

**VILLAGE OF MINOA  
BOARD OF TRUSTEES**

**December 2, 2019**

**PRESENT:**

Mayor William Brazill  
Trustee John M. Abbott (*Absent*)  
Trustee John H. Champagne  
Trustee Eric S. Christensen  
Trustee Gregory A. Rinaldi (*Absent*)  
Clerk Treasurer Lisa DeVona

**ALSO PRESENT:**

Michael Macko, Fire Chief Matt McGarrity, Tom Petterelli, DPW Superintendent, Pat Flannery, Steve Giarrusso, Ryan Ammann, EMS Supervisor

Mayor Brazill opened the village board meeting at 6:30 pm and Clerk DeVona led those present with the Pledge of Allegiance.

**CLERK –  
TREASURER**

***MEETING MINUTES – NOVEMBER 18, 2019***

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the meeting minutes of November 18, 2019. All in favor; motion carried.

***SERVICE AWARD CONTRIBUTION***

Tabled until December 16, 2019 meeting.

***2020 FIRE/EMS CONTRACT WITH TOWN OF MANLIUS***

Trustee Champagne made a motion, seconded by Trustee Christensen authorizing Mayor and Fire Chief to execute the 2020 Fire/EMS contract with Town of Manlius in the amount of \$875,192.00. All in favor; motion carried.

***2020 FLOATING HOLIDAY***

Trustee Christensen made a motion, seconded by Trustee Champagne that village employees will be off on Friday, July 3, 2020 and Thursday, December 24, 2020. All in favor; motion carried.

***INTERMUNICIPAL AGREEMENT WITH VILLAGES OF FAYETTEVILLE AND MANLIUS / BANDIT STUMP GRINDER MODEL 3100***

Trustee Christensen made a motion, seconded by Trustee Champagne authorizing Mayor to execute an Intermunicipal Agreement between Villages of Fayetteville and Manlius to jointly provide a cooperative agreement for the sharing of Bandit Stump Grinder Model 3100 Towable (Serial No. 4FMUS1412KR511025); Village of Fayetteville will be responsible for fifty percent (50%) of the acquisition cost \$55,386.67 and Villages' of Manlius and Minoa will be responsible for twenty five percent (25%) of the acquisition cost. All in favor; motion carried.

**BUILDINGS &  
GROUNDS**

***DISCUSSION: LEWIS PARK – FOOD RODEO***

Mayor Brazill stated he has been approached by interested parties to rent Lewis Park (not pole barn) for a food rodeo to be held in early spring/summer.

A discussion ensued regarding fee to rent, and what services would be required by the village. Trustees Champagne and Christensen thought approximately \$450.00 daily fee for the park would be adequate as long as port-a-johns were brought in at the expense of the vendor. Mayor Brazill will update the board again after he meets with the event coordinators again.

**DPW**

***PURSUANT TO EMPLOYEE HANDBOOK, SECTION 36: VACATION BUY BACK***

Trustee Champagne made a motion, seconded by Trustee Christensen that the village buy back forty (40) hours of 2019 vacation hours for Dan Palma and Jim Landry. All in favor; motion carried.

**FIRE  
DEPARTMENT**

***RESIGNATION(S)***

Trustee Christensen made a motion, seconded by Trustee Champagne to accept the resignation of Ian Rudd and Aric Sheftic, effective immediately. All in favor; motion carried.

***NEW MEMBERSHIP – NICOLE HAMMOND-SASS***

Trustee Champagne made a motion, seconded by Trustee Christensen to accept the new membership application of Nicole Hammond-Sass. All in favor; motion carried.

***CHANGE IN MEMBERSHIP – ACTIVE TO ACTIVE LIFE – PATRICK FLANNERY***

Trustee Champagne made a motion, seconded by Trustee Christensen to approve change in status request for Patrick Flannery from Active to Active Life. All in favor; motion carried.

**AMBULANCE**

***NOVEMBER EMS REPORT***

Ryan Amman presented the following EMS Report for November:

Total Monthly calls: 114

Mutual Aid: 25

Mutual Aid within Town of Manlius: 12

**SEWER**

***PROPERTY OWNER REQUEST \$46.50 PENALTY BE WAIVED – A/C 41190***

Trustee Champagne made a motion, seconded by Trustee Christensen that the \$46.50 penalty be waived, one-time only, on sewer account #41190. All in favor; Motion carried.

***STEVE GIARRUSSO***

Because all board members were not present this was tabled until December 12, 2019.

***RATIFY PRIOR APPROVAL TO SIGN A FIVE (5) DAY WAIVER WITH NATIONAL GRID***

Trustee Christensen made a motion, seconded by Trustee Champagne to ratify prior approval for mayor to execute a 5-day waiver with National Grid, due to the emergency situation with Ripplebrook Lane pump station. All in favor; motion carried.

Mayor Brazill thanked both Trustee Champagne and Plant Operator Steve Giarrusso for the efforts put in on this emergency.

**AUDIT CLAIMS  
ABSTRACT #13**

A motion was made by Trustee Christensen and seconded by Trustee Champagne that the claims on Abstract #013 in the amount of General Fund \$217,528.97 (Vouchers 468 - 497), Sewer Fund \$36,529.80 (Vouchers 194 - 213) for a total of \$254,058.77 audited and paid. All in favor; motion carried.

**ATTORNEY  
REPORT**

Attorney Hills reported Gregory Hanley, Engineer with Verizon has reviewed village code with respect to Small Cell Deployment and has suggested a number of revisions. Attorney Hills suggests the board consider repealing and replacing this section of the code after the board has had time to review the revisions. In addition to the revision there is a right of way license agreement and design guideline the village must establish. This will require a public hearing however it will take time to review the material.

Trustee Christensen made a motion, seconded by Trustee Champagne to hold a public hearing on Tuesday, January 21, 2020 at 6:30pm. All in favor; motion carried.

Trustee Champagne made a motion, seconded by Trustee Christensen to change the January 20, 2020 meeting to Tuesday, January 21, 2020 due to Martin Luther King Holiday. All in favor; motion carried.

**TRUSTEES  
REPORT**

Trustee Abbott – absent.

Trustee Rinaldi – absent.

Trustee Christensen thanked everyone who contributed to the Tree Lighting event.

Trustee Champagne congratulated Trustee Christensen on a great event.

**MAYORS  
REPORT**

Mayor Brazill thanked Trustee Champagne again for his help and dedication throughout the emergency situation at Ripplebrook pump station and Trustee Christensen on a successful Tree Lighting event.

**PUBLIC  
COMMENT**

No comments.

**ADJOURNMENT**

With no further business Trustee Champagne made a motion, seconded by Trustee Christensen to adjourn the village board meeting at 7:21pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa L. DeVona*

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Clerk-Treasurer