

**VILLAGE OF MINOA
BOARD OF TRUSTEES**

January 6, 2020

PRESENT:

Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne
Trustee Eric S. Christensen
Trustee Gregory A. Rinaldi
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO PRESENT:

Mike Macko, Bill Bryant, Megan Shane, Nicholas Carulli, Stephanie McGarrity, Randy Capriotti, Jr. Tim Shane, Robert Becker, Dave Matthews, Jr., Randy Capriotti, Sr., Tony Alessendrello, Trevor VanAuken, David Giocondo, Rebecca Schermerhorn, Tom Czajak, Charles Spratt, Skyler Poulette, Jordan McCafferty, Jeremy DiBello, Zachary Berg, Julia Hamilton, Tom Petterelli, Jeremiah Butchko

Mayor William Brazill opened the village board meeting at 6:30 pm and Attorney Hills led those present with the Pledge of Allegiance.

SWEARING IN CEREMONY

Mayor Brazill thanked the members of the Minoa Fire Department for their continued commitment to the department and community.

Fire Commissioner/Trustee Abbott swore in the following Minoa Fire Department members newly elected to office (*):

EXECUTIVE BOARD	
TITLE	NAME
President	Tom Czajak *
Vice President	<i>Vacant</i>
Secretary	Scot Garland *
Treasurer	Alan Tompkins
Board of Directors :	Dave Matthes, Jr.
	Randy Capriotti, Sr.
	Jeremy DiBello
	Bill Bryant
	Dave Giocondo
	Anthony Alessendrello *
	Trevor VanAuken *
CHIEFS AND LINE OFFICERS	
TITLE	NAME
Chief	Matthew McGarrity *
Deputy Chief	Chuck Spratt
1 st Assistant Chief	Randy Capriotti, Sr. *
Captain Station I	Dave Matthes, Jr. *
Captain Station II	Jeremy DiBello *
Lieutenant Station I	Rebecca Schermerhorn *
Lieutenant Station I	Tony Alessandrello *
Lieutenant Station II	Megan Shane *
Lieutenant Station II	Nicholas Carulli *

**FIRE POLICE
APPOINTMENT(S)**

FIRE POLICE APPOINTMENTS

Trustee Champagne made a motion, seconded by Trustee Abbott to appoint Bill Bryant, Mike Lostumbo, Nicholas Erard, Jr., and Jim Schuyler as Fire Police for a term of one (1) year effective January 6, 2020. All in favor; motion carried.

**CLERK-
TREASURER**

MEETING MINUTES – DECEMBER 16, 2019

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the meeting minutes of December 16, 2019. All in favor; motion carried.

TREASURERS REPORT FOR PERIOD ENDING NOVEMBER 30, 2019

Trustee Rinaldi made a motion, seconded by Trustee Champagne to approve the Treasurers Report for Period ending November 30, 2019. All in favor; motion carried.

MEMORANDUM OF UNDERSTANDING

Trustee Abbott made a motion, seconded by Trustee Christensen authorizing Mayor to execute Memorandum of Understanding between Village of Fayetteville, Manlius and Minoa Fire Departments and Kirkville Fire Company for the submission of 2019 Regional Assistance to Firefighters Grant for radios. All in favor; motion carried.

WILLIAMSON ANNUAL SOFTWARE SUPPORT CONTRACTS

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the 2020 annual software support contracts with Williamson Law Book; Tax Collection \$240.00, Capital Assets \$147.00, Municipal Accounting \$649.00 and Payroll \$574.00. All in favor; motion carried.

SCHEDULE 2020-2021 BUDGET WORKSHOPS

Trustee Champagne made a motion, seconded by Trustee Abbott to hold 2020 – 2021 Budget Workshops on February 27th, March 5th and March 12th at 6:30pm in the Board Room. All in favor; motion carried.

AMBULANCE

DECEMBER EMS CALL REPORT

December: 115

Year to Date: 1391

**FIRE
DEPARTMENT**

TRAINING REQUEST – EMT CLASS

Trustee Abbott made a motion, seconded by Trustee Champagne to approve EMT Original Class for Dominic Erard, Jesus Vasquez, Skyler Poulette at Lyncourt Fire Department, January 7 – May 21, 2020. All in favor; motion carried.

DPW

DISCUSSION – INTERSECTION OF HULBERT & BAIRD STREET

Village Board discussed the intersection of Hulbert and Baird Street with regards to adding a three way stop, or additional guard rail along west side of Baird Street and Minoa Farms Park entrance because a vehicle inadvertently drove into the backyard of the property located at

the corner of Baird and Beresford because the driver missed the turn from Hulbert to Baird Street. The property owner is concerned with the safety of her children when playing in the backyard. Trustee Champagne stated he is not in favor of adding a stop sign at this location as there are stop signs at every corner on Hulbert Street. DPW Superintendent suggested placing a telephone pole along south side of park entrance to keep vehicles from entering the backyard of the property being discussed.

The board agreed and asked DPW Superintendent to place a telephone pole on the ground along the south side of park entrance.

**AUDIT OF CLAIMS
ABSTRACT #015** A motion was made by Trustee Christensen and seconded by Trustee Champagne that the claims on Abstract #015 in the amount of General Fund \$82,366.26 (Vouchers 543 - 585), Sewer Fund \$63,583.13 (Vouchers 228 - 250) for a total of \$145,949.39 audited and paid. All in favor; motion carried.

**ATTORNEY'S
REPORT** Attorney Hills reminded the board members to review draft LL#1 for 2020 and submit changes, comments to her prior to the public hearing January 21, 2020.

**TRUSTEES'
REPORT** Trustee Abbott – nothing new to report.
Trustee Rinaldi – nothing new to report.
Trustee Christensen announced he is not able to attend the January 21, 2020 meeting.
Trustee Champagne – nothing new to report.

MAYOR'S REPORT Mayor Brazill wished everyone a happy, healthy New Year in 2020.

PUBLIC COMMENT Jeremiah Butchko, 240 S. Main Street had the following comments:
*Scout Troop will be ready in the spring to set the posts for the time capsule buried in front of the Municipal Building.
*Informed the board that Verizon 5G is available in the area.
*CSX is filling in swamp areas toward DeWitt/E. Syracuse area and wondered if village was experiencing more than usual flooding?
*Would like to work with the village to coordinate a Community Garden.

**EXECUTIVE
SESSION – IN
7:08PM** Trustee Christensen made a motion, seconded by Trustee Champagne to enter into Executive Session for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All in favor; motion carried.
The village board entered into Executive Session at 7:08pm.

**EXECUTIVE
SESSION – OUT
AT 8:11PM** Trustee Christensen made a motion, seconded by Trustee Champagne to enter into regular session. All in favor; motion carried.
Board entered Regular Session at 8:11pm.

**FOR
CONSIDERATION**

S. GIARRUSSO ALLOWED TO CONTINUE RESEARCH PROJECTS AT WTP

Trustee Abbott made a motion, seconded by Trustee Rinaldi to deny Steve Giarrusso's request to continue his research projects at the Wastewater Treatment Plant after he retires. **ALL IN FAVOR:** Trustees Abbott, Christensen, and Rinaldi; **OPPOSED:** Trustee Champagne. Motion was carried.

Trustee Champagne made a motion to allow Steve Giarrusso to continue his research projects at the Wastewater Treatment Plant during evening hours and or on weekends after he retires. There was no second to the motion, therefore no vote.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Abbott to adjourn the village board meeting at 8:17 pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

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Clerk-Treasurer