

VILLAGE OF MINOA
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BOARD OF TRUSTEES
December 16, 2024

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne
Trustee Eric S. Christensen
Trustee J. Robert (Bobby) Schepp
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO PRESENT: Mike Macko, Jeremiah Butchko, DPW Asst. Superintendent
Jim Landry, Bob Krol, Fire Chief Don Grevelding, MFD
President Tim Decker

Mayor Brazill opened the village board meeting at 6:30 pm and Trustee Abbott led those present with the Pledge of Allegiance.

**CLERK-
TREASURER**

MEETING MINUTES – NOVEMBER 4, 2024

Trustee Christensen made a motion, seconded by Trustee Schepp to approve November 4, 2024 meeting minutes as submitted. Trustee Champagne abstained from vote; all others in favor; motion carried.

MEETING MINUTES – NOVEMBER 18, 2024

Trustee Schepp made a motion, seconded by Trustee Christensen approve November 18, 2024 meeting minutes as submitted. Trustee Champagne abstained from vote; all others in favor; motion carried.

2025 Village Holiday Schedule

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the following holidays for 2025:

New Year's Day	Wednesday, January 1st
Martin Luther King Day	Monday, January 20th
Presidents Day	Monday, February 17th
Good Friday	Friday, April 18th
Memorial Day	Monday, May 26th
Juneteenth	Thursday, June 19th
Independence Day	Friday, July 4th
Labor Day	Monday, September 1st
Columbus Day	Monday, October 13th
Veterans Day	Tuesday, November 11th
Thanksgiving Day	Thursday, November 27th
Thanksgiving Friday**	Friday, November 28th
½ Day Christmas Eve Day	Wednesday, December 24th
Christmas Day	Thursday, December 25th
Christmas Friday**	Friday, December 26th
½ Day New Year's Eve Day	Wednesday, December 31 st

All in favor; motion carried.

PATIENT REQUEST VILLAGE WAIVE \$600.00 AMBULANCE BILLING DUE TO HARDSHIP

Trustee Champagne made a motion, seconded by Trustee Abbott to waive \$600.00 ambulance bill due to hardship. All in favor; motion carried.

WILLIAMSON ANNUAL SOFTWARE SUPPORT

Trustee Champagne made a motion, seconded by Trustee Schepp to approve 2025 Williamson Annual Software Support for accounting \$905.00 and payroll \$800.00. All in favor; motion carried.

FEFO

NEW MEMBERSHIP – LOGAN GREVELDING

Trustee Christensen made a motion, seconded by Trustee Schepp to approve new membership for Logan Grevelding, Interior/Exterior FF. All in favor, motion carried.

EMPIRE SAFETY TRAINING

Trustee Champagne made a motion, seconded by Trustee Schepp to approve Empire Safety Training, January 20, 2025; 2 sessions, on-site FS1, Hazard Communication, 1st Responder Awareness, Station Safety, Workplace Violence and Sexual Harassment; \$800.00. All in favor, motion carried.

2021 FEFO-SCBA/IFO-FF

Trustee Christensen made a motion, seconded by Trustee Schepp to approve M. Abbott, D. Abbott, L. Grevelding, T. Cota, Q. Graham, J. Roloson, M. Rushlo to attend 2021 FEFO-SCBA/IFO-FF1, at Onondaga County Emergency Management Facility, 2/3/25 – 6/30/25; no fee. All in favor, motion carried.

FIRE OFFICER II

Trustee Champagne made a motion, seconded by Trustee Schepp to approve T. Van Auken, J. Erard, D. Erard to attend Fire Officer II, at Manlius FD, 12/7, 12/8, 12/13, 12/14, 12/15; no fee. All in favor; motion carried.

DPW

OCRRA HAULER AGREEMENT

Trustee Christensen made a motion, seconded by Trustee Champagne authorizing Mayor to execute 1 year extension to existing OCRRA Hauler Agreement through December 31, 2025 with no tipping fee increase. All in favor; motion carried.

RIPPLEBROOK LANE SIGN

Trustee Abbott made a motion, seconded by Trustee Christensen authorizing DPW to install street sign in the 300 block of Ripplebrook Lane. All in favor; motion carried.

MINOA FARMS –

Nothing new to report.

PHASE 2A UPDATE

**AUDIT OF CLAIMS
ABSTRACT #013
DATED 12/02/2024**

A motion was made by Trustee Christensen and seconded by Trustee Schepp the claims on **Abstract #013** have been reviewed and approved for payment: General Fund, voucher(s) 496 - 533 in the amount of \$195,861.24
Sewer Fund, voucher(s) 178 - 191 in the amount of \$75,254.05
Trust & Agency, voucher(s) 148 - 162 in the amount of \$67,193.68
All in favor; motion carried.

**AUDIT OF CLAIMS
ABSTRACT #014
DATED 12/16/2024**

A motion was made by Trustee Christensen and seconded by Trustee Schepp the claims on **Abstract #014** have been reviewed and approved for payment: General Fund, voucher(s) 534 - 581 in the amount of \$162,604.47
Sewer Fund, voucher(s) 192 - 206 in the amount of \$23,250.08
Trust & Agency, voucher(s) 163 - 174 in the amount of \$59,253.85
All in favor; motion carried.

**ATTORNEY
REPORT**

Nothing new to report.

**TRUSTEES
REPORT**

Nothing new to report.

MAYOR'S REPORT

Nothing new to report.

**PUBLIC
COMMENT**

There were no public comments.

**EXECUTIVE
SESSION - IN**

Trustee Christensen made a motion, seconded by Trustee Champagne to enter into Executive Session for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All in favor; motion carried.
The board entered Executive Session at 6:44pm.

**EXECUTIVE
SESSION - OUT**

Trustee Champagne made a motion, seconded by Trustee Schepp to enter into Regular Session. All in favor; motion carried.
The board entered into Regular Session at 7:14pm.

ADJOURNMENT

With no new business in front of the board, a motion was made by Trustee Champagne and seconded by Trustee Abbott to adjourn the village board meeting at 7:14pm. All in favor. Motion carried.

Respectfully submitted,

Lisa DeVona

Lisa DeVona, Clerk-Treasurer