking a capital improvement project (the “Project”) consisting of reconstruction and improvements to the Village’s existing waste water treatment plant, to include modifications to influent screening, grit removal, primary clarifier reconstruction, concrete repairs, trickling filter and secondary clarifier process equipment replacement, concrete repairs, reconstruction of an existing NYSDEC permitted wetlands treatment system, sequencing batch reactors and disinfection tanks, construction of a new effluent pump station and building and concrete process tank reconstruction, as well as the acquisition of original furnishings, fixtures and equipment and payment of professional fees and all other necessary costs incidental to such work; and

WHEREAS, a long form Environmental Assessment Form (“EAF”), dated September 20, 2021 was prepared by the Miller Engineers (the “Village Engineer”), to facilitate a review of the potential environmental impacts of the Project; and

WHEREAS, following a careful review of the nature and scope of the Project as set forth in the EAF, and the recommendations provided by the Village Engineer, by resolution adopted on September 20, 2021 the

Board of Trustees of the Village (a) initially classified the Project as a Type I Action as that term is defined in Part 617.2 of the Regulations, (b) declared its intention to serve as lead agency to undertake a coordinated review of the Project, and (c) circulated notice to all involved and interested agencies of the Village's intent to act as lead agent pursuant to the Regulations together with a copy of the EAF; and

WHEREAS, a notice of its intent to act as the SEQRA lead agency for environmental review of the Project was subsequently circulated to all involved and interested agencies and the period for involved agencies to object to the Village's intention to assume the role of SEQRA lead agency expired without such objection; and

WHEREAS, following additional review of the nature and scope of the Project as set forth in the EAF, and the recommendations provided by the Village Engineer, by resolution adopted on January 3, 2022, the Board of Trustees of the Village (i) declared itself lead agency with respect to the environmental review of the Project, (ii) concluded that the proposed action will not result in any significant adverse impacts to the environment, (iii) issued a Negative Declaration with respect to the Project; and

WHEREAS, by adoption of a Bond Resolution dated January 3, 2022 (the "2022 Bond Resolution"), the Board of Trustees of the Village authorized the Project and the financing of the cost thereof;

WHEREAS, the Board of Trustees of the Village now intend to amend the 2022 Bond Resolution to clarify that the obligations authorized by the 2022 Bond Resolution were, and shall be, issued to finance an assessable improvement; and

NOW, THEREFORE BE IT RESOLVED ON FEBRUARY 20, 2024 BY THE BOARD OF TRUSTEES OF THE VILLAGE OF MINOA, NEW YORK (by favorable vote of not less than two thirds of said Board), AS FOLLOWS:

Section 1. The obligations authorized under the 2022 Bond Resolution were, and shall be, issued for the benefit of an assessable improvement.

Section 2. The faith and credit of the Village are hereby irrevocably pledged to the payment of the principal of and interest on the bonds authorized under the 2022 Bond Resolution and any bond anticipation notes issued in anticipation of such bonds as the same shall respectively become due and payable. There shall be annually apportioned and assessed upon the several lots and parcels of land within the Village, which the Village Board shall determine and specify to be especially benefited by the improvements, an amount sufficient to pay the principal and interest on such obligations as the same become due, but if not paid from such source, all of the taxable real property in the Village shall be subject to the levy of ad valorem taxes without limitation as to rate or amounts sufficient to pay the principal of and interest on such bonds as the same shall become due.

Section 3. Except as herein modified, the 2022 Bond Resolution remains in full force and effect.

Section 4. The Project is a capital improvement of which a part of the cost is chargeable primarily to benefitted real property and therefore this Bond Resolution is not subject to a permissive referendum in

accordance with Local Finance Law Section 36.00(a) (2). This resolution shall be become effective immediately. The Village Clerk shall cause the publishing and posting of a notice in substantially the form provided in Section 81.00 of the Local Finance Law together with a summary of this Amending Bond Resolution.

WHEREFORE, the foregoing Amending Bond Resolution was put to a vote of the members of the Board of Trustees of the Village on February 20, 2024, the result of which vote was as follows:

<u>TRUSTEE</u>	<u>VOTE</u>
Mayor William F. Brazill	<u>Yes</u>
Deputy Mayor John Champagne	<u>Yes</u>
Trustee J. Robert Schepp	<u>Yes</u>
Trustee Eric Christensen	<u>Yes</u>
Trustee John Abbott	<u>Yes</u>

The resolution was thereupon declared duly adopted.

**RESOLUTION
NEW YORK STATE
HOUSING**

The following resolution was offered by **Trustee John Champagne**, who moved its adoption, and second by **Trustee Eric Christensen** to wit:

WHEREAS, the Village of Minoa believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State’s economic growth and community well-being; and

WHEREAS, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities; and

WHEREAS, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities; and

WHEREAS, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

WHEREAS, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant; and

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Village of Minoa in order to take positive steps to alleviate the housing crisis, adopts the Pro-Housing Communities pledge, which will have us endeavor to take the following important steps:

1. Streamlining permitting for multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.

2. Adopting policies that affirmatively further fair housing.
3. Incorporating regional housing needs into planning decisions.
4. Increasing development capacity for residential uses.
5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.

Upon Roll Call Vote: William Brazill, Mayor	Yes
John Champagne, Deputy Mayor	Yes
Eric Christensen, Trustee	Yes
John Abbott, Trustee	Yes
Robert Schepp, Trustee	Yes

THIS RESOLUTION WAS ADOPTED.

**CLERK-
TREASURER**

CORRECTION TO JANUARY 3, 2022 MEETING MINUTES

Trustee Champagne made a motion, seconded by Trustee Christensen to correct/amend January 2, 2022 meeting minutes to include final SEQRA resolution for reconstruction and improvements to the Village's existing Waste Water Treatment Plan prepared by Miller Engineers and adopted by Village Board of Trustees on January 3, 2022. All in favor; motion carried.

MEETING MINUTES – JANUARY 8, 2024

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the January 8, 2024 meeting minutes as submitted. All in favor; motion carried.

TREASURERS REPORT FOR PERIOD ENDING DECEMBER 31, 2023 AND JANUARY 30, 2024

Trustee Schepp made a motion, seconded by Trustee Christensen to accept and approve the Treasurers Report for period ending December 31, 2023 and January 30, 2024. All in favor; motion carried.

OCEBA DENTAL MONTHLY EXPERIENCE REPORT 11/30/2023

Trustee Christensen made a motion, seconded by Trustee Schepp to acknowledge receipt of OCEBA Dental Monthly Experience Report for period ending 11/30/2023. All in favor; motion carried.

TRANSFER OF APPROPRIATIONS

Trustee Christensen made a motion, seconded by Trustee Abbott approving following transfer of appropriations:

FROM	TITLE	AMOUNT	TO	TITLE	AMOUNT
A1450.1	Election Personnel	\$ 550.00	A1450.4	Election - Misc	\$ 550.00
A1210.2	Mayor Equip	\$ 500.00	A1210.4	Mayor Misc	\$ 500.00
A1990.4	Cont Acct	\$ 13,482.68	A1320.4	Auditor	\$ 500.00
			A3620.40	Codes Misc	\$ 550.00
			A7110.2	Parks Equipment	\$ 12,432.68
A1640.45	Central Garage Bldg Upkeep	\$ 789.85	A1640.47	Central Garage Internet	\$ 789.85

All in favor; motion carried.

HARDSHIP – WAIVE AMBULANCE BILLING

Trustee Christensen made a motion, seconded by Trustee Abbott to approve hardship request to waive \$2,015 ambulance billing contingent upon patient not receiving the insurance payment. All in favor; motion carried.

DECLARE SURPLUS AND SEND TO AUCTION

Trustee Christensen made a motion, seconded by Trustee Schepp to declare surplus WT15 WTP Loader and T6 F450 Pick Up and send to auction. All in favor; motion carried.

AUCTION INTERNATIONAL CONTRACT RENEWAL

Trustee Schepp made a motion, seconded by Trustee Schepp to approve Auction International Renewal effective February 20, 2024. All in favor; motion carried.

SEWER

PROPERTY OWNER REQUEST REDUCTION OF SEWER UNITS FOR 112 – 114 N. MAIN STREET

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the request to reduce sewer units from four to three for property located at 112-114 N. Main Street. All in favor; motion carried.

FIRE DEPARTMENT

2023 SERVICE AWARD ELIGIBILITY

Trustee Champagne made a motion, seconded by Trustee Christensen to approve 2023 Service Award Report contingent upon board verification of training, drill, standby and meeting log sheets for 2023. All in favor; motion carried.

**AUDIT OF CLAIMS
ABSTRACT #016**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on **Abstract #016** have been reviewed and approved for payment:

General Fund, voucher(s) 642 - 679 in the amount of \$173,487.12

Sewer Fund, voucher(s) 237 - 250 in the amount of \$7,642.96

Trust & Agency, voucher(s) 233 - 240 in the amount of \$27,835.28

All in favor; motion carried.

**AUDIT OF CLAIMS
ABSTRACT #017**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on **Abstract #017** have been reviewed and approved for payment:

General Fund, voucher(s) 680 - 741 in the amount of \$317,682.32

Sewer Fund, voucher(s) 251 - 271 in the amount of \$16,053.8

Trust & Agency, voucher(s) 241 - 258 in the amount of \$51,033.63

All in favor; motion carried.

**AUDIT OF CLAIMS
ABSTRACT #018**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on **Abstract #018** have been reviewed and approved for payment:

General Fund, voucher(s) 742 - 781 in the amount of \$114,571.15

Sewer Fund, voucher(s) 272 - 286 in the amount of \$72,566.94

Trust & Agency, voucher(s) 259 - 272 in the amount of \$51,085.44

All in favor; motion carried.

**ATTORNEY
REPORT**

Nothing new to report.

**TRUSTEES
REPORT**

Nothing new to report.

MAYOR'S REPORT

Nothing new to report.

**PUBLIC
COMMENT**

There were no comments from the public.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Christensen to adjourn the village board meeting at 7:15pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona, Clerk-Treasurer