

VILLAGE OF MINOA
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BOARD OF TRUSTEES

May 13, 2019

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne
Trustee Eric S. Christensen (*Absent*)
Trustee Gregory A. Rinaldi
Clerk Treasurer Lisa L. DeVona
Attorney Courtney M. Hills, Esq.

ALSO PRESENT: Cher Waskiewicz, Tom Petterelli, Laura & Dan Ravera

Mayor Brazill opened the village board meeting at 6:30 pm and led those present with the Pledge of Allegiance.

PUBLIC HEARING ***ONONDAGA COUNTY COMMUNITY DEVELOPMENT GRANT***

Trustee Champagne made a motion, seconded by Trustee Abbott to waive the reading of legal notice and open public hearing. All in favor; motion carried

Mayor Brazill opened the public hearing at 6:35pm. .

Mayor Brazill stated the village will present the following Five (5) Year Plan for Sidewalk Replacement to Onondaga County Community Development for consideration in the 2019 Funding cycle:

Five-Year Plan

Year One

Concrete Sidewalk installation – North Main Street (East side) between Osborne Street & East Avenue

Flexible Porous Pavement Installation Rear Entrance of Village Hall

Year Two

Concrete Sidewalk installation – Elm Street between Edgerton & Willard (East Side)

Year Three

Concrete Sidewalk installation – Elm Street between Edgerton & Willard (West Side)

Year Four

Concrete Sidewalk installation – Elm Street between Willard & North Central (East side)

Year Five

Concrete Sidewalk installation – Elm Street between Willard & North Central (West side)

Estimated Project Cost – approximately \$174,950.00

*Each of the above sections of sidewalk can be phased out over five (5) year plan. Submission can be customized recognizing the demand for money and grant funding available.

With no questions or comments with the Five (5) Year Plan, Trustee Champagne made a motion, seconded by Trustee Abbott to close the public hearing.

Mayor Brazill closed the public hearing at 6:40pm.

RESOLUTION

RESOLUTION TO APPROVE FIVE (5) YEAR PLAN FOR SIDEWALK REPLACEMENT

Trustee Champagne made a motion, seconded by Trustee Abbott to adopt the resolution to submit Five (5) Year Plan for Sidewalk Replacement as discussed and agreed upon as well as submittal of 2019 Funding Application to Onondaga County Community Development for consideration. All in favor; motion carried.

PUBLIC HEARING

MS4 ANNUAL STORMWATER REPORT FOR YEAR ENDING MARCH 9, 2019

Trustee Abbott made a motion, seconded by Trustee Champagne to waive the reading of legal notice and open public hearing.

Mayor Brazill opened the public hearing at 6:41pm. All in favor; motion carried.

Clerk DeVona gave an overview of the draft report.

Mayor Brazill asked if the board had any questions or comments regarding the annual report for period ending March 9, 2019.

With no questions or comments from the board he opened the public hearing to those present.

With no questions or comments from the public Trustee Champagne made a motion, seconded by Trustee Abbott to close the public hearing. All in favor; motion carried.

Mayor Brazill closed the public hearing at 6:44pm.

RESOLUTION

RESOLUTION TO APPROVE MS4 ANNUAL STORMWATER REPORT FOR PERIOD ENDING MARCH 9, 2019

Trustee Champagne made a motion, seconded by Trustee Abbott authorizing Mayor Brazill to execute and certify the Compliance Certification for MS4 Annual report for period ending March 9, 2019 for SPDES ID: NYR20A229. All in favor; motion carried.

RESIGNATION

ZBA MEMBER JOHN TURBEVILLE

Trustee Champagne made a motion, seconded by Trustee Abbott to accept the resignation of John Turbeville, ZBA member effective immediately. All in favor; motion carried.

**DRAFT
LOCAL LAW #1
FOR 2019**

NEW CHAPTER 130 ENTITLED "SMALL CELL WIRELESS DEPLOYMENT REQUIREMENTS

Attorney Hills presented the board with a draft copy of Local Law #1 for 2019, Small Cell Wireless Deployment.

Trusted Champagne made a motion, seconded by Trustee Abbott to schedule a public hearing for Local Law #1 for 2019 on June 3, 2019 beginning at 6:30pm. All in favor; motion carried.

Mayor Brazill asked the board to review the draft, make any comments or suggestions.

**CLERK-
TREASURER**

MEETING MINUTES – FEBRUARY 28, 2019

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the budget workshop minutes of February 28, 2019. All in favor; motion carried.

MEETING MINUTES – MARCH 7, 2019

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the budget workshop minutes of March 7, 2019. All in favor; motion carried.

MEETING MINUTES – APRIL 15, 2019

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the meeting minutes of April 15, 2019. All in favor; motion carried.

TREASURERS REPORT FOR PERIOD ENDING APRIL 30, 2019

Trustee Champagne made a motion, seconded by Trustee Abbott to accept the Treasurers Report for period ending April 30, 2019. All in favor; motion carried.

BUDGET AMENDMENTS

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the following budget amendments:

FROM			TO		
ACCOUNT	TITLE	AMOUNT	ACCOUNT	TITLE	AMOUNT
A3410.23	FD - CHIEFS VEHICLES	\$2,682.51	A3410.22	FD TRAINING EQUIP	\$2,682.51
A3410.23	FD - CHIEFS VEHICLES	\$6,690.64	A3410.42	FD - INSURANCE	\$6,690.64
A3410.47	FD - ATTORNEY FEES	\$2,000.00	A3410.43	FD - VEHICLE REPAIRS	\$2,000.00
A9040.83	FD - WORKERS COMP	\$5,786.71	A3410.13	FD - MECHANIC	\$5,786.71

All in favor; motion carried.

2019 - 2020 TAX WARRANT - \$ 1,581,070.42

Trustee Champagne made a motion, seconded by Trustee Abbott authorizing Mayor Brazill to execute the 2019 – 2020 Tax Warrant in the amount of \$1,581,070.42; Amount to be raised by taxes \$1,531,397.42, Unpaid Sewer Rents \$44,031.00 and Property Maintenance Charges \$5,642.00. All in favor; motion carried.

GUARDIAN GROUP PLAN RENEWAL

Trustee Abbott made a motion, seconded by Trustee Champagne to renew Guardian Group Plan #33492, July 1, 2019 to June 30, 2020 annual premium for Plan Basic Life \$1,183 and AD&D \$102.00. All in favor; motion carried.

INTERMUNICIPAL AGREEMENT WITH BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) FOR TECHNOLOGY SERVICES THROUGH REGIONAL INFORMATION CENTER

Trustee Champagne made a motion, seconded by Trustee Abbott authorizing the Mayor to execute Intermunicipal Agreement with Board of Cooperative Educational Services (BOCES) for Technology Services through Regional Information Center for period June 1, 2019 through May 31, 2020 contingent upon village insurance agent review. All in favor; motion carried.

2019-2020 WORKERS COMPENSATION RENEWAL – COMP ALLIANCE

Trustee Abbott made a motion, seconded by Trustee Champagne accepting the renewal rate of \$120,584 for Workers Compensation coverage with Comp Alliance, June 1, 2019 through May 31, 2020. All in favor; motion carried.

DISCUSSION – RESIDENTIAL TO COMMERCIAL ZONE S. MAIN STREET

A discussion ensued regarding properties located on S. Main Street across from Lewis Park, from the corner of Hulbert Street to S. Central Avenue. Mayor Brazill stated he recently met with Dan Kwasnowski, Planning Director for Onondaga County to discuss the County Plan and conceptual themes for a new comprehensive plan. One of the county goals is to develop

planning projects with local municipalities and help find the funding resources necessary to carry out the projects.

Mayor Brazill stated commercial properties currently exist along North Main Street from East Avenue to the pedestrian railroad crossing (green bridge) at the corner of North Central Avenue continuing on the other side of the bridge to South Central Avenue. South Main Street from South Central Avenue to Hulbert Street is residential zoning until the corner of Hulbert Street and Costello Parkway. The board is considering changing the residential zoned properties along S. Main Street, approximately fourteen (14) parcels, to commercial. Connecting the commercial zones (North and South) would create a corridor offering a residential and commercial mix use capabilities possibly attracting new residents, new businesses and funding opportunities. Lewis Park events such as Friday night car show, Hope for Heather 5K Race, Minoa Fireman's Field Days, Fall Festival, and for the first time this year the CNY Bavarian Oktoberfest are attracting more and more visitors to our community.

Trustee Abbott made a motion, seconded by Trustee Champagne to schedule a public hearing for LL#2 for 2019 on June 3, 2019 beginning at 6:31pm. All in favor; motion carried.

DISCUSSION – TRAFFIC AND SPEED – BERESFORD LANE

Mayor Brazill stated he has been approached by many property owners along Beresford Lane with concerns for public safety of the children and adults that walk and bike in the area. Mayor Brazill asked the board members for their thoughts on additional stop signs or reducing the speed on Beresford Lane. Trustee Rinaldi suggested increasing the police presence in the neighborhood, Trustees Abbott and Champagne stated they were against lowering the speed limit; they believe 25mph is low enough.

Mayor Brazill stated he would reach out to the Town of Manlius Police Department to request a traffic control device/tracker be placed on Beresford Lane and the board can review the data after it is collected.

BUILDINGS & GROUNDS

MUNICIPAL BUILDING SECURITY

Trustee Champagne made a motion, seconded by Trustee Abbott to approve CNY Security Solutions \$5,000 estimate to upgrade the security cameras and monitoring system in the Municipal Building. All in favor; motion carried.

Trustee Champagne stated the estimate is to increase the number of cameras in the building and upgrade the ten year old system.

FIRE DEPARTMENT WWW.MINOAFIRE.ORG

EMPLOYEE ASSISTANCE PROGRAM – HELP PEOPLE

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the proposal from HelpPeople, \$1,100 annually (6/1 – 5/31) to provide an employee assistance program to Fire Department members. All in Favor; motion carried.

TRAINING REQUEST – NYS AFC 113TH ANNUAL CONFERENCE

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the request for P. Flannery and T. Alessandrello to attend NYS AFC 113th Annual Conference, June 12-15, 2019 at OnCenter, Syracuse NY; \$160.00. All in Favor; motion carried.

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the request for Dominic Erard to attend NYS AFC 113th Annual Conference (Friday only) Truck Co. Essentials (8hr live fire program); \$385.00. All in favor; motion carried.

CHANGE IN STATUS – IAN RUDD

Trustee Champagne made a motion, seconded by Trustee Abbott to approve six month Leave of Absence, effective immediately for Ian Rudd. All in favor; motion carried.

TERMINATION OF MEMBERSHIP – MICHAEL NESCI

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the termination of membership for Michael Nesci. All in favor; motion carried.

DPW

2019 HIGHWAY SCHOOL – T. PETTERELLI

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the request for Tom Petterelli to attend 2019 Highway School, June 3-5, 2019 at Ithaca College, \$126/night. All in favor; motion carried.

SUMMER HOURS

Trustee Champagne made a motion, seconded by Trustee Abbott to approve summer hours for DPW employees, June 3, 2019 through August 30, 2019, Monday through Thursday, 6 am – 3:30pm and Friday’s 6am – 10am. All in favor; motion carried.

**WASTE WATER
TREATMENT
PLANT / CERF**

RATIFY PRIOR APPROVAL FOR S. GIARRUSSO TO CARRY OVER 2018 VACATION HOURS

Trustee Champagne made a motion, seconded by Trustee Abbott to ratify prior approval for S. Giarrusso to carry over 40 hours of 2018 vacation time into 2019-2020. All in favor; motion carried.

CHANGE IN PROPERTY CLASS – 205 S. CENTRAL AVENUE

Trustee Champagne made a motion, seconded by Trustee Abbott to change the Property Class Code from two-family home (220) to Single Family home (210) for property located at 205 S. Central Avenue (tax map #003.-04-02.0) and reduce the number of sewer units from two to one. All in favor; motion carried.

SUMMER HOURS

Trustee Champagne made a motion, seconded by Trustee Abbott to approve summer hours for WTP/CERF employees, June 3, 2019 through August 30, 2019, Monday through Thursday, 6 am – 3:30pm and Friday’s 6am – 10am. All in favor; motion carried.

**AUDIT OF CLAIMS
ABSTRACT 22**

A motion was made by Trustee Champagne and seconded by Trustee Abbott that the claims on Abstract #022 in the amount of General Fund \$164,069.54 (Vouchers 880 - 942), Sewer Fund \$17,136.92 (Vouchers 337 - 404), for a total of \$181,206.46 audited and paid. All in favor; motion carried.

**ATTORNEY’S
REPORT**

Nothing new to report.

**TRUSTEES’
REPORT**

Trustee Abbott – reported the Fire Department will hold a CPR class, all employees are welcome to attend.

Trustee Rinaldi – nothing new to report.

Trustee Champagne – nothing new to report.

MAYOR'S REPORT Mayor Brazill – nothing new to report.

PUBLIC COMMENT Chet Waskiewicz, 415 Edgerton Street asked the board to confirm that the Five Year Sidewalk replacement plan was to replace existing sidewalks not add new.

Mayor Brazill confirmed that the sidewalk replacement plan was to replace old aging sidewalks with new.

ADJOURNMENT A motion was made by Trustee Champagne and seconded by Trustee Abbott to adjourn the village board meeting at 7:34pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer