

VILLAGE OF MINOA
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BOARD OF TRUSTEES

January 22, 2019

PRESENT:

Mayor William Brazill
Trustee Abbott
Trustee Champagne
Trustee Christensen
Trustee Rinaldi
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO PRESENT:

Fire Chief Matt McGarrity, EMS Supervisor Ryan
Ammann, Ken Caskinett

Mayor Brazill opened the village board meeting at 7:00 pm and led those present with the Pledge of Allegiance.

RESIGNATION

RATIFY PRIOR APPROVAL TO RESCIND RESIGNATION OF LANCE STOLP

Trustee Champagne made a motion, seconded by Trustee Christensen to ratify prior approval to rescind resignation of Lance Stolp effective January 11, 2019. All in favor; motion carried.

CLERK-TREASURER

MEETING MINUTES – DECEMBER 17, 2018

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the meeting minutes of December 17, 2018. All in favor; motion carried.

MEETING MINUTES – JANUARY 7, 2019

Tabled.

DISCUSSION: ESTABLISH AMBULANCE RESERVE

A discussion took place regarding establishing a reserve fund for ambulance department. Mayor Brazill asked that the village attorney draft a resolution similar to the resolution adopting the Minoa Fire Station II reserve for board review.

TREASURER'S REPORT FOR PERIOD ENDING DECEMBER 31, 2018

Trustee Champagne made a motion, seconded by Trustee Christensen to accept the Treasurer's Report for period ending December 31, 2018. All in favor; motion carried.

RATIFY PRIOR APPROVAL TO REJECT WAVES PURCHASE PROPOSAL FOR 2017 FORD EXPLORER

Trustee Champagne made a motion, seconded by Trustee Christensen to ratify prior approval to reject/deny purchase proposal from WAVES (received on December 17, 2018) for the 2017 Ford Explorer. All in favor; motion carried.

RATIFY PRIOR APPROVAL TO PUT 2000 F350 SQUAD AND 2017 FORD EXPLORER BACK OUT FOR SALE

Trustee Christensen made a motion, seconded by Trustee Champagne to ratify prior approval to put 2000 F350 Squad and 2017 Ford Explorer back out for sale. All in favor; motion carried.

PERMISSION TO ATTEND ANNUAL PLANNING SYMPOSIUM - MARCH 7, 2019

Trustee Christensen made a motion, seconded by Trustee Champagne to approve any Planning, Zoning Board of Appeals, Code Enforcement and Board of Trustees members to attend the Annual Planning Symposium on March 7, 2019 in Syracuse, NY; \$70/pp registration fee. All in favor; motion carried.

DISCUSSION – EXCESS LIABILITY COVERAGE: OCCURANCE/AGGREGATE LIMITS

A discussion took place regarding the liability limits of village coverage for the Town of Manlius Fire Protection Contract for 2019. The fire contract is requiring Excess Liability \$3Million each occurrence/ \$5Million aggregate and the village only has \$1Million each occurrence / \$3Million aggregate and additional there is a provision in the contract that states if village does not have enough insurance coverage we would still be liable for up to the \$5Million amount. The village board reviewed the insurance quotes received from their agent and asked that the Clerk request a quote for \$4Million each occurrence / \$4Million Aggregate and ask if the umbrella is considered in this equation.

CELEBRATION

AMERICAN LEGION POST PARTICIPATION WITH MEMORIAL DAY PARADE AND FALL FESTIVAL

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the request of American Legion to sell chicken dinners at Minoa Fire Station I for Memorial Day parade and at the Lewis Park Pole Barn for the 2019 Fall Festival. All in favor; motion carried.

FIRE DEPARTMENT
WWW.MINOAFIRE.ORG

2018 FIRE ALARM REPORT

Fire Chief McGarrity presented the following 2018 Fire Alarm Report:

Total Alarms: 579 (11.5% increase over 2017)

Breakdown:

85 Fires
193 EMS
53 Vehicle Accidents
35 Hazardous Conditions
26 Service Calls
53 Good Intent Calls
124 False Alarm Calls

59 Volunteer members responded to calls providing 1,346 hours of time and the same number of members completed 1,437 hours of drill time.

The numbers above do not include hours for standby, NYS Training or other Department events for 2018.

CHANGE IN MEMBERSHIP – ANDY OOT - RESIGNATION

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the resignation of Andy Oot effective January 14, 2019. All in favor; motion carried.

CHANGE IN MEMBERSHIP – PAT MEEHAN – LIFE TO ACTIVE LIFE

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the change in membership for Pat Meehan from Life to Active Life effective immediately. All in favor; motion carried.

CHANGE IN MEMBERSHIP – NICHOLAS ERARD JR – LIFE TO ACTIVE LIFE

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the change in membership for Nicholas Erard, Jr Life to Active Life for Fire Police duties effective immediately. All in favor; motion carried.

MINOA FIRE DEPARTMENT SPECIAL ELECTION JANUARY 14, 2019

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the following January 14, 2019 Special Election Results:

Randy Capriotti, Sr. Assistant Chief (Car 3)

Nick Carulli, Fire Station II Lieutenant

All in favor; motion carried.

BUILDING & GROUNDS

REQUEST TO USE POLE BARN – JULY 7, 2019

Trustee Christensen made a motion, seconded by Trustee Champagne to approve Dale Nolan's request to use Lewis Park Pole Barn on July 5, 2019 with a rental fee to be determined. All in favor; motion carried.

**AUDIT OF CLAIMS
ABSTRACT 16**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #016 in the amount of General Fund \$86,831.87 (Vouchers 617-645), Sewer Fund \$11,675.58 (Vouchers 252-269), for a total of \$98,507.45 audited and paid. All in favor; motion carried.

ATTORNEY'S REPORT

Nothing new to report.

**TRUSTEES'
REPORT**

Trustee Abbott announced the Minoa Fire Department Awards Banquet will be held February 2, 2019 at 6pm and reminded the Trustees to RSVP if attending the event.

Trustee Rinaldi thanked the DPW crews for an outstanding job during the last snow storm; village streets looked great!

Trustee Christensen reminded everyone that the Frosty Forest event is this Saturday at Green Lakes State Park and the fundraising event for Minoa Fire Department member Matt Rushlo will be held this Saturday 4pm-7pm at the St. Mary's Parish Center.

Trustee Champagne reported the WTP has experienced some operational issues with new pump #2; Operator is working with contractor to resolve.

MAYOR'S REPORT

Mayor Brazill stated Trustees Champagne and Rinaldi have been assigned to review the current responsibilities of the village mechanic position and report back to the board with assessment of their findings as well as recommendations moving forward for any necessary changes in the operations and vehicle maintenance scheduling of this position. The mechanic will report to DPW Superintendent until the review has been completed by Trustees Champagne and Rinaldi.

PUBLIC COMMENT

No comments from the public.

**CANCEL
FEBRUARY 21, 2019
BUDGET WORKSHOP**

CANCEL FEBRUARY 21, 2019 BUDGET WORKSHOP

Trustee Christensen made a motion, seconded by Trustee Champagne to cancel February 21, 2019 Budget Workshop. All in favor; motion carried.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Christensen to adjourn the village board meeting at 7:09pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer