

VILLAGE OF MINOA
WWW.VILLAGEOFMINOA.COM
BOARD OF TRUSTEES
May 1, 2023

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne (*Absent*)
Trustee Eric S. Christensen
Trustee J. Robert (Bobby) Schepp
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO PRESENT: Mike Macko, Jeremiah Butchko, Fire Chief Don Grevelding, Jason Klaiber, Eagle Bulletin, Bill Bowhall, DPW Superintendent Tom Petterelli, Bob and Sharon Caron, Karen & Pat Kinsella, Diana Kromis, Christian Heberle, Jim Delaney, Pat Krol, Scot Garland, Erich Schepp, Denise Robertson, Steve & Jess Finley, Dan DeLucia, Elwood Weerheim, Andrew & Karen Inglis, Theresa Dearer, Zach Bers, Michael Rossi, William Nicholson

Mayor Brazill opened the village board meeting at 6:30 pm and Trustee Christensen led those present with the Pledge of Allegiance.

**CLERK-
TREASURER**

MEETING MINUTES – APRIL 27, 2023

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the April 27, 2023 meeting minutes. All in favor; motion carried.

RENEWAL GUARDIAN POLICY 7/1/2023-6/30/2024

Trustee Abbott made a motion, seconded by Trustee Schepp to approve 7/1/2023-6/30/2024 renewal for Guardian Plan, Basic Life Plan \$1025.00 and AD&D \$84.00 (no annual increase). All in favor; motion carried.

PERMISSION TO FILE EXTENSION WITH OSC FOR 5/31/2023 AUD FILING

Trustee Schepp made a motion, seconded by Trustee Christensen to approve Clerk-Treasurer requesting filing extension with OSC for AUD filing of fiscal year ending May 31, 2023. All in favor; motion carried.

2023-24 TAX WARRANT

Trustee Christensen made a motion, seconded by Trustee Abbott authorizing Mayor to execute 2023-2024 Tax Warrant:

| | |
|--------------------------------|------------------------|
| Real Property Tax | \$ 1,985,720.00 |
| Unpaid Sewer Rents and Charges | \$ <u>48,093.00</u> |
| TOTAL | \$ 2,033,813.00 |

All in favor; motion carried.

STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS

Trustee Schepp made a motion, seconded by Trustee Abbott that be it resolved that the Village of Minoa hereby established the following standard work day for the following titles and report the officials to NYS and Local Retirement based on their record of activities:

William F. Brazill, Mayor, Standard Work Day 6 hours, Record of Activities Result 19.99, with a pay frequency of Monthly

All in favor; motion carried.

CELEBRATION

TEAL RIBBON RUN

Trustee Abbott made a motion, seconded by Trustee Christensen authorizing Mayor to execute agreement with Town of Manlius and Hope for Heather for 2023 Teal Ribbon Run. All in favor; motion carried.

WASTEWATER TREATMENT PLANT

PROPERTY OWNER REQUEST \$115.50 PENALTY BE WAIVED FOR SEWER A/C 41020

Trustee Christensen made a motion, seconded by Trustee Schepp to deny property owners request to waive \$115.50 penalty on sewer account #41020. All in favor – Trustee Christensen and Schepp. All opposed – Mayor Brazill and Trustee Abbott. Motion tied. Item will be tabled until all members of the board are present.

NYWEA JOINT SPRING TECHNICAL CONFERENCE AND EXHIBITION

Trustee Christensen made a motion, seconded by Trustee Abbott to approve request for Eric Cushing to attend NYWEA Joint Spring

Technical Conference and Exhibition, June 7-9, 2023 Saratoga Hilton & City Center; cost: \$989. All in favor; motion carried.

**AUDIT OF CLAIMS
ABSTRACT #023**

A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on **Abstract #023** have been reviewed and approved for payment:

General Fund, voucher(s) 966-1004 in the amount of \$90,109.83

Sewer Fund, voucher(s) 354-364 in the amount of \$5,193.44

Trust & Agency, voucher(s) 313-325 in the amount of \$32,779.35

All in favor; motion carried.

**ATTORNEY
REPORT**

Nothing new to report.

**TRUSTEES
REPORT**

Trustee Abbott – nothing to report.

Trustee Schepp reported that on Saturday April 29, 2023 at approximately 2:13am Minoa Fire Department along with Minoa Ambulance and Town of Manlius Police Department responded to a motor vehicle accident. FF Rich Sabin, Paramedic Adam Ritz-LaRue and EMT Taylor performed flawlessly and worked diligently providing the best possible patient care and because of their actions the patient's life was saved and now recovering in the hospital.

Trustee Christensen announced Teal Ribbon Run, May 5th and Sunday, May 7th fund raising event at Trappers II with Live Music beginning at 5pm and celebrity bartender Mayor Brazill.

MAYOR'S REPORT

Mayor Brazill stated he has had recent discussion with home builders in the area regarding the fact our building permits are only good for six months and renewal cost is twice the amount of the initial permit. Mayor asked the board members to consider extending the period of time for permits to either nine or twelve months. The supply and demand for materials is still very slow, delaying the building process. Board will discuss further at their next meeting.

**PUBLIC HEARING
LOCAL LAW #5
FOR 2023**

AMEND ZONING MAP FOR ZONE CHANGE – 7235 N. CENTRAL AVENUE, FROM RESIDENTIAL A (RA-1) TO INDUSTRIAL

Trustee Christensen made a motion, seconded by Trustee Abbott to waive the reading of published legal notice and open the public hearing. All in favor; motion carried.

Mayor Brazill opened the public hearing at 6:40pm.

Sharon Caron presented the board with an application for a zone change from Residential A-1 to Industrial for property located at 7235 N. Central Avenue for 48 newly constructed apartment units. The proposed project does not require any variances and is designed similar to her other apartment complex next to Scotty's Automotive.

Zach Berg, 145 Helfer Lane asked what how long will the project take from start to finish.

Bob Caron stated will begin with infrastructure as soon as we receive all the approvals for the project then construction and hopefully renting within two years but all depends on how long the process takes for approval.

Steve Finley, 101 Winstead Circle stated he was against rentals and would like the housing data showing rentals are needed in the area.

Christian Heberle, 103 Roundmill Lane asked if there has been an engineering review of drainage done of the property and will there be retention or detention ponds on-site.

Bob Caron stated engineering review has not begun but will be required for site plan review.

Diana Kromis, 103 Winstead Circle stated when she purchased her property she couldn't have a basement because of the swamp and underground water movement. Since the soil and land has moved on the Caron's property the drainage ditch along my property has been full and under normal circumstances it not. Ms. Kromis stated the clearing of the trees and new buildings will change the direction of sound in the area and is concerned with the noise, pedestrian traffic from the apartments through her yard and is not in favor of the project.

Theresa Dearer, 511 Fay Lane stated the storm drains are full now in the area and if there are Stormwater ponds on site it will increase the mosquito population which is already an issue.

Bob Caron stated the project is required to have a SWPPP with NYS DEC approval and will probably make the water and drainage issues in the area better. The Stormwater Pollution Prevention Plan (**SWPPP**) are designed to move, manage and direct water off site and to the appropriate storm drains. For more information regarding SWPPP:

<https://www.dec.ny.gov/chemical/8694.html>

Jennifer Bellavia, 402 Helfer Lane asked if this project requires a State Environmental Quality Review and if so, when it will be done.

Village attorney explained the process of SEQR and it has not yet been determined if a short or long review will be required. The village is required to refer this application to County Planning for their review, recommendation and/or concerns.

Denise Robertson, 89 Windebank Lane asked how many one or two bedroom units will be available.

Sharon Caron stated there will be twelve (12) one bedrooms and thirty-six (36) two bedrooms.

With no further comments, Trustee Christensen made a motion to keep the public hearing open and to submit the project to Onondaga County Planning for review, Trustee Schepp seconded the motion. All in favor; motion carried.

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Schepp to adjourn the village board meeting at 7:34pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona, Clerk-Treasurer