

**VILLAGE OF MINOA  
BOARD OF TRUSTEES**

**September 3, 2019**

**PRESENT:** Mayor William Brazill  
Trustee John M. Abbott  
Trustee John H. Champagne  
Trustee Eric S. Christensen (*Absent*)  
Trustee Gregory A. Rinaldi  
Clerk Treasurer Lisa DeVona

**ALSO PRESENT:** Michael Macko, Fire Chief Matt McGarrity, MFD, Inc  
President Patrick Flannery, David Matthes, Jr., Wendy  
Czajak, Tom Czajak, Dave Baumler

Mayor Brazill opened the village board meeting at 6:30 pm and Trustee John Abbott led those present with the Pledge of Allegiance.

**PUBLIC HEARING – LOCAL LAW #3 FOR 2019** – ***A LOCAL LAW REPEALING CHAPTERS 46 AND 80 OF THE VILLAGE OF MINOA MUNICIPAL CODE RELATIVE TO BINGO AND GAMES OF CHANCE***

This local law provides for the abolishment of Chapter 46 of the Village of Minoa Municipal Code entitled “Bingo” and Chapter 80 of the Village of Minoa Municipal Code entitled “Games of Chance.”

**Section Two (2).** Chapter 46 of the Code of the Village of Minoa entitled “Bingo” is hereby repealed in its entirety.

**Section Three (3).** Chapter 80 of the Code of the Village of Minoa entitled “Games of Chance” is hereby repealed in its entirety.

Trustee Champagne made a motion, seconded by Trustee Abbott to waive the reading of legal notice and open public hearing. All in favor; motion carried.

Mayor Brazill opened the public hearing at 6:31pm.

Mayor Brazill asked if the board had any questions or comments.

With no comments from the board, Mayor Brazill opened the hearing to the public.

Patrick Flannery, President of Minoa Fire Department, Inc asked where would the fire department apply for the games of chance and raffle permits.

Mayor Brazill stated the Town of Manlius Clerk will issue the games of chance licenses once the village abolishes these chapters.

There were no other comments from the public.

Trustee Abbott made a motion, seconded by Trustee Champagne to close the public hearing. All in favor; motion carried.

**ADOPTION  
LOCAL LAW #3  
FOR 2019**

Trustee Champagne made a motion, seconded by Trustee Abbott to adopt Local Law #3 for 2019 to abolish Chapter 46 of the Village of Minoa Municipal Code entitled “Bingo” and Chapter 80 of the Village of Minoa Municipal Code entitled “Games of Chance.” All in favor; motion carried.

**CLERK-  
TREASURER**

***MEETING MINUTES – AUGUST 5, 2019***

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the meeting minutes of August 5, 2019. All in favor; motion carried.

***MEETING MINUTES – AUGUST 19, 2019***

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the meeting minutes of August 19, 2019. All in favor; motion carried.

***UPDATE: JOINT AGREEMENT WITH MINOA FIRE DEPARTMENT INC FOR OWNERSHIP OF 40' STORAGE CONTAINER***

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the request from Minoa Fire Department, Inc to have sole ownership of the 40' storage container, located behind Lewis Park Pole Barn. All in favor; motion carried.

***CYBER LIABILITY INSURANCE RENEWAL***

Trustee Champagne made a motion, seconded by Trustee Abbott to renew cyber liability policy with Beazley Insurance Company, Inc, 9/8/2019 through 9/8/2020, \$2,160 annually. All in favor; motion carried.

***COMP ALLIANCE ANNIVERSARY SYMPOSIUM***

Mayor Brazill asked the board to RSVP to the Clerk's office if interested in attending the Comp Alliance Anniversary Symposium, October 11, 2019 in West Point, NY.

***ENGINE 37 (1992 Custom Pumper – Vin#9776)***

Trustee Abbott made a motion, seconded by Trustee Champagne to set a \$10,000 minimum bid for the sale of Engine 37 (1992 E-One Custom Pumper VIN# 4ENDBAA86N1009776) at county auction. All in favor; motion carried.

**COMMUNITY  
DEVELOPMENT  
GRANT**

***PERMISSION FOR MAYOR TO EXECUTE 2019 SIDEWALK REPLACEMENT PROJECT***

Trustee Champagne made a motion, seconded by Trustee Abbott authorizing Mayor Brazill to execute contract with Onondaga County for 2019 Sidewalk Replacement Project contingent upon attorney review. All in favor; motion carried.

**HAZARD  
MITIGATION PLAN**

***RESOLUTION AUTHORIZING THE ADOPTION OF 2019 ONONDAGA COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN***

Trustee Champagne made a motion, seconded by Trustee Abbott to adopt the following:

**WHEREAS**, all jurisdictions within Onondaga County have exposure to natural hazards that increase the risk to life, property, environment, and the County and local economy; and

**WHEREAS**; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

**WHEREAS**, the Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs, including the preparation of Hazard Mitigation Plans; and

**WHEREAS**, Onondaga County, with a Planning Partnership of Onondaga County municipalities, has gathered information and prepared the 2019 Onondaga County Multi-Jurisdictional Hazard Mitigation Plan Update (the "Plan"), in accordance with the Disaster Mitigation Act of 2000; and

**WHEREAS**, the Partnership has completed a planning process that has engaged the public with opportunity for input and public comment, assessed the risk and

vulnerability to the impacts of natural hazards, developed a mitigation strategy consistent with a set of uniform goals and objectives, and created a plan for implementing, evaluating and revising this strategy; and

**WHEREAS**, the **VILLAGE OF MINOA** has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

**NOW, THEREFORE, BE IT RESOLVED** that the **VILLAGE OF MINOA** adopts in its entirety, the 2019 Onondaga County Multi-Jurisdictional Hazard Mitigation Plan Update (the “Plan”) as the jurisdiction’s Natural Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.

All in favor; motion carried.

**ADOPTED** on this 3<sup>RD</sup> day of September, 2019, by the following vote:

AYES: 4                      NOES:0                      ABSENT: 1                      ABSTAIN:

**BUILDINGS &  
GROUNDS**

***MINOA FIRE STATION II – NEW LED MESSAGE BOARD***

Trustee Champagne made a motion, seconded by Trustee Abbott acknowledging that Onondaga County will fund the installation of new LED message board sign to be located at Minoa Fire Station II. All in favor; motion carried.

**FIRE  
DEPARTMENT  
[WWW.MINOAFIRE.ORG](http://WWW.MINOAFIRE.ORG)**

***NEW MEMBERSHIP – JULIA HAMILTON***

A motion was made by Trustee Abbott, seconded by Trustee Champagne to approve the new membership for Julia Hamilton, 119 Euclid Drive, Fayetteville contingent upon positive background check. All in favor; motion carried.

***TRAINING REQUEST – PILOT REFRESHER WITH AL TOMPKINS***

A motion was made by Trustee Champagne, seconded by Trustee Abbott to approve the training request for Stephanie McGarrity to participate in PILOT Refresher with Al Tompkins, \$300.00 (reimbursed by NYS upon completion. All in favor; motion carried.

**SEWER**

***PROPERTY OWNER REQUEST \$15.50 PENALTY BE WAIVED – A/C 31070***

Trustee Champagne made a motion, seconded by Trustee Abbott that the request to waive \$15.50 penalty be denied on sewer account #31070. All in favor; motion carried.

***PROPERTY OWNER REQUEST \$15.50 PENALTY BE WAIVED – A/C 30020***

Trustee Champagne made a motion, seconded by Trustee Abbott that the \$15.50 penalty be waived, one-time only, on sewer account #30020. All in favor; motion carried.

***PROPERTY OWNER REQUEST \$15.50 PENALTY BE WAIVED – A/C 20230***

Trustee Abbott made a motion, seconded by Trustee Champagne that the request to waive \$15.50 penalty be denied on sewer account #20230. All in favor; motion carried.

***PROPERTY OWNER REQUEST \$15.50 PENALTY BE WAIVED – A/C 20120***

Trustee Champagne made a motion, seconded by Trustee Abbott that the request to waive \$15.50 penalty be denied on sewer account #20120. All in favor; motion carried.

***PROPERTY OWNER REQUEST \$15.50 PENALTY BE WAIVED – A/C 12210***

Trustee Champagne made a motion, seconded by Trustee Abbott that the \$15.50 penalty be waived, one-time only, on sewer account #12210. All in favor; motion carried.

***PROPERTY OWNER REQUEST \$15.50 PENALTY BE WAIVED – A/C 22750***

Trustee Champagne made a motion, seconded by Trustee Abbott that the \$15.50 penalty be waived, one-time only, on sewer account #22750. All in favor; motion carried.

**AUDIT CLAIMS  
ABSTRACT #7**

A motion was made by Trustee Abbott and seconded by Trustee Champagne that the claims on Abstract #007 in the amount of General Fund \$72,722.17 (Vouchers 208 - 261), Sewer Fund \$17,776.80 (Vouchers 94 - 114) for a total of \$90,498.97 audited and paid. All in favor; motion carried.

**ATTORNEY  
REPORT**

***MINOA FIRE DEPARTMENT, INC POLICY***

Attorney Hills reported she has not received any information from the Fire Departments attorney regarding the draft policy.

Tabled.

**TRUSTEES  
REPORT**

Trustee Abbott reported the Town of Manlius Police Department is in the process of hiring new SIRO officers for Fayetteville Manlius School District.

Trustee Rinaldi – nothing new to report.

Trustee Champagne reported ongoing conversations with vendor regarding the replacement of Main Pump #2; appears the pump will be replaced free of charge and installed by our staff.

**MAYORS REPORT**

Mayor Brazill reminded everyone the Annual Festival will take place this Saturday, September 7, 2019 in Lewis Park and on September 11<sup>th</sup> at 10am a portion of Main Street will be painted teal for the annual Hope for Heather Teal Ribbon Run on September 21<sup>st</sup>.

**PUBLIC COMMENT**

Patrick Flannery asked the village board to consider allowing a 15 year old community resident to perform court mandated community service with the Minoa Fire Department. Mr. Flannery stated the fire department has done this in the past and would like to continue to offer the hours.

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the request allowing 15 year old to perform court mandated community service hours with the Minoa Fire Department contingent upon review and approval from insurance carrier. All in favor; motion carried.

Mayor Brazill asked the clerk to contact insurance carrier as soon as possible to determine level of liability.

**EXECUTIVE  
SESSION**

Trustee Champagne made a motion, seconded by Trustee Abbott to enter into Executive Session for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All in favor; motion carried.

The board entered into Executive Session at 7:21pm.

Trustee Champagne made a motion, seconded by Trustee Abbott to enter into Regular Session. All in favor; motion carried.

The board entered into Regular Session at 8:03pm

**ADJOURNMENT**

A motion was made by Trustee Champagne and seconded by Trustee Abbott to adjourn the village board meeting at 8:04pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa L. DeVona*

Lisa L. DeVona  
Clerk-Treasurer