

VILLAGE OF MINOA
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BOARD OF TRUSTEES

May 18, 2020

PRESENT:

Mayor William Brazill
Trustee Abbott
Trustee Champagne
Trustee Christensen
Trustee Rinaldi
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO PRESENT:

Fire Chief Matt McGarrity, DPW
Superintendent Tom Petterelli, Lance Stolp,
Pat Abbott

Mayor Brazill opened the village board meeting at 6:30 pm and led those present with the Pledge of Allegiance.

**PUBLIC HEARING
ZONE CHANGE
APPLICATION**

***ZONE CHANGE APPLICATION – 6439 and 6441 SCHEPPS CORNERS
LANE – FROM RESIDENTIAL TO COMMERCIAL***

Postponed until further notice.

DISCUSSION

COVID19 UPDATE / PLANS TO REOPEN

Mayor Brazill updated the board with the County Executive's plans to move toward phased openings throughout the area and outlined the plans for village openings:

Monday May 18th all DPW and WTP employees returned to work full-time

Week of June 1st Clerk's office employees will return to work full time

Justice Court employees remain under the direction of NYS and will remain closed until further notice.

Monday, May 25th – Village board, small group of veterans and fire department personnel will hold Memorial Day Ceremony at 9:30am in front of the monument on N. Main Street – event will be videotaped live on FaceBook.

**APPOINTMENT
ACTING JUSTICE**

Trustee Champagne made a motion, seconded by Trustee Christensen to approve Mayor Brazill's appointment for Jeanette Zacharias as Acting Village Justice, April 1, 2020 through April 5, 2021. All in favor; motion carried.

ELECTION

UPDATE – NYS EXECUTIVE ORDER 202.26

Pursuant to Executive Order 202.26, which was issued the evening of May 1, 2020, all village elections scheduled to take place in March, April, May, and June of 2020 have been postponed and rescheduled to September 15, 2020.

The Order states that for any village election in which the ballot was fully determined when the election was postponed, the election will proceed with the same ballot. Additionally, if the ballots were already printed the ballots may be used at the September 15, 2020 election, despite displaying the original date of the election.

CLERK-TREASURER

MEETING MINUTES – APRIL 6, 2020

Tabled.

TREASURERS REPORT FOR PERIOD ENDING MARCH 31, 2020

Tabled.

LETTER OF HARDSHIP – NANETTE NAUM – AMBULANCE BILLING

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the request to waive \$75.00 balance due for Ronald Naum, Run Number 20-50461 associated with services provided on March 24, 2020. All in favor; motion carried.

TRANSFER ROSTER POSITIONS – J. MARKO

Trustee Christensen made a motion, seconded by Trustee Champagne to transfer Joshua Marko from Laborer I (roster #027) to Plan Operator B (roster #010) effective immediately. All in favor; motion carried.

PERMISSION TO FILE FOR EXTENSION OF AUD REPORT FOR FISCAL YEAR ENDING MAY 31, 2020

Trustee Champagne made a motion, seconded by Trustee Christensen authorizing Clerk Treasurer to file request with NYS Office of State Comptroller for extension of AUD report filing for fiscal year ending May 31, 2020.

All in favor 5-0; motion carried.

OCEBA HEALTH AND DENTAL MEMBER EXPERIENCE REPORT

Trustee Abbott made a motion, seconded by Trustee Christensen acknowledging receipt of OCEBA Health and Dental Member Experience report for periods ending February 29, 2020 and March 31, 2020. All in favor; motion carried.

ANNUAL RENEWAL GUARDIAN LIFE AND AD&D POLICY

Trustee Champagne made a motion, seconded by Trustee Christensen to approve renewal with Guardian Life, July 1, 2020 – June 30, 2021 for Basic Life Plan \$1,183 and AD&D \$102 annual premium (no increase from last year). All in favor, 5-0; motion carried.

2YR WORKERS COMPENSATION RENEWAL WITH COMP ALLIANCE

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the two year renewal funding contribution of \$218,566 for period beginning June 1, 2020 through May 31, 2022. All in favor; motion carried.

UNPAID SEWER ACCOUNTS TO BE LEIVED TO 2020-2021 VILLAGE TAX BILLS

Trustee Christensen made a motion, seconded by Trustee Champagne to approve and certify \$39,766.15 in unpaid sewer rent accounts be levied to the 2020-2021 village tax bills. All in favor; motion carried.

MOWING / MAINTENANCE CHARGES TO BE LEIVED TO 2020-2021 VILLAGE TAX BILLS

Trustee Champagne made a motion, seconded by Trustee Christensen to approve Mowing and Maintenance charges in the amount of \$3,464.50 be placed on the appropriate 2020-2021 village tax bills. All in favor; motion carried.

2020-2021 TAX WARRANT

Trustee Christensen made a motion, seconded by Trustee Champagne authorizing the Mayor to execute 2020-2021 Tax Warrant in the amount of \$1,673,167.49. All in favor; motion carried.

UNUSED VACATION HOURS DUE TO COVID-19 PANDEMIC

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the following employees to carry-over unused vacation hours, due to COVID-19 pandemic, until August 31, 2020: L. DeVona, B. Hyde, J. Landry, M. Murnane, M. Nicholson, B. Sturick. All in favor; motion carried.

SUMMER HOURS OF OPERATION – WTP

Trustee Champagne made a motion, seconded by Trustee Christensen to approve summer hours of operation for WTP beginning June 1st through August 31st,
6am - 3:30pm Monday through Thursday and 6am - 10am Friday. All in favor; motion carried.

SUMMER HOURS OF OPERATION – DPW

Trustee Champagne made a motion, seconded by Trustee Christensen to deny summer hours of operation for DPW as advised by attorney. All in favor; motion carried.

SUMMER MEETING SCHEDULE

Trustee Champagne made a motion, seconded by Trustee Champagne to approve the following summer meetings schedule:

June 1, 2020 at 6:30pm
July 6, 2020 at 6:30pm
August 3, 2020 at 6:30pm
September 14, 2020 at 6:30pm

All in favor; motion carried.

•2020-2021 plans to purchase new skid steer are on hold due to other projects

PUBLIC COMMENT

Lance Stolp, village mechanic asked if the board has discussed who will be responsible to pay for the repairs of Engine 11 that appear to be caused by an outside vendor claiming to have serviced the vehicle for preventive maintenance and recorded a checklist of the work being completed.

Attorney Hills recommends the village contact their insurance agent with the details of the damage and the records of preventive maintenance service and initiate a claim.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Christensen to adjourn the village board meeting at 7:45pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer