

VILLAGE OF MINOA
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BOARD OF TRUSTEES
JANUARY 18, 2022

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne
Trustee Eric S. Christensen
Trustee J. Robert (Bobby) Schepp
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO PRESENT: Fire Chief Matt McGarrity, Dennis Erard, President MFD, Inc., Jeremiah Butchko, Tyler Talarico, Trevor Van Auken, Tyler McTomany, Lenny Modelewski, Stephanie McGarrity, Walt McGarrity, Stacey Recor, Zach Berg, Dave & Judy Hess, Rebecca Schermerhorn, Scot Garland, Kelly Modelewski, Chuck Mullane, Randy Capriotti, Sr., Randy Capriotti, Jr., Tony Alessandrello, Chuck Spratt, Richard Sabin, Kady Hough, Mike DiMauro, Dan Smith, Jeremy DiBello, Megan Shane, Mike Lostumbo, Bruce Bennett, Hunter Matthes, David Matthes, Jr., EMS Supervisor Ryan Ammann

Mayor Brazill opened the village board meeting at 6:30 pm and Trustee Christensen led those present with the Pledge of Allegiance.

Mayor Brazill stated at this time the board will not take questions or comments from public with regards to the Fire Department as it is a confidential personnel matter and will not be discussed in an open forum of a public meeting.

**ZONE CHANGE
RESIDENTIAL TO
PPD
CLEMONS ROAD**

(Pending)

**CLERK-
TREASURER**

MEETING MINUTES – DECEMBER 20, 2021 and JANUARY 3, 2022

Tabled.

BUDGET AMENDMENTS

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the following budget amendments:

FROM			TO		
ACCOUNT	TITLE	AMOUNT	ACCOUNT	TITLE	AMOUNT
A1990.4	Contingency	\$ 2,377.24	A1450.1	Election PS	\$ 540.00
			A1450.4	Election Cont	\$ 550.00
			A8010.1	Zoning - PS	\$ 1,287.24
A7520.40	Historical	\$ 192.96	A7550.4	Celebrations	\$ 192.96
A9010.82	State Retirement	\$ 637.19	A9010.80	State Retirement	\$ 637.19
A3410.23	FD - C Vehicle	\$ 49,000.00	A3410.20	FD - ResEquip	\$ 25,000.00
			A3410.47	FD - Att Fees	\$ 4,000.00
			A3410.49	FD - Station II	\$ 20,000.00

All in favor; motion carried.

TREASURERS REPORT FOR PERIOD ENDING DECEMBER 31, 2021

Trustee Champagne made a motion, seconded by Trustee Schepp to accept the Treasurers Report for period ending December 31, 2021. All in favor; motion carried.

OCEBA MONTHLY EXPERIENCE REPORT – NOVEMBER 31, 2021

Trustee Christensen made a motion, seconded by Trustee Schepp to acknowledge OCEBA Monthly Experience Report for period ending November 31, 2021. All in favor; motion carried.

EMPLOYEE HANDBOOK, SECTION 34

Trustee Schepp made a motion, seconded by Trustee Champagne to approve the request to waive “vested” date of the new calendar year, per Employee Handbook Section 34, and grant 140 hours of vacation earned for 12 years of service on April 5, 2022 for Donna Miller. All in favor; motion carried.

WHITE’S CLOCK & CARILLON NE, INC

Trustee Christensen made a motion, seconded by Trustee Abbott to approve White’s Clock & Carillon NE, Inc Maintenance Agreement, 1/1/2022 – 12/31/2022 in the amount of \$650.00 for two (2) visits. All in favor; motion carried.

ELECTION

APPOINT ELECTION INSPECTORS FOR GENERAL VILLAGE ELECTION ON MARCH 15, 2022

Trustee Champagne made a motion, seconded by Trustee Schepp to approve the appointments of election inspectors: Susan Dodge (REG) \$120.00, Mary Davis (VSS) \$140.00, Lisa Owens (VSS) \$140.00, Catherine Troast, Chairman, (VSS) \$150.00 All in favor; motion carried.

EMS

REQUEST FOR DEDICATED AMBULANCE ON 2/12/2022

Trustee Champagne made a motion, seconded by trustee Abbott approve the request for Lake Effect Half Marathon to pay for a dedicated Ambulance to be on site for the race, February 12, 2022, 8am to 2pm. All in favor; motion carried.

2021 AMBULANCE CALL VOLUME REPORT

Ryan Ammann, Director of Operations reviewed the 2021 call report with the board; 1791 EMS calls, January – December 2021

FIRE DEPARTMENT

CHANGE OF MEMBERSHIP – RICHARD SABIN

Trustee Christensen made a motion, seconded by Trustee Abbott to approve Life to Active Life change of membership for Richard Sabin. All in favor; motion carried.

**WASTEWATER
TREATMENT
PLANT**

PROPERTY OWNER REQUEST PENALTY BE WAIVED – A/C 30260

Trustee Abbott made a motion, seconded by Trustee Champagne to approve property owners request to waive \$77.50 penalty, one time only, for Sewer A/C #30260. VOTE: Yes, Mayor Brazill, Trustee(s) Champagne, Abbott. No, Trustee(s) Christensen, Schepp; motion carried.

FEBRUARY SEWER BILLING – MINOA ELEMENTARY SCHOOL

Trustee Christensen made a motion, seconded by Trustee Champagne that February sewer billing be waived for Minoa Elementary School because the building has been closed since June 2021 and under construction for renovations. All in favor; motion carried.

**AUDIT OF CLAIMS
ABSTRACT #016**

A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on **Abstract #016** in the amount of General Fund \$80,259.44 (Vouchers 606 - 648), Sewer Fund \$16,317.06 (Vouchers 226 - 244), Trust & Agency \$53,266.66 (Vouchers 193 – 208) for a total of \$149,843.16; All in favor; motion carried.

**PUBLIC
COMMENT**

Mayor Brazill stated the board would not take questions/comments from public with regards to the Fire Department.

**EXECUTIVE
SESSION - IN**

Trustee Christensen made a motion, seconded by Trustee Champagne to enter into Executive Session for the medical, financial, credit, or employment history of a particular person or corporation, r matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All in favor; motion carried.

The board entered Executive Session at 7:02pm.

**EXECUTIVE
SESSION - OUT**

Trustee Abbott made a motion, seconded by Trustee Christensen to enter into Regular Session. All in favor; motion carried.

The board entered into Regular Session at 9:07pm.

SPECIAL MEETING

Trustee Christensen made a motion, seconded by Trustee Abbott to hold a special meeting on Monday, January 24, 2022 at 6pm in the Board Room. All in favor; motion carried.

ADJOURNMENT

A motion was made by Trustee Abbott and seconded by Trustee Schepp to adjourn the village board meeting at 9:20pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona, Clerk-Treasurer