

VILLAGE OF MINOA
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BOARD OF TRUSTEES
December 4, 2023

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott (*absent*)
Trustee John H. Champagne
Trustee Eric S. Christensen
Trustee J. Robert (Bobby) Schepp
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO PRESENT: Mike Macko, Jeremiah Butchko, Fire Chief Don Grevelding, Town Councilor William Nicholson, MFD, Inc President Tim Decker, DPW Superintendent Tom Petterelli, Asst. DPW Superintendent Jim Landry, WAVES Supervisor Chris Smith, Jeremy DiBello, MFD, Inc President Tim Decker, Al Hanslik

Mayor Brazill opened the village board meeting at 6:30 pm and Attorney Hills led those present with the Pledge of Allegiance.

**CLERK-
TREASURER**

MEETING MINUTES – November 20, 2023

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the November 20, 2023 meeting minutes as submitted. All in favor; motion carried.

PURSUANT TO EMPLOYEE HANDBOOK, SECTION 36, TOM PETTERELLI AND JIM LANDRY OPT TO “SELL” BACK ONE WEEK (40HRS) OF 2023 VACATION TIME TO THE VILLAGE

Trustee Champagne made a motion, seconded by Trustee Christensen to approve, pursuant to Employee Handbook, Section 36, Tom Petterelli and Jim Landry request to “sell” back one week (40hrs) of 2023 vacation time to the village. All in favor; motion carried.

CANCEL DECEMBER 18, 2023 MEETING

Trustee Champagne made a motion, seconded by Trustee Christensen to cancel the December 18, 2023 Village Board Meeting. All in favor; motion carried.

JANUARY 2024 MEETING SCHEDULE

Trustee Christensen made a motion, seconded by Trustee Schepp that the village board meeting for January 2024 be held on Monday, January 8th and January 22nd at 6:30pm. All in favor; motion carried.

2024 VILLAGE HOLIDAYS

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the following holidays for village employees for 2024:

New Year’s Day	Monday, January 1st
Martin Luther King Day	Monday, January 15 th
Presidents Day	Monday, February 19 th
½ day Good Friday	Friday, March 29 th
Memorial Day	Monday, May 27 th
Juneteenth	Wednesday, June 19 th
Independence Day	Thursday, July 4 th
Independence Day	Friday, July 5 th
Labor Day	Monday, September 2 nd
Columbus Day	Monday, October 14 th
Veterans Day	Monday, November 11 th
Thanksgiving Day	Thursday, November 28 th
Thanksgiving Friday**	Friday, November 29 th
Christmas Eve Day**	Tuesday, December 24 th
Christmas Day	Wednesday, December 25 th
New Year’s Eve Day**	Tuesday, December 31 st
**Village Floating Holiday	

All in favor; motion carried.

MINOA FIREMAN SERVICE AWARDS PROGRAM (LOSAP)

Mayor Brazill presented draft Service Awards Program with revisions to Point System Guide, Plan Sponsor and Trust information and asked board members to review the revisions and Attorney Hills to update any legal references that should be included in the Plan. This plan hasn’t been updated since established in 1990 and will be considered at the first meeting in January for the board to pass resolution which will be subject to mandatory referendum and placed on the Village General Election ballot in March 2024.

LL #1 OF 2024

SCHEDULE PUBLIC HEARING FOR LL#1 OF 2024

Trustee Christensen made a motion, seconded by Trustee Schepp to hold a public hearing on Monday, January 8, 2024 at 6:30pm for Local Law #1 of 2024 Amending Chapter 67 entitled “Fire Department” specifically the regulations applicable to the approval of the Bylaws of the Fire Company. All in favor; motion carried.

LL #2 OF 2024

SCHEDULE PUBLIC HEARING FOR LL#2 OF 2024

Trustee Champagne made a motion, seconded by Trustee Christensen to hold a public hearing on Monday, January 8, 2024 at 6:31pm for Local Law #2 of 2024 Amending Chapter 51 entitled "Building Construction and Fire Prevention" specifically the regulations applicable to the expiration of building permits. All in favor; motion carried.

**FIRE
DEPARTMENT**

PERMISSION TO ADD PT FIREHOUSE CARETAKER TO ROSTER

Trustee Schepp made a motion, seconded by Trustee Christensen to create PT Firehouse Caretaker position, authorize Clerk Treasurer to submit New Position Duties Statement to Onondaga County Personnel and advertise for the position. All in favor; motion carried.

CHANGE IN MEMBERSHIP

Trustee Schepp made a motion, seconded by Trustee Christensen to approve the following members dropped from MFD, Inc., rolls: Megan Shane, Bryan Morse, Stephen Richardson, Julie Hamilton, Bruce Bennett, Sr., and Bruce Bennet, Jr. All in favor; motion carried.

RESIGNATION

Trustee Champagne made a motion, seconded by Trustee Schepp to accept the resignation of R.J. Shaver effective immediately contingent upon MFD, Inc approval. All in favor; motion carried.

PROPOSAL TO PURCHASE SURPLUS / EXPIRED EQUIPMENT

Trustee Champagne made a motion, seconded by Trustee Christensen to accept North Bay Fire Departments \$5,000 purchase offer for Surplus/Expired miscellaneous equipment being staged at FS2. All in favor; motion carried

**TOWN OF
MANLIUS**

AMENDED & RESTATED AGREEMENT PURSUANT TO SECTION 119-0 OF GML BETWEEN VILLAGES OF FAYETTEVILLE, MANLIUS, MINOA AND TOWN OF MANLIUS FOR POLICE SERVICES

Mayor Brazill pursuant to the Town of Manlius resolution to withdraw from the 1984 Police Agreement with the Villages of Fayetteville, Manlius and Minoa the villages are faced with only three options for section 3(d) regarding the Police Committee's authority to make recommendations about hiring and discharging the Chief of Police. Option one to approve the version the Town of Manlius has approved, "To provide input and recommendations to the Town Board regarding employee and

discharging the Chief of the Police Department”, option two, “The Town agrees that it will review the Committee’s input and recommendation before hiring any new Chief of the Police Department”, option three, “The Town agrees that it will not hire a new Chief of The Police Department without the prior approval of the Committee”.

Mayor Brazill stated the Villages of Fayetteville and Manlius have agreed to option two because under New York State law, the police department is a town department. For purposes of operating under the State’s Department of Criminal Justice, the Town is the municipal entity that interacts with the State. Likewise for employment purposes, the Town is the recognized employer with authority for many of the powers the Police Committee purports to have under Section 3 of the 1984 Agreement. The Police Committee can present its determinations to the Town Board and the Town Board can elect to either accept, reject or modify those determinations because ultimately the Town Board is the one governmental entity that has the legal authority for the administration of the department.

Mayor Brazill asked board members if they had any questions or comments.

Trustee Schepp asked why change the agreement now and referenced General Municipal Law Section 110-O and is not in favor of the options available to the villages.

Trustee Champagne stated every board member present at tonight’s meeting has been a member of the Police Committee and the policy and procedures followed by the Committee since 1985 has always been positive, productive and transparent with all entities working together until the Town removed the former Chief of Police without involving the Committee.

Al Hanslik reviewed the history of the village police department’s consolidation to the Town.

Jeremiah Butchko asked is the village community still guaranteed the same services without the Police Committee Agreement.

Town Councilman William Nicholson stated there are section of the agreement that have not always been followed in the past and the village boards are only considering the section of the agreement that references Section 3(d).

Mayor Brazill stated if there are no further comments, questions or need for discussion, is the board prepared to vote on which option is acceptable.

Trustee Champagne made a motion, seconded by Trustee Christensen to elect option two, "The Town agrees that it will review the Committee's input and recommendation before hiring any new Chief of the Police Department". All in favor, Mayor Brazill, Trustees Christensen and Champagne. Not in favor, Trustee Schepp.

Motion carried.

**AUDIT OF CLAIMS
ABSTRACT #013**

A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on **Abstract #013** have been reviewed and approved for payment:

General Fund, voucher(s) 502 - 539 in the amount of \$300,739.97

Sewer Fund, voucher(s) 192 - 202 in the amount of \$40,297.56

Trust & Agency, voucher(s) 182 - 194 in the amount of \$37,081.42

All in favor; motion carried.

**ATTORNEY
REPORT**

Nothing new to report.

**TRUSTEES
REPORT**

Trustee Schepp reported on:

- Stryker proposal to purchase MTS Power Load stretcher, 25% off list price with offer only good until 12/31/2023
- Officer III Class to be held in Albany, May 13-17, 2024 for Chief Grevelding and Deputy Chief Visser. Lodging will be the only cost for the training event, class is free.

Trustee Christensen thanked the DPW, Fire Department, Eastern Star and Clerk's office for all their hard work and preparations for the tree lighting.

Trustee Champagne – nothing new to report.

MAYOR'S REPORT

Mayor Brazill wished everyone a Merry Christmas and Happy New Year.

**PUBLIC
COMMENT**

There were no comments from the public.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Christensen to adjourn the village board meeting at 7:35pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona, Clerk-Treasurer