

VILLAGE OF MINOA
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BOARD OF TRUSTEES
DECEMBER 20, 2021

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne (*Absent*)
Trustee Eric S. Christensen
Trustee J. Robert (Bobby) Schepp
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO PRESENT: DPW Superintendent Tom Petterelli, Asst. DPW Superintendent Jim Landry, Tom Czajak, President MFD, Inc., EMS Supervisor Ryan Ammann, Fire Chief Matt McGarrity, Kady Hough, Chuck Spratt, Dennis Erard, Scot Garland, Dave Matthew, Jr., Tony Alessandrello, Zach Van Auken, Trevor Van Auken, Randy Capriotti, Tyler McTomany, Hunter Matthews, Jeremiah Butchko, David Giocondo, Becky Schermerhorn, David Hess, Randy Capriotti, Jr. Jeremy Gordon, Kraig Marquart, Tyler Talarico, Jeremiah Butchko

Mayor Brazill opened the village board meeting at 6:30 pm and Attorney Hills led those present with the Pledge of Allegiance.

**CONTINUATION OF
PUBLIC HEARING
LOCAL LAW #3 FOR
2021**

LOCAL LAW 3 FOR 2021 OPTING OUT OF LICENSING AND ESTABLISHING RETAIL CANNABIS

Mayor Brazill stated the public hearing, opened on September 7, 2021 has been held open to avoid holding a special election due to permissive referendum requirements associated with this local law. The board's objective is to adopt this local law tonight and during the 45 day petition period for permissive referendum and pursuant to Village Law 9-908 adopt another resolution at our January 3, 2022 meeting to submit the legislative act to a referendum and eliminate the need for a petition. Mayor Brazill asked if the board or those present had any questions regarding the local law or the process in which he explained.

With no questions from those present, Trustee Christensen made a motion, seconded by Trustee Abbott to close the public hearing for Local Law 3. All in favor; motion passed.

Mayor Brazill closed the public hearing at 6:37 pm.

Trustee Schepp made a motion, seconded by Trustee Christensen to adopt Local Law 3 for 2021 Opting Out of licensing and establishing retail cannabis dispensaries and/or on-site cannabis consumption establishment within the Village of Minoa. All in favor; motion carried.

ANNEXATION

SUBDIVIDED PARCEL OF 7364 KIRKVILLE ROAD

(PENDING)

**LOT LINE
ADJUSTMENT
406 & 412 EAST
AVENUE**

LOT LINE ADJUSTMENT – 406 & 412 EAST AVENUE

(TABLED)

**MINOA FARMS
LOT LINE
ADJUSTMENT**

REQUEST FOR LOT LINE ADJUSTMENT – PHASE 2A

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the request from Brolex, LLC for a lot line adjustment to combine lots 166 & 167 Minoa Lakes Drive creating lot 166A. All in favor; motion carried.

**CLERK-
TREASURER**

MEETING MINUTES – DECEMBER 6, 2021

Trustee Christensen made a motion, seconded by Trustee Schepp to approve the meeting minutes of December 6, 2021. All in favor; motion carried.

BUDGET AMENDMENT

Trustee Schepp made a motion, seconded by Trustee Christensen to approve the budget amendment from Contingency G1990.4 to Engineer G8110.40 in the amount of \$1,337.50. All in favor; motion carried.

TREASURER’S REPORT FOR PERIOD ENDING NOVEMBER 30, 2021

Trustee Christensen made a motion, seconded by Trustee Schepp to acknowledge receipt of Treasurer’s Report for Period ending November 30, 2021. All in favor; motion carried.

RESCHEDULE JANUARY 17TH MEETING DUE TO HOLIDAY

Trustee Schepp made a motion, seconded by Trustee Abbott to change January 17, 2022 board meeting to Tuesday, January 18, 2022 at 6:30pm. All in favor; motion carried.

WILLIAMSON ANNUAL SOFTWARE SUPPORT - RENEWAL

Trustee Christensen made a motion, seconded by Trustee Schepp to approve the annual software support renewal contracts with Williamson Law Book for Capital Assets, \$162.00, Accounting & Budget, \$714.00 and Payroll, \$631.00 for calendar year 2022. All in favor; motion carried.

DPW

TRAINING REQUEST – DIG SAFELY NY

Trustee Schepp made a motion, seconded by Trustee Abbott to approve the training request for Dig Safely NY Certified Excavator Class, January 13, 2022 for all DPW/WTP employees, \$500.00. All in favor; motion carried.

**FIRE
DEPARTMENT**

NEW MEMBERSHIP – COLIN DECKER

Trustee Abbott made a motion, seconded by Trustee Schepp to approve new membership application for Colin Decker, 128 Benedict Manor Drive, Kirkville All in favor; motion carried.

NEW MEMBERSHIP – BRADLEY TYGAR

Trustee Abbott made a motion, seconded by Trustee Schepp to approve new membership application for Bradley Tygar, 111 Cornflower Way, E. Syracuse All in favor; motion carried.

NEW MEMBERSHIP – JENNIFER SABIN

Trustee Schepp made a motion, seconded by Trustee Christensen to approve new membership application for Jennifer Sabin, 409 Ripplebrook Lane, Minoa All in favor; motion carried.

NEW MEMBERSHIP – STEPHAN RICHARDSON

Trustee Schepp made a motion, seconded by Trustee Christensen to approve new membership application for Stephan Richardson, 1 Willow brook Lane, Apt 2, Manlius. All in favor; motion carried.

NEW MEMBERSHIP – TIMOTHY HESS

Trustee Christensen made a motion, seconded by Trustee Schepp to approve new membership application for Timothy Hess, 217 McKinley Street, Minoa All in favor; motion carried.

TRAINING REQUEST – EMT ORIGINAL & REFRESHER

Trustee Schepp made a motion, seconded by Trustee Christensen to approve EMT Refresher Course for Tyler McTomany and EMT Original Course for Alan Hamilton, Katrina Agans, Jennifer Sabin; courses to be conducted by Al Tompkins, \$825.00/course fee. All in favor; motion carried.

TRAINING REQUEST – CNY EMS

Trustee Schepp made a motion, seconded by Trustee Christensen to approve CNY EMS training for 1/1/2022 – 12/31/2022, annual fee \$390.00. All in favor; motion carried.

**AUDIT OF CLAIMS
ABSTRACT #014**

A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on **Abstract #014** in the amount of General Fund \$113,880.41 (Vouchers 528 - 576), Sewer Fund \$10,352.61 (Vouchers 197 - 213), Trust & Agency \$39,177.66 (Vouchers 170 – 181) for a total of \$163,410.68; All in favor; motion carried.

**ATTORNEY'S
REPORT**

Nothing new to report.

**TRUSTEES'
REPORT**

Trustee Abbott – nothing new to report.
Trustee Schepp – announced Police Committee meeting this Wednesday
Trustee Christensen – thanked Troop 210 for their help with luminaries this year, troop members did an amazing job putting luminaries together and distributing

to village residents.

Trustee Champagne – absent.

MAYOR’S REPORT Mayor Brazill thanked those who participated Cookie Train Event and announced the winners of “Light Up Minoa” contest; 1st place Sarah & Greg Coleman, 2nd Place David Matthes, Jr. and family, 3rd Place Mickey McDonald. Mayor Brazill reminded everyone there are still a few more days to enter your house or your neighbor’s house in the “Light it Up” contest.

PUBLIC COMMENT A discussion ensued with the members present from the Minoa Volunteer Fire Department who were expressing their concern with the lack of leadership in the department, specifically the Fire Chief and President and that policy and procedures are not consistently being followed.

ADJOURNMENT A motion was made by Trustee Christensen and seconded by Trustee Schepp to adjourn the village board meeting at 7:26pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona, Clerk-Treasurer