

VILLAGE OF MINOA
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BOARD OF TRUSTEES

March 11, 2019

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne
Trustee Eric S. Christensen
Trustee Gregory A. Rinaldi
Clerk Treasurer Lisa L. DeVona
Attorney Courtney M. Hills, Esq.

ALSO PRESENT: Fire Chief Matt McGarrity

Mayor Brazill opened the village board meeting at 6:30 pm and Trustee Christensen led those present with the Pledge of Allegiance.

APPOINTMENT

MICHAEL JONES AS CODE ENFORCEMENT OFFICER

Trustee Champagne made a motion, seconded by Trustee Christensen to appoint Michael Jones as Code Enforcement Officer effective immediately. All in favor; motion carried.

**CLERK-
TREASURER**

MEETING MINUTES – FEBRUARY 4, 2019

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the meeting minutes of February 4, 2019. All in favor; motion carried.

MEETING MINUTES – FEBRUARY 19, 2019

Tabled.

TREASURERS REPORT FOR PERIOD ENDING FEBRUARY 28, 2019

Trustee Christensen made a motion, seconded by Trustee Champagne to accept the Treasurers Report for period ending February 28, 2019. All in favor; motion carried.

ACKNOWLEDGE 2019-2020 TENTATIVE BUDGT

Trustee Christensen made a motion, seconded by Trustee Champagne to accept the 2019-2020 Tentative Budget filed with the Clerk, presented to the Village Board and to schedule a public hearing for April 1, 2019 beginning at 5:30pm. All in favor; motion carried.

INCREASE HOURLY RATE – E. CUSHING EFFECTIVE IMMEDIATELY

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the increase in hourly rate, effective immediately for Eric Cushing to \$23.00 due to fulfilling requirements to obtain a Wastewater Treatment Plant Operator Grade 3A certification. All in favor; motion carried.

KIRKVILLE FIRE DISTRICT PURCHASE PROPOSAL FOR SURPLUS VEHICLES

Trustee Abbott made a motion, seconded by Trustee Christensen to accept the purchase proposal from Kirkville Fire District in the amount of \$40,000.00 for a 2000 F350 Squad and 2017 Ford Explorer contingent upon Attorney review pursuant to Village law §1-102. All in favor; motion carried.

2019-2020 LEGAL SERVICE AGREEMENT

Trustee Champagne made a motion, seconded by Trustee Christensen authorizing Mayor to execute the 2019-2020 Legal Services Agreement with Law Offices of Courtney M. Hills, Esq. All in favor; motion carried.

**FIRE
DEPARTMENT
WWW.MINOAFIRE.ORG**

TRAINING REQUEST – LIVE FIRE TRAINING BELGIUM TOWER

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the annual Live Fire Training at Belgium Tower, April 30, 2019; \$250.00 fee. All in Favor; motion carried.

TRAINING REQUEST – FIRE OFFICER TRAINING

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the Fire Officer Mod Series Ground Strategies & Tactics training for Jeremy DiBello on April 6-7, 2019; \$96.00 fee. All in Favor; motion carried.

NEW MEMBERSHIP – NATHAN BOWERS

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the new membership application for Nathan Bowers, 503 Silver Street, E. Syracuse. All in favor; motion carried.

NEW MEMBERSHIP – ZACHARY BERG

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the new membership application for Zachary Berg, 503 Silver Street, E. Syracuse. All in favor; motion carried.

**BUILDINGS &
GROUNDS**

ESM HIGH SCHOOL REQUEST THE USE OF REES FIELD

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the request for ESM School to use Rees Field for 7/8 MOD Baseball practices and/or games, March 25, 2019 through June 7, 2019. All in favor; motion carried.

RATIFY PRIOR APPROVAL FOR USE OF FS2 – N. CARULLI

Trustee Champagne made a motion, seconded by Trustee Abbott to ratify prior approval for Nick Carulli to use FS2 on February 26, 2019 for a funeral reception. All in favor; motion carried.

RATIFY PRIOR APPROVAL FOR USE OF FS2 – K. MARQUART

Trustee Christensen made a motion, seconded by Trustee Champagne to ratify prior approval for Nick Carulli to use FS2 on February 25, 2019 for a funeral reception. All in favor; motion carried.

ESTABLISH RENTAL FEES FOR POLE BARN

Trustee Abbott made a motion, seconded by Trustee Christensen to charge \$250.00 village residents, \$350.00 non-village residents with a \$50.00 security deposit (returned after building is inspected) for use requests of pole barn. All in favor; motion carried.

**WASTE WATER
TREATMENT
PLANT / CERF**

CHANGE IN PROPERTY CLASS – 201 ELM STREET

Trustee Champagne made a motion, seconded by Trustee Christensen to change the Property Class Code from two-family home (220) to Single Family home (210) for property located at 201 Elm Street (tax map #002.-07-13.2) and reduce the number of sewer units from two to one. All in favor; motion carried.

PROPERTY OWNER REQUEST \$15.00 PENALTY BE WAIVED – A/C 34430

Trustee Champagne made a motion, seconded by Trustee Christensen that the \$15.00 penalty be waived, one-time only, on sewer account #34430. All in favor; motion carried.

**AUDIT OF CLAIMS
ABSTRACT 19**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #019 in the amount of General Fund \$279,134.45 (Vouchers 732-794), Sewer Fund \$30,552.70 (Vouchers 304-337), for a total of \$309,687.15 audited and paid. All in favor; motion carried.

**ATTORNEY'S
REPORT**

Nothing new to report.

**TRUSTEES'
REPORT**

Trustee Abbott – reported the Fire Department will hold a CPR class, all employees are welcome to attend.

Trustee Christensen – nothing new to report.

Trustee Champagne – nothing new to report.

MAYOR'S REPORT

Mayor Brazill reported on Community Choice Aggregation (CCA) in New York and reported Good Energy, our CCA Administrator is ready for Phase III of the process and in the near future will present to the board the RFP will be presenting to the board in the near future the analysis of energy users in our community and the potential savings this program can bring to our residents.

PUBLIC COMMENT

Chet Waskiewicz, 415 Edgerton Street discussed with the board the upcoming public hearing for the modification to Special Use Permit for Edgerton Estates. Mr. Waskiewicz is concerned about the project because he shares a property line with the apartment complex and it his understanding that the shrubs / trees that were planted years ago will be taken down and replaced with a wooded fence.

Mayor Brazill stated the public hearing for this application has been scheduled for April 15, 2019 at 6:00pm.

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Champagne to adjourn the village board meeting at 7:16pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

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Clerk-Treasurer