

VILLAGE OF MINOA
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BOARD OF TRUSTEES
May 5, 2025

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne
Trustee Eric S. Christensen
Trustee J. Robert (Bobby) Schepp
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq. (*Absent*)

ALSO DPW Superintendent Tom Petterelli, Jeremiah Butchko,
PRESENT: Zachary Berg, Jacob Hoffman, Chuck Mullane, Dominic
Erard, Dave Matthes, Jr., Jeremy DiBello, Connor
Young, Colin Decker, Kasey Marquart, Hunter Matthes,
Tim Hess, Mike Abbott, Jim Schylar, Ashlee Powers,
Dan Engelhardt, Trevor Van Auken, Anthony
Alessandrello, Ryan Kostusik, Don Grevelding.

Mayor Brazill opened the village board meeting at 6:30 pm led those present with the Pledge of Allegiance.

CLERK-TREASURER *MEETING MINUTES – APRIL 21, 2025*

Trustee Champagne made a motion, seconded by Trustee Christensen to approve April 21, 2025 meeting minutes. All in favor; motion carried.

SUMMER MEETING SCHEDULE

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the following summer meeting schedule:

June 16, July 14, August 18 and September 15

All in favor; motion carried.

TREASURERS REPORT FOR PERIOD ENDING APRIL 30, 2025

Trustee Schepp made a motion, seconded by Trustee Abbott to accept the April 30, 2025 Treasurer's Report. All in favor; motion carried.

2025-26 VILLAGE TAX WARRANT

Trustee Champagne made a motion, seconded by Trustee Christensen authorizing Mayor to execute the 2025-26 Tax Warrant:

Property Tax	\$ 2,393,839.84
Sewer Levy	\$ 553,700.00
Unpaid Maintenance Charges	<u>\$ 1,740.96</u>
	\$ 2,949,280.80

All in favor; motion carried.

PERMISSION TO REQUEST EXTENSION TO FILE ANNUAL UPDATED DOCUMENT WITH OSC

Trustee Champagne made a motion, seconded by Trustee Schepp authorizing Clerk Treasurer to file request for extension to file Annual Updated Document for fiscal year ending May 31, 2025 with OSC. All in favor; motion carried.

WAVES AGREEMENT

Trustee Christensen made a motion, seconded by Trustee Schepp authorizing Mayor to execute three (3) year agreement with WAVES in the amount of \$769,776.00 (2025-26), \$808,265.00 (2026-27) and \$848,678.00 (2027-28). All in favor; motion carried.

SOLICITOR'S PERMIT – Fox Pest Control

Trustee Schepp made a motion, seconded by Trustee Christensen to approve Fox Pest Control solicitor's permit contingent upon background checks for all solicitors. All in favor; motion carried.

EMS

EMS WEEK

Mayor Brazill announced EMS Week, May 18 – 25, 2025

FIRE DEPARTMENT

DECLARE SURPLUS

Trustee Schepp made a motion, seconded by Trustee Champagne to declare the following miscellaneous items surplus and authorize Fire Department to sell:

Lot 1 \$200 USED WORKING CONDITION:YES
2 Snow blowers

Lot 2 \$200 USED WORKING CONDITION:YES

2 Bicycles
1 Bike Rack
4 Bike Helmets

Lot 3 \$500 USED WORKING CONDITION: YES

1 Pair Extrication Gloves
1 Rit Bag
28 Pairs of Bunker Pants
27 turnout Coats
14 Pairs of fire boots
1 MDT Stand
1 TIC
1 Batch MSA Mask Parts
1 MSA Masks

Lot 5 \$250 USED WORKING CONDITION: YES

17 Rolls 1-3/4' Fire Hose
11 Rolls 2-1/2" Fire Hose
1 Roll 4' Supply Line

Lot 6 \$300 USED WORKING CONDITION: YES

2 Green Backboards
7 Yellow Backboards
2 Silver Scoop Stretchers
2 Green Cots
7 Red EMS Bags
5 Blue EMS Bags
1 Lucas Bag
1 Leg Splint
1 Airway Mannequin
9 CPR mannequins
1 AED Trainer
1 Airway Box

Lot 7 \$750 USED WORKING CONDITION: YES

1 MDT Stand
2 Keyboards
6 Fan hangers
2 SuperVac Fans
3 Hydraulic Rams
3 Pelican Scene Lights
3 Scene Lights
5 Pelican Box Lights
18 Pig tails
2 Junction Boxes
1 Life Jacket
2 portable Amkus Pumps

Lot 8 \$750 USED WORKING CONDITION: YES

Multiple Loose Couplings
2 UTV Springs
6 Traffic Control Lights
2 Light Bars
1 Garden Hose
1 N95 Companion
1 Confined Space Meter
2 Wheel Chocks
2 Forestry Brooms
1 hammer
1 DeWalt Sawzall

4 DeWalt batteries
1 DeWalt Charger
1 Prybar
2 Spanner Wrenches

All in favor; motion carried.

WTP

SCHEDULE SPECIAL MEETING FOR SEQRA REQUIREMENTS

Trustee Schepp made a motion, seconded by Trustee Champagne to hold a special meeting on Friday, May 23, 2025 at 12noon to finalize SEQRA Part 2 and 3. All in favor; motion carried.

AUDIT OF CLAIMS ABSTRACT #023

A motion was made by Trustee Christensen and seconded by Trustee Schepp the claims on **Abstract #023** have been reviewed and approved for payment:

General Fund, voucher(s) 915 - 947 in the amount of \$81,205.01

Sewer Fund, voucher(s) 331 - 343 in the amount of \$2,189.53

Trust & Agency, voucher(s) 276 - 290 in the amount of \$66,586.16

All in favor; motion carried.

ATTORNEY REPORT Absent.

TRUSTEES REPORT Nothing new to report

MAYOR'S REPORT Mayor Brazill – nothing new to report.

PUBLIC COMMENT Mayor Brazill read aloud Dominic Erard's resignation letter.
With no questions from the board, Trustee Christensen made a motion, seconded by Trustee Abbott to accept Dominic Erard's resignation contingent upon the MFD, Inc approval. All in favor; motion carried.
The Mayor and Board thanked Dominic for his dedication to the department and service to the community and wished him well in his future endeavors.

MFD, INC

Deputy Chief Trevor Van Auken, elected to speak on behalf of the department presented the following topics to be discussed with the board:

- ** Invoice for hydration
- ** 35% funding
- ** request the village share in the cost to purchase new furniture for both station lounges
- **Membership request Mayor & Fire Commissioner attend the next MFD, Inc business meeting
- **MFD, Inc request ambulance be staged at Minoa Field Days and volunteer EMS members will staff, if transport is needed 911 will be asked to dispatch the closest rig.

A discussion ensued on the above topics.

Mayor Brazill and village board thanked the membership for their time and requested a date and time for the next membership business meeting.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Christensen to adjourn the village board meeting at 7:14pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona, Clerk-Treasurer