

**VILLAGE OF MINOA**  
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**BOARD OF TRUSTEES**

**June 7, 2021**

**PRESENT:**

Mayor William F. Brazill  
Trustee John M. Abbott  
Trustee John H. Champagne  
Trustee Eric S. Christensen  
Trustee J. Robert (Bobby) Schepp  
Clerk Treasurer Lisa DeVona  
Attorney Courtney Hills, Esq.

**ALSO PRESENT:**

Fire Chief Matt McGarrity, FD President Tom Czajak,  
Frank N. Stein

Mayor Brazill opened the village board meeting at 6:30 pm led those present with the Pledge of Allegiance.

**ANNEXATION**

***PRELIMINARY DISCUSSION – 7364 KIRKVILLE ROAD***

Applicant, John and Linda Greiner indicates a desire to subdivide property located at 7364 Kirkville Road and annex the southern portion (4.572 acres) of the property for future development within the village to take advantage of potential water & sewer connections. The applicant has reached out to the Town for subdivision process and once satisfied with move forward with the annexation process with village.

**CLERK-TREASURER**

***MEETING MINUTES – MAY 17, 2021***

Trustee Champagne made a motion, seconded by Trustee Schepp to approve meeting minutes for May 17, 2021 as submitted. All in favor; motion carried.

***OCEBA MONTHLY EXPERIENCE REPORT FOR PERIOD ENDING APRIL 30, 2021***

Trustee Christensen made a motion, seconded by Trustee Schepp to acknowledge OCEBA Monthly Experience Report for period ending April 30, 2021. All in favor; motion carried.

***FINAL DESIGN DRAWINGS – COMMERCIAL DISTRICT CORRIDOR IMPROVEMENTS***

Trustee Champagne made a motion, seconded by Trustee Christensen accepting final design drawings from LJR Engineering. PC for Commercial District Corridor Improvements and authorized Mayor to execute the drawings. All in favor; motion carried. This project was funded by Onondaga County Community Development.

**WTP**

***PERMISSION TO HIRE SUMMER SEASONAL AIDE – LUKE SHAMY***

Trustee Christensen made a motion, seconded by Trustee Schepp to approve hiring Luke Shamy, summer seasonal help, effective June 21, 2021 at an hourly rate of \$14.00. All in favor; motion carried.

**FIRE DEPARTMENT**

***ADDITION TO FIRE STATION II***

A discussion ensued regarding addition to Fire Station II and Hueber Breuer proposal to provide assistance with the program development, space analysis, project budgeting, facilitate public forums for the project. Mayor Brazill stated Hueber Breuer provided construction management services for the municipal building in 2005 and since then successfully completed fourteen (14) other fire stations. Trustee Champagne made a motion, seconded by Trustee Abbott to approve the \$18,000 proposal from Hueber Breuer and authorize the Mayor to execute the contract. All in favor; motion carried.

***MAY 2021 FIRE CALLS***

***TRAINING REQUEST – CLAY TOWER***

Trustee Champagne made a motion, seconded by Trustee Schepp to approve the training request for department to attend live fire training at Clay Tower on June 28, 2021. All in favor; motion carried.

**AUDIT OF CLAIMS  
ABSTRACT 25  
FYE 05/31/2021**

A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on Abstract #025 in the amount of General Fund \$78,737.72 (Vouchers 1008 - 1047), Sewer Fund \$30,987.97 (Vouchers 397 - 415), for a total of \$109,725.69 audited and paid. All in favor; motion carried.

**AUDIT OF CLAIMS**

**ABSTRACT 1**

A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on Abstract #1 in the amount of General Fund \$76,652.82 (Vouchers 001 - 020), Sewer Fund \$11,681.33 (Vouchers 001 - 008), for a total of \$88,334.15 audited and paid. All in favor; motion carried.

**ATTORNEY'S REPORT**

Nothing new to report.

**TRUSTEES' REPORT**

Nothing new to report.

**MAYOR'S REPORT**

Looking forward to attending NYCOM's first in-person workshop and conference since March 2020 this week; many great topics being discussed, especially the new marihuana regulations and taxation act.

**PUBLIC COMMENT**

No comments from the public.

**ADJOURNMENT**

A motion was made by Trustee Schepp and seconded by Trustee Champagne to adjourn the village board meeting at 7:08pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa L. DeVona*

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Clerk-Treasurer