

**VILLAGE OF MINOA**  
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**BOARD OF TRUSTEES**

**July 1, 2019**

**PRESENT:**

Mayor William F. Brazill  
Trustee John M. Abbott  
Trustee John H. Champagne  
Trustee Eric S. Christensen  
Trustee Gregory A. Rinaldi (*absent*)  
Clerk Treasurer Lisa L. DeVona  
Attorney Courtney M. Hills, Esq.

**ALSO PRESENT:**

Mike Macko, Megan and Jed Dickerson, Kevin Wall, James Powell, Chet Waskiewicz, Fire Chief Matthew McGarrity, Asst. Chief Chuck Spratt, Deputy Chief Randy Capriotti, Sr., Pat Flannery, AL Tompkins, Tom Czajak, Jesus Vasquez, Tim Visser, Walt McGarrity, Tony Alessandrello, Cadey Engineri, Dave Matthew, Jr., Trevor Van Auken, Zachary Van Auken, Nathan Bowers, Bruce Bennett, Stephanie McGarrity, Meg Shane, Michael Lostumbo, Kady Hough, Jim Schuyler, Randy Capriotti Jr., Jeremy Erard, Skyler Poulette, Time Shane, Lindsay Crego, Kelly Modelewski, Bea Gallup, Jim Gallup

Mayor Brazill opened the village board meeting at 6:30 pm and Attorney Hills led those present with the Pledge of Allegiance.

**APPOINTMENT**

***ZONING BOARD OF APPEALS CHAIRMAN***

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the appointment of Chris Beers as Chairman of Zoning Board of Appeals effective immediately. All in favor; motion carried.

***ZONING BOARD OF APPEALS CO-CHAIRMAN***

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the appointment of Scott Parish as Co-Chairman of Zoning Board of Appeals effective immediately. All in favor; motion carried.

**LOT LINE  
ADJUSTMENT  
407 EAST AVENUE**

***REQUEST FOR LOT LINE ADJUSTMENT – 407 EAST AVENUE***

Attorney Hills stated Applicant and Property Owner of 407 East Avenue, Ann Searles proposes to add a 3,490.3 sq. ft. triangular shaped portion of land currently owned by St. Mary's Church to the rear of her existing lot and in doing so she is required to obtain a variance for an existing two car frame garage located 1.6ft from easterly side lot lines. Zoning Board of Appeals approved her variance request on June 26, 2019 therefore the village board can now consider the lot line adjustment between St. Mary's Church and Ann Searles.

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the lot line adjustment for St. Mary's Church to transfer 3,490.3 sq. ft. of land to Ann Searles, property owner of 407 East Avenue (tax map #01.-01-07.0). All in favor; motion carried.

**MS4 LETTER OF INTENT**

***LETTER OF INTENT TO PARTICIPATE IN GRANT APPLICATION***

Trustee Champagne made a motion, seconded by Trustee Christensen authorizing the Mayor to sign the Letter of Intent to participate in proposed project “Final Syracuse Urbanized Area MS4 Mapping” as part of CNY Stormwater Coalition. All in favor; motion carried.

**BUILDINGS & GROUNDS**

***3YR GENERATOR MAINTENANCE AGREEMENT - INDEPENDENT FIELD SERVICES, LLC***

Trustee Champagne made a motion, seconded by Trustee Abbott to accept the 3YR Generator Maintenance Agreement proposal from Independent Field Services, LLC, effective June 2019 through June 2022, \$2,950.00. All in favor; motion carried.

***REQUEST TO USE LEWIS PARK – COMMUNITY CRAFT SHOW***

Tabled until further information can be obtained about the event.

**MINOA FARMS**

***REQUEST FOR STOP SIGN AT THE CORNER OF KENSINGTON HIGH STREET AND BERESFORD LANE***

Mayor Brazill stated he has received an email requesting a stop sign be placed on the corner of Kensington High Street and Beresford Lane due to the volume of traffic that enters the development on Beresford and the poor visibility on Kensington High Street as you approach the corner. A discussion ensued regarding the number of children in this area, speed limit reduction to 25mph and option of installing speed bumps. Attorney Hills reported NYS law limits the reduction of speed to 25mph for specific lengths of roadway only. Trustee Champagne stated the speed of vehicles in this neighborhood has been given to the Town of Manlius Police Department; if residents continue to see speeding vehicles in this area they should notify the police department as soon as possible. Notification to the Police Department should prompt more police patrols in the area.

With no further discussion, Trustee Abbott made a motion, seconded by Trustee Christensen to approve the request to put a stop sign at the corner of Kensington High Street and Beresford Lane. All in favor; motion carried.

**CLERK-TREASURER**

***MEETING MINUTES – MAY 13, 2019***

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the meeting minutes of May 13, 2019 as submitted. All in favor; motion carried.

***MEETING MINUTES – JUNE 3, 2019***

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the meeting minutes of June 3, 2019 as submitted. All in favor; motion carried.

***MEETING MINUTES – JUNE 17, 2019***

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the meeting minutes of June 17, 2019 as submitted. All in favor; motion carried.

***USE OF MUNICIPAL BUILDING POLICY***

Trustee Champagne made a motion, seconded by Trustee Abbott to establish a \$50.00 rental fee for board members, village employees and active members of the fire department for use of Lewis Park Pole Barn. All in favor; motion carried.

**FIRE  
DEPARTMENT**  
[WWW.MINOAFIRE.ORG](http://WWW.MINOAFIRE.ORG)

***CHANGE IN MEMBERSHIP – RESIGNATION - DEREK SCHMITT***

Trustee Abbott made a motion, seconded by Trustee Champagne to accept the resignation of Derek Schmitt effective May 31, 2019.

All in Favor; motion carried.

***CAPTAIN ELECT FOR FIRE STATION I***

Trustee Champagne made a motion, seconded by Trustee Christensen to approve Jeremy Erard as Captain for Fire Station I effective immediately. All in Favor; motion carried.

**AUDIT OF CLAIMS  
ABSTRACT 3**

A motion was made by Trustee Christensen and seconded by Trustee Champagne that the claims on Abstract #003 in the amount of General Fund \$30,586.17 (Vouchers 47 - 86), Sewer Fund \$4,045.33 (Vouchers 17 - 39), for a total of \$34,631.50 audited and paid. All in favor; motion carried.

**ATTORNEY'S  
REPORT**

Nothing new to report.

**TRUSTEES'  
REPORT**

Trustee Abbott – reported he has notified the Police Department of our upcoming village events.

Trustee Rinaldi – absent.

Trustee Christensen – reported the Hope for Heather organizers have requested permission to paint a teal stripe on Main Street, September 11, 2019 (time to be announced).

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the request for Hope for Heather to paint a teal strip on Main Street on September 11, 2019. All in favor; motion carried.

Mayor Brazill asked Trustee Christensen to notify Louie C's Barber Shop of the event.

Trustee Champagne – reported an issue with manhole #53 over the weekend; contingent upon soil conditions a major dig will take place in the near future.

**MAYOR'S REPORT**

Mayor Brazill reminded everyone of the village wide garage sales beginning this weekend, Solvay Field Days, August 16– 17, 2019.

Mayor Brazill announced the village obtained its fifth High Impact Action Item with NYSERDA for Clean Energy Upgrades by achieving a 12.2% emissions reduction due to the installation of four new energy efficient wastewater pumps and thanked Amanda Mazzoni, Senior Planner at CNY Regional Planning & Development Board for her continued assistance with the NYSERDA programs. For more information regarding NYSERDA High Impact Action Items visit: <https://www.nyserda.ny.gov/All-Programs/Programs/Clean-Energy-Communities/Action-Items>

**PUBLIC COMMENT**

Fire Chief Matt McGarrity asked why the village board decided not to consider the purchase of a new fire apparatus to replace Engine 13 as the committee submitted vehicle specifications approximately three weeks ago.

Mayor Brazill stated he does not have a full board for discussion and all board members have

not reviewed the committee's submittal.

Randy Capriotti stated the committee has been working on the specifications of a new engine for almost a year and feels the board should have been ready for the discussion. The price of the apparatus will increase almost \$40,000 if order after July 2019.

Mayor Brazill stated we can't in good conscience make this decision today; we need to consider the debt schedule over the next five to ten years because this \$700,000 purchase will definitely impact the liability. Mayor Brazill stated he understands the possibility of an increase however the board has a responsibility to village residents to be fiscally responsible and making a decision tonight would be irresponsible.

A discussion ensued regarding the purchase of two large DPW trucks, why the vehicles are so big. Zac VanAuken asked why to the board purchased two large 10-wheel trucks for the DPW a few years ago; feels they aren't feasible for the village and is curious why they were purchased so quickly.

Mayor Brazill stated the board will consider this purchase after all board members have had a chance to review the proposal, received answers to any questions they may have and are comfortable making a decision.

#### **ADJOURNMENT**

A motion was made by Trustee Abbott and seconded by Trustee Champagne to adjourn the village board meeting at 7:21pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa L. DeVona*

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Clerk-Treasurer