

**VILLAGE OF MINOA**  
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**BOARD OF TRUSTEES**  
**March 7, 2022**

**PRESENT:** Mayor William F. Brazill  
Trustee John M. Abbott  
Trustee John H. Champagne  
Trustee Eric S. Christensen  
Trustee J. Robert (Bobby) Schepp  
Clerk Treasurer Lisa DeVona  
Attorney Courtney Hills, Esq.

**ALSO** DPW Superintendent Tom Petterelli, Jeremiah Butchko,  
**PRESENT:** William Nicholson, Town of Manlius Councilman,  
Nicholas Erard, Mike Macko, William Bowhall

Mayor Brazill opened the village board meeting at 6:30 pm and Trustee Abbott led those present with the Pledge of Allegiance.

Mayor Brazill asked for a moment of silence for former board member Ron Cronk, who passed away on March

**SPECIAL USE  
PERMIT –  
SUBURBAN  
PROPANE  
MONUMENT SIGN**

***Tabled.***

**CLERK-  
TREASURER**

***MEETING MINUTES – FEBRUARY 22, 2022***

Trustee Champagne made a motion, seconded by Trustee Christensen to approve meeting minutes, February 22, 2022. All in favor, motion carried.

***TREASURERS REPORT FOR PERIOD ENDING JANUARY 31, 2022***

Trustee Abbott made a motion, seconded by Trustee Schepp to approve the Treasurer's Report for period ending January 31, 2022. All in favor; motion carried.

**13<sup>TH</sup> ANNUAL OC FIRE COALITION EDUCATION/LEGISLATIVE MEETING**

Trustee Champagne made a motion, seconded by Trustee Schepp to approve those wishing to attend 13<sup>th</sup> Annual OC Fire Coalition Education/Legislative Meeting, March 23, 2022, 6pm-9pm at Liverpool Fire Department #1. All in favor; motion carried.

**2022 TEAL RIBBON RUN AGREEMENT**

Trustee Schepp made a motion, seconded by Trustee Champagne authorizing Mayor to execute 2022 Teal Ribbon Run Agreement with Town of Manlius and Hope for Heather. All in favor; motion carried.

**HOME RULE REQUEST BILL #A5987A & #S8268A**

Trustee Christensen made a motion, seconded by Trustee Schepp to adopt the following resolution and to resubmit Home Rule Law Request under Bill #A5987A and #S8268A:

An act to amend the real property tax law, in relation to allowing certain villages to enact a tax exemption for newly constructed single-family and multi-family residential properties; and providing for the repeal of such provisions upon expirations thereof;

*The real property tax law is amended by adding a new section 485-w to read as follows:*

*§ 485-w. Newly constructed single-family and multi-family residential exemption; certain villages. 1. Single-family and multi-family residential properties constructed subsequent to the effective date of a local law adopted pursuant to this section shall be exempt from village taxes to the extent provided in this section. After a public hearing, the governing board of a village with a population greater than three thousand six hundred fifty and less than three thousand six hundred sixty, based upon the latest federal decennial census may, by local law, provide for the exemption of real property from taxation as provided in this section. A copy of such local law shall be filed with the commissioner and the assessor of such municipality who prepares the assessment roll on which the taxes of such municipality are levied.*

*(a)(i) Eligible newly constructed single-family and multi-family residential property shall be exempt according to the following schedule:*

**CONSTRUCTION OF SINGLE-FAMILY AND MULTI-FAMILY RESIDENTIAL PROPERTY**

<i>Year of exemption</i>	<i>Exemption</i>
<i>1</i>	<i>25%</i>

2	20%
3	15%
4	10%
5	5%

*(ii) Such exemption shall apply solely to the increase in assessed value thereof attributable to the construction of the single-family and multi-family residential property.*

*(b) No such exemption shall be granted unless:*

*(i) Such construction occurred on vacant, predominantly vacant or under-utilized land; and*

*(ii) Such construction commenced on or after the effective date of the local law described in subdivision one of this section, but no later than five years after the effective date of this section.*

*3. Application for exemption under this section shall be made on a form prescribed by the commissioner and filed with such assessor on or before the applicable taxable status date and within one year from the date of completion of such construction.*

*4. If such assessor is satisfied that the applicant is entitled to an exemption pursuant to this section, he or she shall approve the application and such real property shall thereafter be exempt from taxation as provided in this section commencing with the assessment roll prepared after the taxable status date referred to in subdivision three of this section. The assessed value of any exemption granted pursuant to this section shall be entered by the assessor on the assessment roll with the taxable property, with the amount of the exemption shown in a separate column.*

*5. The provisions of this section shall apply to real property used as the primary residence of the owner.*

*6. A town with a population greater than three thousand six hundred fifty and less than three thousand six hundred sixty, based upon the latest federal decennial census may, by local law, establish a date for the commencement of effectiveness of the exemption offered pursuant to this section and may provide that such amount shall not exceed three hundred seventy-five thousand dollars.*

*7. A local law adopted pursuant to this section may be repealed by the governing body of the applicable village. In the event of such a repeal, the exemption granted pursuant to this section shall cease.*

*§ 2. This act shall take effect immediately; provided, however, that this act shall expire and be deemed repealed ten years after it shall have become a law.*

All in favor; motion carried.

**BUDGET  
AMENDMENT**

Trustee Champagne made a motion seconded by Trustee Schepp to approve the following budget amendment:

\$6,000 FROM: A3410.23 FD Chiefs Vehicle TO: A3410.43 Repairs

\$5,000 FROM: A3410.46 FD Training TO: A3410.43 Repairs

All in favor; motion carried.

**PAYMENT  
AGREEMENT**

***RPNY SOLAR 4, LLC CLEMONS ROAD PROJECT***

Tabled.

**OCRRA EARTH  
DAY CLEAN UP**

***2022 OCRRA EARTH DAY CLEAN UP***

Trustee Champagne made a motion, seconded by Trustee Christensen to approve 2022 OCRRA Earth Day Clean Up in the Village of Minoa, Friday, April 22 and Saturday, April 23, 2022. All in favor; motion carried.

**BUILDINGS &  
GROUNDS**

***REQUEST TO POST LAWN SIGN***

Trustee Champagne made a motion, seconded by Trustee Schepp to approve Sustainable Manlius request to post law signage in front of Minoa Library until March 19, 2022 announcing workshop at Spill the Tea. All in favor; motion carried.

***REQUEST TO USE LEWIS PARK – THINK PAWSITIVE DOG TRAINING***

Trustee Christensen made a motion, seconded by Trustee Champagne to approve Amanda Gardner, Think Pawsitive Dog Training in Lewis Park 3/12, 3/26, 4/2, 4/9, 4/16/2022. All in favor; motion carried.

***REQUEST TO USE LEWIS PARK – ESM LITTLE LEAGUE***

Trustee Schepp made a motion, seconded by Trustee Champagne to approve ESM Little League request to use Lewis Park for spring/summer Single A baseball program, May 14, 2022 through June 16, 2022, Monday, Tuesday, Thursday evenings, and Saturday mornings. All in favor; motion carried.

***REQUEST TO USE REES FIELD – SUMMER SPORTS CAMP***

Trustee Christensen made a motion, seconded by Trustee Schepp to approve Stephen Grahams request to use Rees Field for summer sports camp, July 11–14 and July 18-21, 2022. All in favor; motion carried.

**FIRE  
DEPARTMENT**

**2022 PARADE**

Trustee Champagne made a motion, seconded by Trustee Abbott to approve MFD, Inc request to hold Field Day Parade, June 4, 2022. All in favor; motion carried.

**REQUEST TO USE FS2 – JUDY HESS**

Trustee Champagne made a motion, seconded by Trustee Schepp to approve Judy Hess's request to use Fire Station 2, April 30, 2022 for a baby shower. All in favor; motion carried

**NEW MEMBERSHIP – DREW CAVANAUGH**

Trustee Christensen made a motion, seconded by Trustee Schepp to approve new membership application for Drew Cavanaugh, 75 Windebank Lane contingent upon favorable background check. All in favor; motion carried

**RESIGNATION – ZACH VAN AUKEN**

Trustee Champagne made a motion, seconded by Trustee Abbott to accept resignation from Zach Van Auken, effective immediately. All in favor; motion carried.

**MEMORANDUM OF UNDERSTANDING – UPSTATE EMERGENCY  
MEDICINE, INC**

Trustee Champagne made a motion, seconded by Trustee Christensen authorizing Mayor to execute Memorandum of Understanding with Upstate Emergency Medicine, Inc. to provide a physician, an employee of Upstate Emergency Medicine, Inc as Medical Director to oversee Minoa Fire Department personnel with delivery of emergency medical services and medical direction services, annual fee \$2,500.00. All in favor; motion carried.

**WASTEWATER  
TREATMENT  
PLANT**

**PROPERTY OWNER REQUEST \$15.50 PENALTY BE WAIVED  
SEWER A/C 40690**

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the property owners request to waive \$15.50 penalty on sewer

account #40690.

Those in favor - Mayor Brazill, Trustee(s) Champagne, Abbott.

Those opposed - Trustee(s) Christensen, Schepp

Motion carried.

***PROPERTY OWNER REQUEST \$15.50 PENALTY BE WAIVED  
SEWER A/C 30110***

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the property owners request to waive \$15.50 penalty on sewer account #30110.

Those in favor - Mayor Brazill, Trustee(s) Champagne, Abbott.

Those opposed - Trustee(s) Christensen, Schepp

Motion carried.

***PROPERTY OWNER REQUEST \$15.50 PENALTY BE WAIVED  
SEWER A/C 32010***

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the property owners request to waive \$15.50 penalty on sewer account #32010.

Those in favor - Mayor Brazill, Trustee(s) Champagne, Abbott.

Those opposed - Trustee(s) Christensen, Schepp

Motion carried.

***PROPERTY OWNER REQUEST \$15.50 PENALTY BE WAIVED  
SEWER A/C 22210***

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the property owners request to waive \$15.50 penalty on sewer account #22210.

Those in favor - Mayor Brazill, Trustee(s) Champagne, Abbott.

Those opposed - Trustee(s) Christensen, Schepp

Motion carried.

***PROPERTY OWNER REQUEST \$93.00 PENALTY BE WAIVED  
SEWER A/C 21190***

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the property owners request to waive \$93.00 penalty on sewer

account #21190.

Those in favor - Mayor Brazill, Trustee(s) Champagne, Abbott.

Those opposed - Trustee(s) Christensen, Schepp

Motion carried.

***TRAINING REQUEST – JOSH MARKO***

Trustee Christensen made a motion, seconded by Trustee Champagne to approve request for Josh Marko to attend Math Skills Basic Review and Activated Sludge Math Review, March 16 – 17, 2022, 6pm-9pm, \$150.00 fee. All in favor; motion carried.

**AUDIT OF CLAIMS**

**ABSTRACT #019**

A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on **Abstract #019** have been reviewed and approved for payment:

General Fund, voucher(s) 746-775 in the amount of \$139,712.67

Sewer Fund, voucher(s) 282-297 in the amount of \$4,219.57

Trust & Agency, voucher(s) 231-245 in the amount of \$44,165.56

All in favor; motion carried.

**TRUSTEES**

**REPORT**

Trustee Abbott announced the new pickup truck arrived for DPW, working to get it into service soon.

Trustee Schepp reminded everyone to vote March 15, 2022 in the General Village Election, polls open from 12noon to 9pm

Champagne – no report.

Trustee Christensen confirmed the Memorial Day Parade and ceremony will begin at 11am.

**MAYOR'S REPORT**

Mayor Brazill announced next Wednesday will be the Liverpool Town Hall meeting, which is attended by both town and village officials, and NYCOM's Annual Meeting is May 4-6, 2022 in Lake George, NY.

**PUBLIC**

No comments.

**COMMENT**

**EXECUTIVE  
SESSION - IN**

Trustee Christensen made a motion, seconded by Trustee Schepp to enter into Executive Session for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All in favor; motion carried.

Mayor Brazill invited Shawn Tompkins into Executive Session.

The board entered Executive Session at 7:07pm.

**EXECUTIVE  
SESSION - OUT**

Trustee Christensen made a motion, seconded by Trustee Schepp to enter into Regular Session. All in favor; motion carried.

The board entered into Regular Session at 7:44pm.

**ADJOURNMENT**

A motion was made by Trustee Schepp and seconded by Trustee Christensen to adjourn the village board meeting at 7:46pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa L. DeVona*

Lisa L. DeVona, Clerk-Treasurer