

**VILLAGE OF MINOA  
BOARD OF TRUSTEES**

**October 7, 2019**

**PRESENT:**

Mayor William Brazill  
Trustee John M. Abbott  
Trustee John H. Champagne(*Absent*)  
Trustee Eric S. Christensen  
Trustee Gregory A. Rinaldi  
Clerk Treasurer Lisa DeVona

**ALSO PRESENT:**

Michael Macko, Fire Chief Matt McGarrity, EMS  
Supervisor Ryan Ammann, Jeremiah Butchko, Cher  
Waskiewicz

Mayor Brazill opened the village board meeting at 6:30 pm and led those present with the Pledge of Allegiance.

**CLERK –  
TREASURER**

***MEETING MINUTES – SEPTEMBER 3, 2019***

Trusted Abbott made a motion, seconded by Trustee Rinaldi to approve the meeting minutes of September 3, 2019. All in favor; motion carried.

***MEETING MINUTES – SEPTEMBER 16, 2019***

Trusted Christensen made a motion, seconded by Trustee Abbott to approve the meeting minutes of September 16, 2019. All in favor; motion carried.

***TIME CAPSULE – CUB SCOUT PACK 210***

Jeremiah Butchko asked the board if they would consider burying the time capsule in front of the Municipal Building this fall as the cub scout group will be finished preparing the 2'x4" plastic tube container and contents. Mayor Brazill suggested the cub scouts select a Saturday in October and the DPW will prepare the site for the presentation.

***ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING MAY 31, 2019***

Clerk DeVona announced the Annual Updated Document for fiscal year ending May 31, 2019 was filed with NYS Office of Comptroller on September 25, 2019. Bonadio Group, LLC is finalizing the financial statements and as soon as they are received she will forward a copy to the board.

***INFORMATIONAL ONLY***

Clerk DeVona presented the board with OCEBA Member Monthly Experience Report for period ending August 31, 2019 and stated OCEBA-UMR will be on-site in early November for the 2020 open enrollment period.

***KEY COMMUNICATORS' ANNUAL DINNER – OCTOBER 17, 2019***

Mayor Brazill asked the board members to RSVP as soon as possible to the clerk's office if going to the annual Key Communicator's Dinner on October 17, 2019.

***2019-2020 ESM YOUTH SPORTS AGREEMENT***

Trustee Abbott made a motion, seconded by Trustee Rinaldi authorizing the Mayor to execute the 2019-2020 ESM Youth Sports Agreement. All in favor; motion carried.

***RATIFY PRIOR APPROVAL TO ENTER INTO LEGAL SERVICES AGREEMENT***

Trustee Abbott made a motion, seconded by Trustee Christensen to ratify prior approval to enter into legal services agreement with Costello, Cooney, Fearon; hourly rate of \$220.00. All in favor; motion carried.

**CELEBRATIONS**

***ANNUAL TREE LIGHTING***

Trustee Christensen made a motion, seconded by Trustee Abbott that the Annual Tree Lighting will be held December 1, 2019 beginning at 5:00pm. All in favor; motion carried.

**JUSTICE COURT**

***INDEPENDENT ACCOUNTANT'S REPORT FOR FISCAL YEAR ENDING MAY 31, 2019***

Trustee Abbott made a motion, seconded by Trustee Rinaldi pursuant to Section 2019-a of the Uniform Justice Court Act, the Village Board of Trustees approved and acknowledged receipt of the Independent Accountant's Report by Bonadio & Co., LLP for Justice Court for fiscal year ended May 31, 2019. All in favor; motion carried.

**GENERAL  
ELECTION 2020**

***NOTIFICATION***

Pursuant to Election Law 15-104(1)(b) Village General Election will be held on Wednesday, March 18, 2020; 12pm – 9pm in the Municipal Building

**BUILDINGS &  
GROUNDS**

***REQUEST TO USE POLE BARN – OCTOBER 26, 2019***

Trustee Abbott made a motion, seconded by Trustee Rinaldi to ratify prior approval for Sarah Way and Dan Erard to use the Lewis Park Pole Barn for a private party, October 26, 2019. All in favor; motion carried.

***REQUEST TO USE COMMUNITY ROOMS A & B FOR RED CROSS BLOOD DRIVE***

Trustee Abbott made a motion, seconded by Trustee Rinaldi to approve the request for ESM student Mackenzie Decker to use Community Rooms A & B for a Red Cross Blood Drive, January 2, 2020 from 12pm – 8pm. All in favor; motion carried.

**FIRE  
DEPARTMENT  
[WWW.MINOAFIRE.ORG](http://WWW.MINOAFIRE.ORG)**

***TRAINING REQUEST – BELGIUM COLD SPRINGS FIRE DEPARTMENT***

A motion was made by Trustee Abbott, seconded by Trustee Christensen to approve the training request for members of the fire department to attend a Live Burn training session at Belgium Cold Springs Fire Department, October 7, 2019. All in favor; motion carried.

***PERSONNEL CHANGE – TYLER TALARICO***

A motion was made by Trustee Abbott, seconded by Trustee Rinaldi to approve the personnel change for Tyler Talarico to return from Leave of Absence to active duty effective immediately. All in favor; motion carried.

***PERMISSION TO ADD CARD ACCESS TO FIRE EQUIPMENT ROOM AND CASCADE ROOM***

A motion was made by Trustee Abbott, seconded by Trustee Christensen to approve the request to add Fire Equipment Room (second floor) and Cascade Room (fire bay area) to the card access system per proposal from Chimera Integrations VOM91719CW, \$6,115.00. All in favor; motion carried.

***MINIMUM PURCHASE PRICE FOR 1992 E-ONE CUSTOM PUMPER (VIN#9776)***

Trustee Abbott made a motion, seconded by Trustee Christensen that no minimum purchase price be set for the sale of 1992 E-One Custom Pumper (VIN #9776) also known as Engine 37. All in favor; motion carried.

**SEWER**

***PROPERTY OWNER REQUEST \$31.00 PENALTY BE WAIVED – A/C 11060***

Trustee Abbott made a motion, seconded by Trustee Christensen that the \$31.00 penalty be waived, one-time only, on sewer account #11060. Trustee Rinaldi abstained from vote due to ownership. AYES: Mayor Brazill, Trustees Abbott, Christensen; Motion carried.

***DISCUSSION – 110 HULBERT STREET – ICE CREAM SHOP***

Trustee Abbott made a motion, seconded by Trustee Rinaldi to change the billing units for property located at 110 Hulbert Street, sewer account #10540 to two (2) units for August billing and one (1) unit for February billing due to seasonal operation of business side of the property. All in favor; motion carried.

**AUDIT CLAIMS  
ABSTRACT #9**

A motion was made by Trustee Abbott and seconded by Trustee Christensen that the claims on Abstract #009 in the amount of General Fund \$114,741.89 (Vouchers 301 - 350), Sewer Fund \$18,535.83 (Vouchers 135 - 154) for a total of \$133,277.72 audited and paid. All in favor; motion carried.

**ATTORNEY  
REPORT**

***MINOA FIRE DEPARTMENT, INC POLICY***

Attorney Hills reported she has not received any information from the Minoa Fire Department, Inc attorney regarding the draft policy.

**TRUSTEES  
REPORT**

Trustee Rinaldi – nothing new to report.

Trustee Abbott - nothing new to report.

Trustee Christensen weather cooperated for the Teal Ribbon Run and thanked everyone involved in making this year another successful event and will present the final numbers as soon as that information is available.

Trustee Champagne – absent.

***Trustee Rinaldi excused himself from the meeting at 7:03pm.***

**MAYORS REPORT**

Mayor Brazill stated the Oktoberfest seemed to run smoothly with no concerns being reported regarding the traffic or noise for the event and was well attended on Friday and Saturday.

**PUBLIC  
COMMENT**

Jeremiah Butchko, 240 S. Main Street stated the Oktoberfest was a great event, traffic was consistent during Saturday however not an issue and people were very respectful.

**ADJOURNMENT**

With no further business Trustee Abbott made a motion, seconded by Trustee Christensen to adjourn the village board meeting at 7:07pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa L. DeVona*

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Clerk-Treasurer