



**VILLAGE OF MINOA**  
240 N. Main Street  
Minoa, New York 13116  
Office 315-656-3100  
Fax 315-656-0825  
[www.villageofminoa.com](http://www.villageofminoa.com)

## SIGN PERMIT APPLICATION

**TAX MAP#** \_\_\_\_\_ **ZONE** \_\_\_\_\_ **Application FEE: \$ 100.00**  
**Applicant's Name:** \_\_\_\_\_  
**Applicant's Address:** \_\_\_\_\_  
**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
**Property Owner:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_  
**Property Address:** \_\_\_\_\_

**SIGN DESIGN INFORMATION** Please complete below and attach a colored drawing or photograph of proposed signage with dimensions noted accordingly.

### LETTERING

**Height** (NEW) \_\_\_\_\_ (EXISTING) \_\_\_\_\_ **Width** (NEW) \_\_\_\_\_ (EXISTING) \_\_\_\_\_

### LOGO

**Height** (NEW) \_\_\_\_\_ (EXISTING) \_\_\_\_\_ **Width** (NEW) \_\_\_\_\_ (EXISTING) \_\_\_\_\_

### Select one sign type

#### **FREESTANDING:**

**Height** (NEW) \_\_\_\_\_ (EXISTING) \_\_\_\_\_ **Width** (NEW) \_\_\_\_\_ (EXISTING) \_\_\_\_\_

#### **POLE/STAND:**

**Height** (NEW) \_\_\_\_\_ (EXISTING) \_\_\_\_\_ **Width** (NEW) \_\_\_\_\_ (EXISTING) \_\_\_\_\_

#### **ATTACHED TO BUILDING**

**Height** (NEW) \_\_\_\_\_ (EXISTING) \_\_\_\_\_ **Length** (NEW) \_\_\_\_\_ (EXISTING) \_\_\_\_\_

**LENGTH OF STREET FRONTAGE OF BUILDING?** \_\_\_\_\_



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**WORDING:**

\_\_\_\_\_

**COLOR(S)**

SIGN/BACKGROUND: \_\_\_\_\_

LETTERING: \_\_\_\_\_

**LOCATION OF SIGN**

ON BUILDING: \_\_\_\_\_

Or NEAR BUILDING: \_\_\_\_\_

Distance from: sidewalk-\_\_\_\_\_ Building-\_\_\_\_\_ Driveway-\_\_\_\_\_

**METHOD OF ATTACHMENT:**

\_\_\_\_\_

**MATERIAL OF SIGN:**

\_\_\_\_\_

**LIGHTING:**

EXISTING \_\_\_\_\_

PROPOSED \_\_\_\_\_

**OTHER SIGNAGE, if any**

\_\_\_\_\_

\_\_\_\_\_

Please attach sketch or drawing of proposed signage.

Thank You!

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Property Owners Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FOR OFFICE USE ONLY**

|                                       | <i>Approved</i> | <i>Denied</i> | <i>Date</i> |
|---------------------------------------|-----------------|---------------|-------------|
| <b>Code Enforcement Review</b>        | _____           | _____         | _____       |
| <b>Planning Board Review</b>          | _____           | _____         | _____       |
| <b>Zoning Board of Appeals Review</b> | _____           | _____         | _____       |