

**VILLAGE OF MINOA**  
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**BOARD OF TRUSTEES**

**November 1, 2021**

**PRESENT:** Mayor William F. Brazill  
Trustee John M. Abbott  
Trustee John H. Champagne (*absent*)  
Trustee Eric S. Christensen  
Trustee J. Robert (Bobby) Schepp  
Clerk Treasurer Lisa DeVona  
Attorney Courtney Hills, Esq.

**ALSO** DPW Superintendent Tom Petterelli, Asst. DPW  
**PRESENT:** Superintendent Jim Landry, Fire Chief Matt McGarrity, Tom Czajak, President MFD, Inc., Jeremiah Butchko

Mayor Brazill opened the village board meeting at 6:30 pm and led those present with the Pledge of Allegiance.

**DRAFT LOCAL LAW #4 FOR 2021**     ***AMENDING CHAPTER 42, ANIMALS (CHICKENS)***  
Tabled until 11/15/2021.

**ELECTION**     Trustee Christensen made a motion, seconded Trustee Schepp pursuant to Election Law 15-104(3) (a) the following designated offices are to be filled at the General Election, Tuesday, March 15, 2022; four (4) year terms for two (2) Trustee positions and one (1) Justice. All in favor; motion carried.

**CLERK-TREASURER**     ***MEETING MINUTES – OCTOBER 4, 2021***  
Trustee Christensen made a motion, seconded by Trustee Schepp to approve the meeting minutes of October 4, 2021. All in favor; motion carried.

***MEETING MINUTES – OCTOBER 18, 2021***  
Trustee Schepp made a motion, seconded by Trustee Abbott to approve the meeting minutes of October 18, 2021. All in favor; motion carried.

***TREASURERS REPORT FOR PERIOD ENDING SEPTEMBER 30, 2021***  
Trustee Abbott made a motion, seconded by Trustee Christensen to approve the Treasurers Report for period ending September 30, 2021. All in favor; motion carried.

**TRANSFER OF APPROPRIATIONS**

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the following transfer of appropriations:

FROM				TO		
ACCOUNT	TITLE	AMOUNT		ACCOUNT	TITLE	AMOUNT
A4540.44	AMB Radio Repairs	\$ 730.49		A4540.47	AMB Legal	\$ 730.49
A8020.4	PB Contractual	\$ 291.24		A8010.1	AB Personnel Service	\$ 291.24
A3410.48	FIRE Medical Exams	\$ 1,853.03		A3410.47	FIRE Legal	\$ 1,853.03
A1990.4	Contingency	\$ 4,639.20		A1620.2	BLDG Equipment	\$ 4,639.20

All in favor, motion carried.

**2022 FLOATING HOLIDAY**

Trustee Schepp made a motion, seconded by Trustee Abbott that the floating holiday for 2022 will be on Friday, December 23<sup>rd</sup>. All in favor; motion carried.

**OCEBA MEMBER EXPERIENCE REPORT FOR PERIOD ENDING SEPTEMBER 30, 2021**

Trustee Christensen made a motion, seconded by Trustee Schepp acknowledging the OCEBA Member Experience Report for period ending September 30, 2021. All in favor; motion carried.

**NEW YORK STATE LOCAL RETIREMENT SYSTEM AGREEMENT 2021**

Trustee Christensen made a motion, seconded by Trustee Schepp ratifying prior approval authorizing Mayor to execute agreement with New York State Local Retirement System for procedures Governing Deductions from Retirement Allowances. All in favor; motion carried.

**2022 FIRE PROTECTION AND AMBULANCE SERVICES FOR MINOA FIRE PROTECTION DISTRICT OF TOWN OF MANLIUS**

Trustee Abbott made a motion, seconded by Trustee Schepp authorizing Mayor, Fire Chief and Fire Department President to execute the 2022 Fire Protection and Ambulance Services for Minoa Fire Protection District of Town of Manlius in the amount of \$1,208,378.00. All in favor; motion carried.

**DPW**

***NEW HIRE – JOHN COURCY***

Trustee Christensen made a motion, seconded by Trustee Schepp to ratify prior approval to hire John Courcy, FT Laborer, effective 11/1/2021, at an hourly rate of \$22.90. All in favor; motion carried.

***NEW HIRE – JORDAN BENZ***

Trustee Schepp made a motion, seconded by Trustee Christensen to hire Jordan Benz, FT Laborer, effective 11/8/2021, at an hourly rate of \$22.50. All in favor; motion carried.

***NEW HIRE – ANDREW BURTON***

Trustee Schepp made a motion, seconded by Trustee Abbott to hire Andrew Burton, FT Mechanic, effective 11/8/2021, at an hourly rate of \$26.00. All in favor; motion carried.

**AUDIT OF CLAIMS  
ABSTRACT #011**

A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on **Abstract #011** in the amount of General Fund \$85,169.26 (Vouchers 409 - 431), Sewer Fund \$5,398.01 (Vouchers 148 - 161), for a total of \$57,624.82; All in favor; motion carried.

**ATTORNEY’S  
REPORT**

Stryker 360 Program is tabled because the attorney has not received the contract to review.

**TRUSTEES’  
REPORT**

Trustee Abbott – nothing new to report.  
Trustee Schepp – reported TMPD call volume has increased and the department reports two new transfers and two new officers in the academy.  
Trustee Christensen – reported he recently attended the NYCOM Public Works conference; great information and very educational.  
Trustee Champagne – absent.

**CELEBRATIONS**

***ANNUAL TREE LIGHTING***

Trustee Schepp made a motion, seconded by Trustee Christensen to hold the annual Tree Lighting on Sunday, December 5, 2021 at 6pm. All in favor; motion carried.  
Mayor Brazill stated he will meet soon with Trustee Christensen to discuss details of the event and what COVID guidelines we want to put in place for the event.

**MAYOR’S REPORT**

Mayor Brazill announced the county grant awards as given out earlier in the week by County Executive Ryan McMahon:  
Village of Minoa was awarded a County Municipal Grant in the amount of \$62,100.00 for Lewis Park picnic tables, pavilions, digital signs and park lights and refurbishing of the Municipal street clock and ornamental lighting around the building.  
Onondaga County Main Street Revitalization Funding was awarded to the following village businesses:

Spill the Tea Cafe and Yoga Studio, \$176,780.00

Trappers II, \$152,401.50

Charlies Tavern, \$66,563.55

New business to open at 132 N. Main Street, \$98,967.00

**PUBLIC  
COMMENT**

Deputy Fire Chief Chuck Spratt asked for an update of the Masonic Temple building.

Mike Macko asked if the village knew of any new owners or plans for the Chase Bank.

Jeremiah Butchko, 240 S. Main Street asked about the following:

- If the village would like the scout troop to deliver the luminaries again this year
- If the scout troop could participate in the 2022 Memorial Day Parade.
- If he could have a copy of the draft local law for chickens that will be discussed at November 15<sup>th</sup> meeting.
- Concerned about the native brown bat which are an endangered species and live in the area around the park and if the village has done a study of the proposed street lighting in the Commercial District and if there would be any negative effects on the bats.

A discussion ensued regarding the number of coyotes seen in the area of Hulbert and Beard Street as well as the rabbit population.

**EXECUTIVE  
SESSION**

Trustee Christensen made a motion, seconded by Trustee Schepp to enter into Executive session for the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof. All in favor; motion carried.

Village board entered Executive Session at 7:04pm.

Trustee Abbott made a motion, seconded by Trustee Schepp to enter into Regular Session. All in favor; motion carried.

Village Board entered into Regular Session at 7:21pm.

Trustee Christensen made a motion, seconded by Trustee Schepp authorizing the mayor to sign a letter of intent for the purchase of real property. All in favor; motion carried.

**ADJOURNMENT**

A motion was made by Trustee Schepp and seconded by Trustee Christensen to adjourn the village board meeting at 7:28pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa L. DeVona*

Lisa L. DeVona, Clerk-Treasurer