

**VILLAGE OF MINOA**  
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**BOARD OF TRUSTEES**  
**June 6, 2022**

**PRESENT:** Mayor William F. Brazill  
Trustee John M. Abbott  
Trustee John H. Champagne  
Trustee Eric S. Christensen  
Trustee J. Robert (Bobby) Schepp  
Clerk Treasurer Lisa DeVona  
Attorney Courtney Hills, Esq.

**ALSO PRESENT:** Assistant DPW Superintendent Jim Landry, WTP Operator Eric Cushing, Jeremiah Butchko, Mike Macko, Kimberly LaFrance, Michael Schnupp, Rocco Conte, Amy Jennejohn, Paul Moon, Sofia Conte, T/Manlius Councilor William Nicholson

Mayor Brazill opened the village board meeting at 6:30 pm and Trustee Schepp led those present with the Pledge of Allegiance.

**CLERK-  
TREASURER**

***MEETING MINUTES – MAY 16, 2022***

Trustee Schepp made a motion, seconded by Trustee Christensen to approve May 16, 2022 meeting minutes. All in favor; motion carried.

***INDEPENDENT FIELD SERVICES, LLC GENERATOR MAINTENANCE AGREEMENT***

Trustee Champagne made a motion, seconded by Trustee Schepp to approve Independent Field Services, LLC Generator Maintenance Agreement, 6/1/2022 – 5/31/2024, \$3,825 annually for seven (7) generators, additional work \$160.00/hr. . All in favor; motion carried.

***OCEBA MONTHLY EXPERIENCE REPORT***

Trustee Schepp made a motion, seconded by Trustee Christensen to acknowledge receipt of OCEBA Monthly Experience Report for period ending April 30, 2022. All in favor; motion carried.

***2022-2024 WORKERS COMPENSATION POLICY – COMP ALLIANCE***

Trustee Champagne made a motion, seconded by Trustee Christensen to approve two year renewal, 6/1/22 through 5/31/24 with Comp Alliance for Workers Compensation coverage, \$174,292.00 (\$87,146.00 annually). All in favor; motion carried.

***RESIGNATION – Gail Greiner, Planning Board Member***

Trustee Champagne made a motion, seconded by Trustee Christensen accepting Gail Greiners resignation as Member of Planning Board, effective immediately. All in favor; motion carried.

**WTP**

***BID OPENING: PRIMARY CLARIFIER IMPROVEMENTS – PHASE I  
EQUIPMENT PURCHASE***

Trustee Christensen made a motion, seconded by Trustee Schepp to accept the only bid received from Brentwood Industries, Inc for two (2) rectangular chain and flight sludge collection equipment, \$411,800.00. All in favor; motion carried.

**AMBULANCE**

***BID SPECIFICATIONS FOR NEW AMBULANCE***

Trustee Champagne made a motion, seconded Trustee Schepp to prepare bid specifications for new ambulance, and authorize Clerk to publish bid notice and schedule bid opening contingent upon attorney review. All in favor; motion carried.

**DISCUSSION:  
SKATE PARK  
PETITION**

Mayor Brazill thanked Sofia Conte for submitting her skate park petition to the village board, he stated she did a wonderful job preparing the petition(s), with over a hundred signatures. Mayor Brazill stated although it would be great to have a park like this in our community the village isn't equipped with staffing to support this kind of project, not to mention a budget for maintenance of the park.

Mayor Brazill suggested that Sofia Conte contact East Syracuse Minoa District office and ask to get on the school board agenda to inquiry about the tennis court area behind Minoa Elementary. Mayor Brazill stated, at one point in time ESM Youth Sports used this area for roller hockey games but now looks to be an unused area.

**DISCUSSION:  
TEEN CENTER**

Kimberly LaFrance submitted a proposal for Teen Center to the village board; she stated she has visited many potential locations in the village such as the church school, old library on Willard Street, rectory next to St. Mary's Church, old police station on East Avenue, vacant building next to the nursing home and hasn't had any luck securing a building. Ms. LaFrance stated her interest in this project is to provide a place for teen age children to hang out.

Jeremiah Butchko, 240 S. Main Street suggested Ms. LaFrance look into the vacant house at 108 Osborne street. Mayor Brazill stated the house has been abandoned for years and is owned by the bank.

Mayor Brazill stated unfortunately the village isn't in a position to support a teen center for many of the same reason discussed with the skate park, budget, staffing, maintenance, and insurance.

Kimberly LaFrance thanked the Mayor and board members for their time and consideration.

**AUDIT OF CLAIMS ABSTRACT #025** A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on **Abstract #025** have been reviewed and approved for payment:  
General Fund, voucher(s) 1001-1032 in the amount of \$33,009.06  
Sewer Fund, voucher(s) 373-386 in the amount of \$7,600.09  
Trust & Agency, voucher(s) 311-316 in the amount of \$4,987.98  
All in favor; motion carried.

**AUDIT OF CLAIMS ABSTRACT #001** A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on **Abstract #001** have been reviewed and approved for payment:  
General Fund, voucher(s) 001-023 in the amount of \$41,027.70  
Sewer Fund, voucher(s) 001-007 in the amount of \$1,261.76  
Trust & Agency, voucher(s) 001-012 in the amount of \$44,184.32  
All in favor; motion carried.

**ATTORNEY REPORT** Nothing new to report.

**TRUSTEES REPORT** Trustee(s) Abbott thanked neighbors, friends and family who volunteered to work the field days.  
Trustee Schepp reported on Manlius Comprehensive Committee. For more information on this project, please visit <https://www.townofmanlius.org/245/Comprehensive-Planning-Committee>  
Trustee Christensen nothing new to report.  
Trustee Champagne reminded board members, CRC meeting will be held Tuesday, June 7<sup>th</sup>

**PUBLIC COMMENT** Jeremiah Butchko, 240 S. Main Street, asked if there was a “clean-up” crew or committee that could focus on cleaning up the park after the field days. It is now Monday evening following the field days and the park hasn’t been cleaned up.

**MAYOR’S REPORT** Mayor Brazill thanked the Abbott family and Trustee Champagne for dedicating their time to help out at the Field Day’s this weekend.

**ADJOURNMENT** A motion was made by Trustee Champagne and seconded by Trustee Christensen to adjourn the village board meeting at 7:13pm. All in favor. Motion carried.

Respectfully submitted,  
*Lisa L. DeVona*  
Lisa L. DeVona, Clerk-Treasurer