

VILLAGE OF MINOA
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BOARD OF TRUSTEES

December 7, 2020

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne (*absent*)
Trustee Eric S. Christensen
Trustee Gregory A. Rinaldi (*absent*)
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO PRESENT: Fire Chief Matt McGarrity, DPW Superintendent
Tom Petterelli, MFD, Inc President Tom Czajak,
Eric Cushing, WTP Operator, Mike Macko

Mayor Brazill opened the village board meeting at 6:30 pm and led those present with the Pledge of Allegiance.

CLERK-
TREASURER

MEETING MINUTES OF NOVEMBER 2, 2020

Tabled.

MEETING MINUTES OF NOVEMBER 16, 2020

Trustee Christensen made a motion, seconded by Trustee Abbott to approve meeting minutes of November 16, 2020. All in favor; motion carried.

TREASURER'S REPORT FOR PERIOD ENDING 10/31/20 & 11/30/20

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the Treasurers Report for period(s) ending October 31, 2020 and November 30, 2020. All in favor; motion carried.

BUDGET AMENDMENTS

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the following budget amendments:

FROM A1010.4 Board Misc Contractual \$1,184.25

TO: A1450.1 Election PS \$540.00 and A1450.4 Election Contractual \$644.25

FROM G1990.4 Contingent \$7278.52 TO: Sewage Treatment Equip \$7278.52

All in favor; motion carried.

2020 VACATION LEAVE BUYBACK

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the requests from T. Petterelli and J. Landry for village to buy back forty (40) hours of 2020 vacation time pursuant to Employee Handbook, Section 36 Vacation Leave Sellback.

All in favor; motion carried.

RESCHEDULE JANUARY 18, 2021 MEETING

Trustee Christensen made a motion, seconded by Trustee Abbott to reschedule January 18, 2021 meeting to Tuesday, January 19, 2021 due to holiday. All in favor; motion carried.

RESCHEDULE FEBRUARY 15, 2021 MEETING

Trustee Christensen made a motion, seconded by Trustee Abbott to reschedule February 15, 2021 meeting to Tuesday, February 16, 2021 due to holiday. All in favor; motion carried.

SCHEDULE 2021-22 BUDGET WORKSHOPS

Tabled.

CANCEL DECEMBER 21, 2020 MEETING

Trustee Christensen made a motion, seconded by Trustee Abbott to cancel the December 21, 2020 meeting. All in favor; motion carried.

MINOA FARMS

RATIFY PRIOR APPROVAL FOR CONSTRUCTION DRAWINGS PHASE 2A

Trustee Abbott made a motion, seconded by Trustee Christensen to ratify prior approval authorizing the Mayor to execute the Construction Drawings for Phase 2A of Minoa Farms as recommended and reviewed by village engineer, Alex Wisniewski. All in favor; motion carried.

**FIRE
DEPARTMENT**

NOVEMBER FIRE REPORT

Minoa Fire Department responded to 33 calls for the month of October 2020, 339 standby hours and year to date 1,253 hour of drill completed.

CHANGE IN MEMBERSHIP – TERMINATED - NATE BOWERS

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the termination of Nate Bowers. All in favor; motion carried.

PERMISSION TO LIST ENGINE 13 ON BRINDLEE MOUNTAIN FIRE APPARATUS

Trustee Christensen made a motion, seconded by Trustee Abbott to approve listing 1996 E-One Rescue (E13) on Brindlee Mountain Fire Apparatus for sale and will declare surplus prior to sale. All in favor; motion carried.

AMBULANCE

NOVEMBER RESPONSE REPORT

Minoa Ambulance responded to 98 calls for the month of November 2020; YTD 1,200.

WTP

PROPERTY OWNER REQUESTS DECREASE OF SEWER UNITS

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the request to decrease sewer units from two (2) to one (1) for property located at 107 Edgerton Street, due to new owner converting from office/apartment dwelling to single family dwelling. All in favor; motion carried.

PERMISSION TO HIRE PT/LABORER – CYRUS SHAMMY

Trustee Christensen made a motion, seconded by Trustee Abbott to hire Cyrus Shammy as part time Laborer, effective December 9, 2020 through mid-February 2021, 40 hours per week / \$14/hr. All in favor; motion carried.

AUDIT OF CLAIMS

ABSTRACT 013

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #013 in the amount of General Fund \$199,027.38 (Vouchers 517-568), Sewer Fund \$37,414.87 (Vouchers 208-223), for a total of \$236,442.25 audited and paid. All in favor; motion carried.

**ATTORNEY'S
REPORT**

Nothing new to report.

**TRUSTEES'
REPORT**

Trustee Abbott nothing new to report.

Trustee Christensen report new skid steer is on order, should arrive soon.

MAYORS REPORT

Mayor Brazill announced the annual tree lighting went well other than the glitch to stream live on FaceBook. The cookie Train was a great event, it was amazing to see so many people out and about in the village businesses. Thank you to Christina Hodges for planning the event and thank you to everyone for obeying the COVID-19 social distancing guidelines. Thank you to the DPW employees, the holiday lights look great on Main Street and Lewis Park.

Mayor Brazill also thanked the village board, department heads, employees and volunteers for a great job this year; it's been a crazy one but so far we have survived. In closing he wished everyone a safe and healthy holiday season.

PUBLIC COMMENT

No comments.

ADJOURNMENT

A motion was made by Trustee Abbott and seconded by Trustee Christensen to adjourn the village board meeting at 6:53pm. All in favor. Motion carried.

Respectfully
submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer