

**VILLAGE OF MINOA**  
[WWW.VILLAGEOFMINOA.COM](http://WWW.VILLAGEOFMINOA.COM)  
**BOARD OF TRUSTEES**  
**May 6, 2024**

**PRESENT:** Mayor William F. Brazill  
Trustee John M. Abbott  
Trustee John H. Champagne  
Trustee Eric S. Christensen  
Trustee J. Robert (Bobby) Schepp  
Clerk Treasurer Lisa DeVona  
Attorney Courtney Hills, Esq.

**ALSO PRESENT:** Mike Macko, Jeremiah Butchko, DPW Superintendent Tom Petterelli, Fire Chief Don Grevelding

Mayor Brazill opened the village board meeting at 6:30 pm and led those present with the Pledge of Allegiance.

**SPECIAL USE  
PERMIT  
SIGNAGE  
EASTVIEW  
GARDEN SENIOR  
APARTMENT**

***SCHEDULE PUBLIC HEARING FOR MONUMENT SIGNAGE, 112 EAST AVENUE, EASTVIEW GARDENS SENIOR APARTMENT***

Trustee Christensen made a motion, seconded by Trustee Champagne to schedule public hearing on Monday, May 20, 2024 at 6:31pm for Eastview Gardens Senior Apartment Special Use Permit application. All in favor; motion carried.

**CLERK-  
TREASURER**

***MEETING MINUTES – MARCH 4, 2024***

Tabled.

***WORKERS COMPENSATION RENEWAL – COMP ALLIANCE***

Trustee Champagne made a motion, seconded by Trustee Christensen to accept renewal premium for Comp Alliance Workers Compensation coverage, 6/1/2024 – 5/31/2026 \$196,220.00. All in favor; motion carried.

***SUMMER MEETING SCHEDULE***

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the summer meeting schedule as follows:

June 3<sup>rd</sup>, July 1<sup>st</sup>, August 5<sup>th</sup>, September 9<sup>th</sup>

All in favor; motion carried.

**OCEBA MONTHLY EXPERIENCE REPORT FOR PERIOD ENDING 1/31/2024**

Trustee Schepp made a motion, seconded by Trustee Abbott to approve OCEBA Monthly Experience Report for Dental coverage, period ending 1/31/2024. All in favor; motion carried.

**AUTHORIZE MAYOR TO EXECUTE 5YR AGREEMENT WITH ONONDAGA COUNTY – STORMWATER ASSISTANCE FOR MS4 REQUIREMENTS**

Trustee Champagne made a motion, seconded by Trustee Christensen authorizing Mayor to execute 5-year agreement with Onondaga County to provide services to assist in complying with NYS DEC Stormwater permit requirements. All in favor; motion carried.

**TREASURERS REPORT FOR PERIOD ENDING MARCH 31, 2024**

Trustee Abbott made a motion, seconded by Trustee Schepp to approve Treasurers Report for period ending March 31, 2024. All in favor; motion carried.

**UNPAID SEWER RENTS TO BE PLACED ON 2024-25 TAX BILLS**

Trustee Christensen made a motion, seconded by Trustee Schepp authorizing Clerk Treasurer to place unpaid sewer rent accounts in the amount of \$46,769.00 on 2024-25 village tax bills. All in favor; motion carried.

**2024-25 TAX WARRANT**

Trustee Champagne made a motion, seconded by Trustee Abbott authorizing the Mayor to execute \$2,797,166.78 2024-25 Tax Warrant; \$2,228,398.28 to be raised by taxes, \$521,070.00 Sewer Rent, \$46,769.00 Unpaid Sewer accounts and \$929.50 Unpaid Maintenance Charges. All in favor; motion carried.

**REQUEST TO WAIVE AMBULANCE BILL DUE TO HARDSHIP**

Trustee Schepp made a motion, seconded by Trustee Champagne to approve request to waive \$200 ambulance bill due to hardship. All in favor; motion carried.

**BID RESULTS – COMMUNITY ROOM FOLDING PARTITION PROJECT**

McGinnis Nelson Construction - \$95,000 base, \$18,500 Alt #1 Flooring  
CDM Construction - \$114,000 base, \$26,430 Alt #1 Flooring

Trustee Champagne made a motion, seconded by Trustee Abbott to accept lowest bidder McGinnis Nelson Construction, \$95,000 base, \$18,500 Alt #1 Flooring for the Community Room Folding Partition Project. All in favor; motion carried.

## **CELEBRATIONS**

### **2024 PERFORMING ARTIST CONTRACTS – CONCERTS IN THE PARK**

Trustee Christensen made a motion, seconded by Trustee Abbott to authorize the Mayor to execute 2024 Performing Artist Contracts for Concerts in the Park approve request to send D. Moss and A. Tedesco to 2024 Tree Training Day, Oakwood Cemetery 5/23/2024 8:30am through 3:30pm; \$60/pp. All in favor; motion carried.

### **2024 HOPE FOR HEATHER AGREEMENT FOR TEAL RIBBON RUN**

Trustee Champagne made a motion, seconded by Trustee Abbott to ratify prior approval authorizing Mayor to execute 2024 Hope for Heather Agreement for Teal Ribbon Run on May 18, 2024. All in favor; motion carried.

For more information visit: <https://www.hopeforheather.org/>

## **DPW**

### **TRAINING REQUEST – 2024 TREE TRAINING DAY**

Trustee Christensen made a motion, seconded by Trustee Schepp to approve request to send D. Moss and A. Tedesco to 2024 Tree Training Day, Oakwood Cemetery 5/23/2024 8:30am through 3:30pm; \$60/pp. All in favor; motion carried.

## **FIRE DEPARTMENT**

### **SERVICE AWARD PLAN DOCUMENT**

A motion was made by Trustee Champagne and seconded by Trustee Schepp to certify the **VILLAGE OF MINOA VOLUNTEER FIRE DEPARTMENT DEFINED BENEFIT SERVICE AWARD PROGRAM PLAN DOCUMENT** as revised pursuant to Mandatory Referendum held at General Village Election on March 19, 2024 and effective January 1, 2024. All in favor; motion carried.

### **MEMBERSHIP APPLICATIONS**

Trustee Abbott made a motion, seconded by Trustee Schepp to approve the following probationary membership applications contingent upon favorable background checks and MFD, Inc approval:

Jaime Maule, Kirkville

Tammy Maule, Kirkville

Austin Maule, Kirkville

Michael Abbott, E. Syracuse

Kevin Teske, Fayetteville

Jacob Henson, E. Syracuse

Kyle Stanley, Kirkville

All in favor; motion carried.

**TRAINING REQUEST – APPARATUS AERIAL OPERATOR**

Trustee Champagne made a motion, seconded by Trustee Abbott to approve training request for N. Carulli, D. Cavanaugh and T. Decker to attend Apparatus Aerial Operator, Sylvan Beach Fire Department, 5/21 and 5/23 and to take Ladder 37. All in favor; motion carried.

**SEWER**

***PROPERTY OWNER REQUEST \$33.00 PENALTY BE WAIVED SEWER A/C 30590***

Trustee Champagne made a motion, seconded by Trustee Abbott to approve request to waive \$33.00 penalty on sewer account #30590;

In favor – Mayor Brazill, Trustees Abbott and Champagne

Opposed – Trustees Christensen and Schepp

All in favor; motion carried.

**AUDIT OF CLAIMS  
ABSTRACT #022**

A motion was made by Trustee Christensen and seconded by Trustee Abbott the claims on **Abstract #022** have been reviewed and approved for payment:

General Fund, voucher(s) 895 - 931 in the amount of \$189,846.02

Sewer Fund, voucher(s) 331 - 342 in the amount of \$39,267.31

Trust & Agency, voucher(s) 315 - 327 in the amount of \$43,312.98

All in favor; motion carried.

**ATTORNEY  
REPORT**

Nothing new to report.

**TRUSTEES  
REPORT**

Trustee Schepp reported the Police Committee is working to plan a budget for 2025.

Trustee Christensen reported Teal Ribbon Run, May 18<sup>th</sup> and Memorial Day Parade, May 27<sup>th</sup> at 11am.

Nothing new to report from Trustees Abbott and Champagne.

**MAYOR’S REPORT**

Mayor Brazill announced village wide garage sales scheduled for July 13<sup>th</sup> , the Fall Festival will be September 7<sup>th</sup> and the Orphan Car Show, August 17<sup>th</sup>

**PUBLIC  
COMMENT**

No comments.

**ADJOURNMENT**

A motion was made by Trustee Christensen and seconded by Trustee Abbott to adjourn the village board meeting at 6:57pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa L. DeVona*

Lisa L. DeVona, Clerk-Treasurer