

VILLAGE OF MINOA

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BOARD OF TRUSTEES

March 2, 2020

PRESENT:

Mayor William Brazill

Trustee Abbott

Trustee Champagne

Trustee Christensen

Trustee Rinaldi

Clerk Treasurer Lisa DeVona

Attorney Courtney Hills, Esq.

ALSO PRESENT:

Mike Macko, Fire Chief Matt McGarrity, DPW

Superintendent Tom Petterelli, FD President Tom

Czajak, EMS Supervisor Ryan Ammann, Anne Byrne,

Bernard Beck, Chester Waskiewicz, Tricia Hargraves,

Michelle Smith, Stephen Kuchko, John Deer, Gary

Lighton, Marlene Christensen, Diana Abdella, Alan

Archer, Diane Landry, Jeremiah Butchko

Mayor Brazill opened the village board meeting at 6:30 pm and Trustee Christensen led those present with the Pledge of Allegiance.

PUBLIC HEARING

ZONE CHANGE APPLICATION – 6439 and 6441 SCHEPPS CORNERS LANE – FROM RESIDENTIAL TO COMMERCIAL

Trustee Christensen made a motion, seconded by Trustee Champagne to waive the reading of legal notice and open the public hearing. All in favor; motion carried.

Mayor Brazill opened the public hearing at 6:30pm.

Mayor Brazill stated the applicant, New Plan East, LLC has requested the village board postpone the public hearing until April 20, 2020.

Mayor Brazill stated the public hearing will remain open until April 20, 2020 per the request of the applicant.

ELECTION

RESOLUTION OF OFFICES TO BE FILED AND NAMES OF CANDIDATES RUNNING FOR OFFICES

Trustee Champagne made a motion, seconded by Trustee Abbott to adopt the following resolution:

NOTICE IS HEREBY GIVEN: that the next General Village Election shall be held on ***Wednesday, March 18, 2020*** and it is further,

RESOLVED: that the polling place for said election shall be at the ***Municipal Building, 240 N. Main Street, Minoa, NY***, and it is further

RESOLVED: that said polling place shall open at ***12:00 o'clock noon and close at 9:00 o'clock p.m.***, and it is further

RESOLVED: that the offices to be filled and the terms thereof are as follows:

One (1) Mayor for a term of four (4) years

Two (2) Trustees for a term of four (4) years each

RESOLVED: the name and address of the candidates whose petition of nomination has been duly filed with the Village Clerk are as follows:

MAYOR FOUR YEAR:

William F. Brazill, 141 Osborne Street, Minoa, NY

TRUSTEE(S) FOUR YEAR:

John M. Abbott, 408 Fay Lane, Minoa, NY

Eric S. Christensen, 61 Windebank Lane, Minoa NY

Matthew Cushing, 536 N. Central Avenue, Minoa NY

Bobby Schepp, 116 Beresford Lane, Minoa NY

RESOLVED: that the proposition to be noted upon at said election shall read as follows:

Shall the Village of Minoa amend it Length of Service Award Program for the Volunteer Firemen of the Village of Minoa, authorizing and permitting an increase in the maximum annual award allowance to the current cap of \$1,200.00

RESOLVED: that no later than 10 days before said election this resolution shall be published once in The Post Standard and that a copy thereof shall be posted in at least six (6) conspicuous places in the Village of Minoa, New York

All in favor; motion carried.

Resolution was adopted.

CELEBRATIONS

ANNUAL EASTER EGG HUNT

Trustee Christensen made a motion, seconded by Trustee Abbott to hold the annual Easter Egg Hunt, April 11, 2020, 10:00am at Lewis Park. All in favor; motion carried.

CLERK-TREASURER

MEETING MINUTES – JANUARY 21, 2020 and FEBRUARY 3, 2020

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the meeting minutes of January 21, 2020. All in favor; motion carried.

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the meeting minutes of February 3, 2020. All in favor; motion carried

TREASURERS REPORT FOR PERIOD ENDING JANUARY 31, 2020

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the January 31, 2020 Treasurers Report. All in favor, 5-0; motion carried.

BUDGET AMENDMENTS

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the following budget amendments:

FROM: A1990.4	Contingency Account	\$10,074.19
TO: A1640.2	C.Garage Equip (stump grinder)	\$ 7,217.96
	A7110.4 Parks - Contractual (cameras)	\$ 2,856.23
	A7520.40 Historical Property Contractual	\$ 200.00
	A7550.4 Celebrations	\$ 200.00

FROM: A9710.7 Serial Bonds Interest \$ 252.55

TO: A9710.6 Serial Bonds Principal \$ 252.55

All in favor 5-0; motion carried.

CINTAS UNIFORM CONTRACT

Trustee Champagne made a motion, seconded by Trustee Christensen to approve revision to Cintas Uniform Contract contingent upon Clerk-Treasurer and Attorney review of contract revisions. All in favor, 5-0; motion carried.

NYMIR AND MCNEIL INSURANCE RENEWALS

Trustee Champagne made a motion, seconded by Trustee Christensen authorizing Mayor to execute the 2020-2021 insurance renewals for NYMIR and McNeil. All in favor, 5-0; motion carried.

ABSTRACT 18

A motion was made by Trustee Christensen and seconded by Trustee Champagne that the claims on Abstract #018 in the amount of General Fund \$134,490.23 (Vouchers 656-702), Sewer Fund \$12,495.23 (Vouchers 285-303), for a total of \$146,985.46 audited and paid. All in favor; motion carried.

PEDDLER PERMIT APPLICATION - CITIZEN'S CAMPAIGN

Trustee Christensen made a motion, seconded by Trustee Champagne to approve Citizen's Campaign Solicitation request and authorize issuance of peddler permit contingent upon positive back ground checks. All in favor, 5-0; motion carried.

PEDDLER PERMIT APPLICATION – PRIMETIME MARKETING FOR GREEN ENERGY AND SOLAR

Trustee Champagne made a motion, seconded by Trustee Abbott to approve Primetime Marketing for Green Energy and Solar request and authorize issuance of peddler permit contingent upon positive back ground checks. All in favor, 5-0; motion carried.

MS4 APPOINTMENT

APPOINTMENT – MICHAEL JONES

Trustee Champagne made a motion, seconded by Trustee Christensen to appoint Michael Jones, Code Enforcement Officer as designated representative for Village of Minoa NYS DEC MS4. All in favor, 5-0; motion carried.

BUILDINGS & GROUNDS

USE OF REES FIELD

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the request of ESM Schools to use Fees Field, March 30, 2020 through June 12, 2020 for 7/8 Modified Baseball practices and/or games. All in favor; motion carried.

USE OF FIRE STATION II

Trustee Christensen made a motion, seconded by Trustee Abbott to ratify prior approval for Bill Bryant to use Minoa Fire Station II, February 23, 2020, 2pm-5pm. All in favor; motion carried.

USE OF FIRE STATION II

Trustee Champagne made a motion, seconded by Trustee Christensen to approve Nick Carulli request to use Minoa Fire Station II, March 1, 2020, 2pm-7pm. All in favor; motion carried.

MUNICIPAL EARTH DAY

Trustee Christensen made a motion, seconded by Trustee Abbott approving participation in Municipal Earth Day, April 24 – 25, 2020. All in favor; motion carried.

WTP / SEWER

PROPERTY OWNER REQUESTS PENALTY BE WAIVED

Trustee Champagne made a motion, seconded by Trustee Christensen to waive \$15.50 penalty, one time only, for property owner of Sewer A/C #40940. All in favor; motion carried.

FIRE DEPARTMENT

CHANGE IN MEMBERSHIP – JEREMY ERARD

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the change in membership request for Jeremy Erard, from Active to Active Life. All in favor, 5-0; motion carried.

CHANGE IN MEMBERSHIP – TIM SHANE

Trustee Champagne made a motion, seconded by Trustee Abbott to accept the resignation request from Tim Shane. All in favor, 5-0; motion carried.

MINOA FIRE STATION II SIGN BOARD

Trustee Christensen made a motion, seconded by Trustee Abbott to declare surplus the Minoa Fire Station II sign board and donate it to Kirkville Fire Company. All in favor, 5-0; motion carried.

SERVICE AWARD CONTRIBUTIONS FOR 2019

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the \$700.00 service award contribution for thirty-three (33) qualified members of the Fire Department for 2019; \$23,100 total contribution amount. All in favor, 5-0; motion carried.

TRAINING REQUEST – NICHOLAS ERARD

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the training request for Nicholas Erard to attend Fire Police Training Seminar, March 21, 2020, Montour Falls Fire Academy. All in favor, 5-0; motion carried.

MINOA FIRE DEPARTMENT PARADES

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the request for Minoa Fire Department to attend the following parades in 2020:

St. Patrick's Day – March 14th

Memorial Day – May 25th

Minoa Field Days – May 30th

Verona Field Days – June TBD

Pompey Hill FD Field Days – June 20th

Manlius July 4th Parade – July 4th

State Fair Firefighter Parade – August TBD

Parade of Lights Baldwinsville – November 28th

Contingent upon weather permitting and that no alcohol will be consumed while representing the Minoa Volunteer Fire Department.

All in favor, 5-0; motion carried.

**AUDIT OF CLAIMS
ABSTRACT 19**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #019 in the amount of General Fund \$73,924.38 (Vouchers 703-737), Sewer Fund \$4,632.87 (Vouchers 304-317), for a total of \$78,557.25 audited and paid. All in favor; motion carried.

ATTORNEY'S REPORT

Nothing new to report.

**TRUSTEES'
REPORT**

Trustee Abbott announced the Town is considering additional SIRO officers for the FM School District, and he had the opportunity to meet the new Town Board members at their last meeting.

Trustee Rinaldi – nothing new to report.

Trustee Christensen – nothing new to report.

Trustee Champagne announced CNYRIC plans to have new website launched in next few weeks.

MAYOR'S REPORT

A meeting is planned March 5, 2020 with Town Supervisor Ed Theobald, Mayor of Fayetteville Mark Olson and Mayor of Manlius Paul Whorrall to enter into an Intermunicipal Agreement to share services and employees during the potential pandemic spread of Coronavirus (COVID-19). As more information becomes available he will forward to board members immediately.

Mayor Brazill introduced to the board and those present newly elected Town Coucilman John Deer and stated Village of Minoa looks forward to working with him in his new role with the town.

PUBLIC COMMENT

The following public comments were made with reference to the Zone Change application filed by New Plan East, LLC:

Marlene Christensen, 61 Windebank Lane inquired about the zone change process and if the board could vote on the application during the public hearing.

Robin Reed, S. Main Street, will the citizen's of Minoa have involvement in the Commercial District Planning

Diana Abdella, 102 Kenner Road, has been made aware that there is a large amount of residents against the zone change near Minoa Elementary School

Sharlene Barkley (address was not provided on sign in sheet), concerned with traffic near the school, asked if there was a better location for this type of business, she likes the quiet non-commercial feel of the village.

Attorney Hills stated there will be an extensive environmental review completed for this project with traffic study included.

Alan Archer, 121 Edgerton Street stated he is a member of the Planning Board and this project will be reviewed by the Plannig Board for Site Plan compliance, which also requires a public hearing.

Mayor Brazill thanked everyone for their comments and stated everyone will have an

opportunity to share their concerns during the public hearing on April 20, 2020 at 6:30pm. At this point in time the board has only received a conceptual plan of the development, there is a process with extensive reviews for environmental impacts, traffic studies, stormwater drainage as well as County Planning Review. As soon as we have a better understanding and site plan proposal of this development we will be able to share it with the public and begin the review process.

COMMENTS - OTHER TOPICS:

Tom Czajak, president of Minoa Fire Department Inc reminded everyone that on the election ballot there is a proposition to increase the service award contribution from \$700 to \$1200 for qualified fireman, the last time this amount was increased was in 2004, the village board has approved the increase contingent upon mandatory referendum.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Abbott to adjourn the village board meeting at 7:32pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer