

VILLAGE OF MINOA

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BOARD OF TRUSTEES

January 19, 2021

PRESENT:

Mayor William Brazill

Trustee Abbott

Trustee Champagne

Trustee Christensen (*absent*)

Trustee Rinaldi

Clerk Treasurer Lisa DeVona

Attorney Courtney Hills, Esq.

ALSO PRESENT:

Mike Macko, Fire Chief Matt McGarrity, DPW

Superintendent Tom Petterelli, FD President Tom

Czajak, Ryan Ammann

Mayor Brazill opened the village board meeting at 6:30 pm and Trustee Abbott led those present with the Pledge of Allegiance.

CLERK-TREASURER

RATIFY PRIOR APPROVAL MEETING MINUTES – DECEMBER 7, 2020

Tabled – quorum of December 7, 2020 minutes were not present.

MEETING MINUTES – JANUARY 4, 2021

Tabled.

TREASURER’S REPORT FOR PERIOD ENDING DECEMBER 31, 2020

Trustee Champagne made a motion, seconded by Trustee Abbott to accept the Treasurer’s Report for period ending December 31, 2020. All in favor; motion carried.

OCEBA MONTHLY EXPERIENCE REPORT FOR NOVEMBER 30, 2020

Trustee Champagne made a motion, seconded by Trustee Abbott to accept receipt of OCEBA monthly experience report for period ending November 30, 2020. All in favor, motion carried.

FEBRUARY SEWER BILLING

Trustee Abbott made a motion, seconded by Trustee Champagne that due to the increased cases and exposures of COVID19 in the area residents are directed to use the following payment options for February sewer rent billing: online, USPS mail, or main lobby payment drop box; no in-person payments. All in favor; motion carried.

**COMMUNITY
DEVELOPMENT**

SIDEWALK REPLACEMENT PHASE 2 - SEQR

Trustee Champagne made a motion, seconded by Trustee Abbott to adopt the following SEQR resolution:

WHEREAS, the Village of Minoa, is a recipient of grant funds pursuant to a certain agreement with New York State Community Development Block Grant (“NYSCDBG”) for the Village of Minoa’s sidewalk replacement project identified as Sidewalk Replacement Phase 2 (“Project”); and

WHEREAS, in this regard the Village Clerk having prepared, and presented same to the Village Board, the Short Form SEQRA EAF (“EAF”) Part I;

WHEREAS, the Village Board also on this date caused the review of such EAF Part I, assumed Lead Agency status for purposes of SEQRA review, determined the action to be either a Type II or Unlisted Action, elected, in the event of the latter, to conduct an uncoordinated review, and determined that same will have no significant environmental impact and thus issued a Negative Declaration pursuant to the New York State Environmental Quality Review Act;

NOW THEREFORE, be it

RESOLVED, that the Village of Minoa hereby supports the CDBG program based on the principals that the proposed project: (a) is consistent with the Village’s local revitalization plan, (b) the proposed grant is appropriate for the specific project; and (c) it facilitates effective and efficient use of existing and future public resources as to promote both economic development and preservation of community resources; and accordingly; be it

FURTHER RESOLVED, that the Mayor of the Village of Minoa and/or Clerk is duly authorized to complete, execute and deliver Part I of the EAF and to submit the application for grant funding.

Board unanimously voted in favor of the motion; resolution was adopted.

All in favor, 4-0; motion carried.

**BUILDINGS AND
GROUNDS**

REQUEST TO USE FIRE STATION II

Trustee Champagne made a motion, seconded by Trustee Abbott to ratify prior approval for Girls Scout Troop to use Fire Station II, week of February 8, 2021 for cookie pick-up contingent upon following the NYS COVID19 guidelines during the event. All in favor 4-0; motion carried.

REQUEST TO USE LEWIS PARK GAZEBO

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the request from Minoa Free Library to use Lewis Park Gazebo, Monday’s in July and August, 1:30pm-3pm for outdoor summer reading program. All in favor 4-0; motion carried.

FIRE DEPARTMENT

TRAINING REQUEST – ABC’S RESCUE COMPANY OPERATIONS

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the training request for T. Alessandrello, B. Schermerhorn, R. Capriotti, Sr., J. Erard, M. McGarrity, and D. Erard to attend NY State Fire Chief’s ABC’s of Rescue Company Operations, February 10, 2021 at Manlius Fire Department; \$25/pp class fee.

All in favor, 4-0; motion carried.

PROPOSED BY-LAW CHANGE

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the following By-Law change:

Article III - Membership, (page 11) add:

“Probationary Active Member”

A temporary position in the Minoa Fire Department for a new or former member of the Minoa Fire Department who meets the requirements listed to be an active member (i.e. firefighter) but has not completed one (1) year of service to the Minoa Fire Department or been approved for removal from Probationary status prior to one (1) year by the Board of Directors or any active member, who due to disciplinary action, has been placed back on probationary status by the Board of Directors.

All in favor; motion carried.

AMBULANCE

2020 CALL & RESPONSE DATA

Ryan Ammann provided 2020 Call and Response data to the board; 1,313 Ambulance / 97 Fire Department.

CODE ENFORCEMENT

RENTAL PROPERTY FIRE AND MAINTENANCE INSPECTIONS

A discussion ensued regarding rental property fire and maintenance inspection due to expire in 2021 and what options are available in the code to either extend the expiration or continue to conduct on-site inspections during COVID-19 pandemic. Attorney Hills will review rental properties section of the code and report back to the board at the next meeting.

**AUDIT OF CLAIMS
ABSTRACT 16**

A motion was made by Trustee Abbott and seconded by Trustee Champagne that the claims on Abstract #016 in the amount of General Fund \$75,614.35 (Vouchers 642-676), Sewer Fund 23,868.95 (Vouchers 261-274), for a total of \$99,483.30 audited and paid. All in favor; motion carried.

ATTORNEY’S REPORT

Nothing new to report.

**TRUSTEES’
REPORT**

Trustee(s) Abbott, Rinaldi and Champagne – nothing new to report.

MAYOR’S REPORT

Mayor Brazill – nothing new to report.

PUBLIC COMMENT

No comments from the public.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Abbott to adjourn the village board meeting at 6:50pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer