

VILLAGE OF MINOA
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BOARD OF TRUSTEES
December 19, 2022

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne (*Absent*)
Trustee Eric S. Christensen
Trustee J. Robert (Bobby) Schepp
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq. (*Absent*)

ALSO Chris Beers, Tim Jorgensen

PRESENT:

Mayor Brazill opened the village board meeting at 6:30 pm and led those present with the Pledge of Allegiance.

**CLERK-
TREASURER**

JANUARY MEETING SCHEDULE

Trustee Christensen made a motion, seconded by Trustee Schepp to change January meeting schedule to January 9th and January 23rd both beginning at 6:30pm. All in favor; motion carried.

MEETING MINUTES – NOVEMBER 28, 2022

Tabled.

TREASURER'S REPORT FOR PERIOD ENDING NOVEMBER 28, 2022

Trustee Schepp made a motion, seconded by Trustee Abbott to accept the Treasurers Report for period ending November 28, 2022. All in favor; motion carried.

CLOTHING ALLOWANCE REVISION

Trustee Christensen made a motion, seconded by Trustee Schepp to approve the following revision to the Clothing Allowance Policy:

- The Village has open accounts with Amazon and Homer Men & Boys Store for clothing allowance purchases.

All in favor; motion carried.

SCHEDULE PUBLIC HEARING FOR LOCAL LAW #1 FOR 2023

Trustee Christensen made a motion, seconded by Trustee Schepp to schedule public hearing on Monday, January 23, 2023 at 6:30pm for the Sharon Caron and John & Linda Greiner Annexation Petitions pursuant to Village Code. All in favor; motion carried.

**RENEW WILLIAMSONS ANNUAL SOFTWARE SUPPORT CONTRACT
FOR CALENDAR YEAR 2023**

Trustee Abbott made a motion, seconded by Trustee Christensen to renew Williamson Annual Software Support Contract for calendar year 2023 for \$726.00 Payroll Program and \$821 for Accounting/Budget Program. All in favor; motion carried.

**MBR GROUP PROPOSAL FOR COMPREHENSIVE GRANT WRITING
AND MUNICIPAL SUPPORT SERVICES**

Trustee Christensen made a motion, seconded by Trustee Schepp to enter into agreement with MBR group proposal for comprehensive grant writing and municipal support services, contingent upon village attorney review, in an amount not to exceed \$25,000.00.

All in favor; motion carried.

FIRE

TRAINING REQUEST – FIRE OFFICER 2

Trustee Schepp made a motion, seconded by Trustee Christensen approving Matt McGarrity to attend Fire Officer 2 at Montour Falls Academy, 1/23-27/23. All in favor; motion carried.

**WASTEWATER
TREATMENT
PLANT**

**PROPERTY OWNER REQUEST \$66.00 PENALTY BE WAIVED
SEWER A/C 30260**

Trustee Christensen made a motion, seconded by Trustee Schepp to deny the request to waive \$66.00 penalty on sewer account #30260, due to a previously approved request to waive penalty.

All in favor; motion carried.

Motion carried.

**AUDIT OF
CLAIMS
ABSTRACT #013**

A motion was made by Trustee Abbott and seconded by Trustee Schepp that the claims on **Abstract #013** dated December 5, 2022 have been reviewed and approved for payment:

General Fund, voucher(s) 504-539 in the amount of \$55,260.74

Sewer Fund, voucher(s) 203-215 in the amount of \$8,113.37

Trust & Agency, voucher(s) 158 - 176 in the amount of \$52,326.27

All in favor; motion carried.

**AUDIT OF
CLAIMS
ABSTRACT #014**

A motion was made by Trustee Abbott and seconded by Trustee Schepp that the claims on **Abstract #014** dated December 19, 2022 have been reviewed and approved for payment:

General Fund, voucher(s) 540 - 595 in the amount of \$117,936.54

Sewer Fund, voucher(s) 216 - 232 in the amount of \$21,118.97

Trust & Agency, voucher(s) 177 - 193 in the amount of \$87,096.27

All in favor; motion carried.

**ATTORNEY
REPORT**

Absent.

**TRUSTEES
REPORT**

Trustee Abbott – Thank you to all who participated in the preparation of the Annual Tree Lighting event; was an excellent turnout.

Trustee Schepp – Police Committee meeting this week.

Trustee Christensen thanked the Eastern Star and Troop 210 for the luminaire project.

Trustee Champagne – absent.

**MINOA FARMS
DEVELOPMENT –
SECTIONS 5, 6
AND 7**

Chris Beers 113 Beresford Lane asked the board for an update regarding Minoa Farms Development, Sections 5, 6, and 7.

ADJOURNMENT

A motion was made by Trustee Abbott and seconded by Trustee Christensen to adjourn the village board meeting at 6:57pm. All in favor.
Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona, Clerk-Treasurer