

VILLAGE OF MINOA
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BOARD OF TRUSTEES

February 1, 2021

PRESENT:

Mayor William Brazill
Trustee Abbott
Trustee Champagne
Trustee Christensen
Trustee Rinaldi
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO PRESENT:

Fire Chief Matt McGarrity, DPW Superintendent Tom
Petterelli, FD President Tom Czajak, Bobby Schepp

Mayor Brazill opened the village board meeting at 6:30 pm and Trustee Christensen led those present with the Pledge of Allegiance.

PUBLIC HEARING

LOCAL LAW #1 FOR 2021- A local law repealing Chapter 98 of the Village of Minoa Code entitled "Noise Control," and replacing it with a new Chapter 98 entitled "Noise Control."

Trustee Champagne made a motion, seconded by Trustee Christensen to waive the reading of legal notice and open the public hearing. All in favor; motion carried.

Mayor Brazill opened the public hearing at 6:35pm and stated it is the intention of the village to update this section of the code to be more consistent throughout the town of Manlius for Noise Control and enforcement purposes; all three villages will or already have held public hearings to adopt the Noise Control section addressed here.

Mayor Brazill asked if there were any questions or comments from the board or those present.

With no comments, Trustee Champagne made a motion, seconded by Trustee Christensen to close the public hearing.

Mayor Brazill closed the public hearing at 6:35pm.

**CONSIDERATION –
LOCAL LAW #1 FOR 2021**

Trustee Champagne made a motion, seconded by Trustee Abbott to adopt Local Law #1 of 2021, repealing Chapter 98 of the Village of Minoa Code entitled, Noise Control and replace it with a new Chapter 98 entitled, Noise Control, as discussed in the public hearing. All in favor; motion carried.

CLERK-TREASURER

RATIFY PRIOR APPROVAL MEETING MINUTES – DECEMBER 7, 2020

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the December 7, 2020 meeting minutes. All in favor; motion carried.

MEETING MINUTES – JANUARY 4, 2021

Trustee Champagne made a motion, seconded by Trustee Abbott to approve January 4, 2021 meeting minutes. All in favor; motion carried.

MEETING MINUTES – JANUARY 19, 2021

Trustee Champagne made a motion, seconded by Trustee Abbott to approve January 4, 2021 meeting minutes. All in favor; motion carried.

OCEBA MONTHLY EXPERIENCE REPORT FOR DECEMBER 31, 2020

Trustee Champagne made a motion, seconded by Trustee Abbott to accept receipt of OCEBA monthly experience report for period ending December 31, 2020. All in favor, motion carried.

TRANSFER OF APPROPRIATIONS

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the following transfer of appropriations:

FROM: A1640.43 Cent Garage Repairs **TO:** A1640.47 Cent Garage Internet, \$993.79

FROM: A5110.40 Street Main Misc. **TO:** A5410.4 Sidewalks, \$5,084.72

FROM: A1110.13 Justice – Bailiff **TO:** A9050.8 Unemployment Insurance, \$269.98

FROM: A5110.40 Street Main Misc. **TO:** A8160.47 Refuse & Garb Repairs, \$1,292.76

FROM: A5110.40 Street Main Misc. **TO:** A8160.2 Refuse & Garb Equip, \$1,500.00

All in favor; motion carried.

FIRE DEPARTMENT

RATIFY PRIOR APPROVAL OF ELECTION RESULTS: LIEUTENANT

Trustee Champagne made a motion, seconded by Trustee Christensen to ratify prior approval of election results naming Trevor VanAuken, FS1 Lieutenant and Jeremy Erard, FS2 Lieutenant.

All in favor, motion carried.

CHANGE IN MEMBERSHIP - TERMINATION

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the termination of membership for Kyle Stanley. All in favor; motion carried.

TRAINING REQUEST – EMPIRE SAFETY

Trustee Champagne made a motion, seconded by Trustee Abbott to approve training request for Empire Safety to provide annual Workplace Violence/Sexual Harassment; \$800.00 for am/pm session. All in favor; motion carried.

CODE ENFORCEMENT

RENTAL PROPERTY FIRE AND MAINTENANCE INSPECTIONS

Attorney Hills stated that pursuant to Section 120-3C of the Minoa Code, the Codes Enforcement Officer shall be authorized, in the performance of his or her duties, to conduct inspections of rental units of the interior and exterior portions at such times and in such manner as they may find necessary with the consent of the property owner or occupant. Therefore, the village can offer two options for rental inspections; property owners can register for rental inspection and pay the appropriate fee, or apply for an exemption, due to COVID-19. The exemption form requires the property owner to sign, notarize that they agree to hold the Village of Minoa harmless for any and all actions that may occur due to the acceptance of this inspection exemption and that they further understand that the exemption expires when the COVID-19 pandemic is over.

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the two options discussed above for Rental Inspections due to expires during the COVID-19 pandemic. All in favor; motion carried.

AUDIT OF CLAIMS

ABSTRACT 16

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #016 in the amount of General Fund \$75,614.35 (Vouchers 642-676), Sewer Fund \$23,868.95 (Vouchers 261-274), for a total of \$99,483.30 audited and paid. All in favor; motion carried.

ATTORNEY'S REPORT

Nothing new to report.

TRUSTEES' REPORT

Trustee Rinaldi asked for an update regarding Phase 2A of Minoa Farms.

Trustee Abbott reported the new Assistant Superintendent position in DPW has been filled by long-time employee James Landry; wishes him good luck in the position and looks forward to working with him.

Trustee Christensen congratulated village resident Eric Callahan, parents John and Tracy Callahan, on his acceptance to United States Military Academy at West Point.

Trustee Champagne – nothing new to report.

MAYOR'S REPORT

Mayor Brazill expressed his sympathy and condolences to Trustee Abbott and his family on the recent passing of his father, Hank Abbott. Mr. Abbott was a long time resident of the village and life member of the Minoa Fire Department; he was a great man will always be remembered.

Mayor Brazill announced the NYCOM Winter Legislative Meeting will be held virtually on February 11, 2021.

PUBLIC COMMENT

No comments from the public.

EXECUTIVE SESSION

Trustee Christensen made a motion, seconded by Trustee Abbott to enter into Executive Session for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All in favor; motion carried.

The village board entered into Executive Session at 7:03pm.

Trustee Christensen made a motion, seconded by Trustee Abbott to enter into regular session. All in favor; motion carried.

Board entered Regular Session at 7:30pm.

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Champagne to adjourn the village board meeting at 7:31pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

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Clerk-Treasurer