

VILLAGE OF MINOA
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BOARD OF TRUSTEES
July 11, 2022

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott (*absent*)
Trustee John H. Champagne (*absent*)
Trustee Eric S. Christensen
Trustee J. Robert (Bobby) Schepp
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO PRESENT: Assistant DPW Superintendent Jim Landry, Jeremiah Butchko, Mike Macko, T/Manlius Councilor William Nicholson, DPW Superintendent Tom Petterelli, M.J. Raterman, Patrick Flannery, Chuck Mullane, Jason Klaiber, Tim Decker, Dan Engelhardt

Mayor Brazill opened the village board meeting at 6:30 pm and led those present with the Pledge of Allegiance.

**CLERK-
TREASURER**

MEETING MINUTES – JUNE 6, 2022

Trustee Christensen made a motion, seconded by Trustee Schepp to approve June 6, 2022 meeting minutes. All in favor; motion carried.

OCEBA MONTHLY EXPERIENCE REPORT

Trustee Schepp made a motion, seconded by Trustee Christensen to acknowledge receipt of OCEBA Monthly Experience Report for period ending May 31, 2022. All in favor; motion carried.

RESIGNATION – Sheri Hayner, Planning Board Member

Trustee Christensen made a motion, seconded by Trustee Schepp accepting Sheri Hayner resignation as Member of Planning Board, effective immediately. All in favor; motion carried.

APPOINTMENT – Dan Engelhardt, Planning Board Member

Trustee Schepp made a motion, seconded by Trustee Christensen to ratify prior approval to appoint Dan Engelhardt as Planning Board member effective immediately to fill vacant position with term to expire April 1, 2024. All in favor; motion carried.

APPOINTMENT – Jeanette Zacharias, Acting Justice

Trustee Schepp made a motion, seconded by Trustee Christensen to ratify prior approval to appoint Dan Engelhardt as Planning Board member effective immediately to fill vacant position with term to expire April 1, 2024.

All in favor; motion carried.

CROSSING GUARD

Trustee Schepp made a motion, seconded by Trustee Christensen granting permission to advertise for open Crossing Guard position for Minoa Elementary school year 2022-23. All in favor; motion carried.

WHITE'S CLOCK & CARILLON

Trustee Schepp made a motion, seconded by Trustee Christensen to ratify prior approval to enter into contract with White's Clock and Carillon NE to provide clock controller, LED lighting upgrade, paint clock and ornamental lighting around municipal building, \$12,885.00. All in favor; motion carried.

REQUEST TO USE LEWIS PARK – Think Pawsitive Dog Training

Trustee Christensen made a motion, seconded by Trustee Schepp to approve Think Pawsitive dog training to use Lewis Park, 11am-12pm on 7/30, 8/6, 8/13, rain date 8/20/2022. All in favor; motion carried.

REQUEST TO USE LEWIS PARK – Minoa Fire Department, Inc

Trustee Christensen made a motion, seconded by Trustee Schepp to approve Minoa Fire Department, Inc request to use Lewis Park and Pole Barn, June 1 – 3, 2023 for Field Days. All in favor; motion carried.

CHIMERA INTEGRATIONS

Trustee Schepp made a motion, seconded by Trustee Christensen to ratify prior approval for Chimera Integrations to install Fire Alarm System in Municipal Building, \$28,507.00. All in favor; motion carried.

REQUEST APPROVAL TO WAIVE \$200.00 AMBULANCE BILL

Trustee Christensen made a motion, seconded by Trustee Schepp to approve the request to waive \$200.00 ambulance bill (run# 21-138004) due to workers compensation case. All in favor; motion carried.

CELEBRATIONS

MAJESTIC FIREWORKS, INC

Trustee Christensen made a motion, seconded by Trustee Schepp authorizing Mayor to execute an agreement with Majestic Fireworks Inc to provide fireworks display for September 17, 2022 festival. All in favor; motion carried.

PERFORMING ARTIST CONTRACT – I AM FOOL

Trustee Schepp made a motion, seconded by Trustee Christensen authorizing Mayor to execute performing artist contract with I Am Fool, \$450.00. All in favor; motion carried.

PERFORMING ARTIST CONTRACT – COBBLEROCKERS

Trustee Christensen made a motion, seconded by Trustee Schepp authorizing Mayor to execute performing artist contract with Cobblers, \$360.00. All in favor; motion carried.

DPW***NEW HIRE – LABORER (DPW)***

Trustee Christensen made a motion, seconded by Trustee Schepp to hire Dustin Moss, Laborer (FT) at an hourly rate of \$21.00 effective July 13, 2022. All in favor; motion carried.

FIRE***TRAINING REQUEST – HIGH HAZARD TRAIN FIRES***

Trustee Schepp made a motion, seconded by Trustee Christensen approve the request for E. Schepp, T. Van Auken, R. Schermerhorn to attend High Hazard Train Fires, 8/27-28/2022 at Academy of Fire Science, \$300.00. All in favor; motion carried.

TRAINING PROPOSAL – TAKE THE DOOR TRAINING

Trustee Christensen made a motion, seconded by Trustee Schepp to approve \$9,000 proposal from Take The Door Training to provide two drills, with three instructors, July through December 2022. All in favor; motion carried.

MEMORANDUM OF UNDERSTANDING WITH OCC

Trustee Schepp made a motion, seconded by Trustee Christensen authorizing Shawn Tompkins, Fire Chief to execute Memorandum of Understanding with OCC to provide instructor and professor for eleven (11) training sessions in exchange for the use of village owned Car Fire Prop. All in favor; motion carried.

STANDARD OPERATING GUIDELINES: INCIDENT REHABILITATION, EMS MEMBERS & AMBULANCE QUALIFICATIONS

Trustee Christensen made a motion, seconded by Trustee Schepp to approve Standard Operating Guidelines for Incident Rehabilitation, EMS Members & Ambulance Qualifications, and effective immediately. All in favor; motion carried.

FS1 LIEUTENANT

Trustee Schepp made a motion, seconded by Trustee Christensen approve membership vote to appoint Nick Carulli to fill vacant Fire Station I Lieutenant position. All in favor; motion carried.

PARADE'S

Trustee Schepp made a motion, seconded by Trustee Christensen ratify prior approval allowing members of Minoa Fire Department to attend the following parades: 7/9, Floyd and 7/14, Mexico NY. All in favor; motion carried.

**AUDIT OF
CLAIMS
ABSTRACT #026**

A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on **Abstract #026** have been reviewed and approved for payment:

General Fund, voucher(s) 1033-1049 in the amount of \$33,758.02

Sewer Fund, voucher(s) 387-394 in the amount of \$7,575.27

All in favor; motion carried.

**AUDIT OF
CLAIMS
ABSTRACT #002**

A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on **Abstract #002** have been reviewed and approved for payment:

General Fund, voucher(s) 024-058 in the amount of \$77,035.56

Sewer Fund, voucher(s) 008-020 in the amount of \$17,904.96

Trust & Agency, voucher(s) 013-025 in the amount of \$100,537.43

All in favor; motion carried.

**AUDIT OF
CLAIMS
ABSTRACT #003**

A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on **Abstract #003** have been reviewed and approved for payment:

General Fund, voucher(s) 059-122 in the amount of \$194,581.12

Sewer Fund, voucher(s) 021-043 in the amount of \$13,212.94

Trust & Agency, voucher(s) 026-042 in the amount of \$95,969.56

All in favor; motion carried.

**ATTORNEY
REPORT**

Nothing new to report.

**PUBLIC
COMMENT**

Pat Flannery, 204 Miller Drive asked the board about the local law authorizing the village to appoint line officers. Mayor Brazill suggested Mr. Flannery attend the public hearing scheduled for August 8, 2022 where his comments regarding the subject can be duly noted in the hearing.

Jeremiah Butchko, 240 S. Main Street, asked if there was an update regarding a better agreement with RPNY with respect to incentives for the village.

**MAYOR'S
REPORT**

Mayor Brazill announced Scotty's Automotive, Daycare and Charlies Tavern have completed some of the Main Street funding projects and those properties/businesses look great.

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Schepp to adjourn the village board meeting at 6:53pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona, Clerk-Treasurer