

VILLAGE OF MINOA
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BOARD OF TRUSTEES

August 3, 2020

PRESENT: Mayor William Brazill
Trustee Abbott
Trustee Champagne
Trustee Christensen
Trustee Rinaldi
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO PRESENT: Fire Chief Matt McGarrity, DPW Superintendent Tom Petterelli

Mayor Brazill opened the village board meeting at 6:30 pm and Attorney Hills led those present with the Pledge of Allegiance.

PRESENTATION CNY ORPHAN CAR CLUB

Trustee Christensen made a motion, seconded by Trustee Champagne to approve Victor Oliver's request to use Lewis Park, August 15, 2020, 11am – 3pm for CNY Orphan Car Club show. All in favor; motion carried.

**CLERK-
TREASURER**

MEETING MINUTES – JULY 6, 2020

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the meeting minutes of July 6, 2020 as written. All in favor; motion carried.

CINTAS – SERVICE AGREEMENT RENEWAL

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the service agreement renewal for WTP employees and mechanic, Total Weekly Cost \$64.34. All in favor; motion carried.

CNY SECURITY SOLUTIONS, LLC ANNUAL SERVICE PLAN

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the annual service plan for CNY Security Solutions, LLC; \$1,150.00 All in favor; motion carried.

2020-2021 ESM YOUTH SPORTS AGREEMENT

Trustee Champagne made a motion, seconded by Trustee Christensen to authorizing Mayor to execute 2020-2021 ESM Youth Sports Agreement. All in favor; motion carried.

OCEBA MONTHLY MEMBER REPORT

Trustee Christensen made a motion, seconded by Trustee Abbott acknowledging receipt of OCEBA Monthly Member report for period(s) May 31, 2020 and June 30, 2020. All in favor; motion carried.

BUDGET AMENDMENTS FOR FISCAL YEAR ENDING MAY 31, 2020

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the following budget amendments for fiscal year ending May 31, 2020:

TRANSFER IN APPROPRIATIONS GENERAL FUND					
FROM		DR		TO	CR
Account	TITLE	Amount		Account	Amount
A1010.4	BOT - Contractual	\$ 32.58		A1010.10	BOT - DEP MAYOR \$ 24.00
				A1010.1	BOT - PS \$ 8.58
A1110.11	JUSTICE - CLERK	\$ 907.57		A1110.10	JUSTICE PS \$ 907.57
A1210.1	MAYOR - CONT.	\$ 0.36		A1210.1	MAYOR - PS \$ 0.36
A1430.11	DEPTY CLERK - EX HRS	\$ 46.32		A1430.10	DEPUTY CLERK PS \$ 46.32
A1620.41	BLDG CLEANING	\$ 2,100.47		A1620.40	BLDG MISC CONTRACTUAL \$ 2,100.47
A3410.13	FIRE MECHANIC	\$ 18.90		A3410.15	FIRE DPW SUPER \$ 18.90
A4540.40	AMB - CONTRACTUAL	\$ 11,347.28		A4540.401	AMB - WAVES \$ 11,347.28
A5142.4	SNOW CONTRACTUAL	\$ 1,644.54		A5142.1	SNOW - PS \$ 1,644.54
A7410.43	LIBRARY NATIONAL GRID	\$ 119.84		A7410.40	LIBRARY MISC CONT \$ 119.84
A9040.83	WORKERS COMP	\$ 15,548.94		A9010.80	STATE RETIREMENT \$ 13,729.00
				A9010.82	RETIREMENT - MECH \$ 578.00
				A9055.82	DISB INS - MECH \$ 34.44
				A9060.83	HOSP/MED - MECH \$ 1,207.50
A8540.4	DRAINAGE - CONTRACTUAL	\$ 160.00		A8560.4	SHADE TREE CONTRACTUAL \$ 160.00
A1110.42	JUSTICE - FEES	\$ 99.93		A1110.41	JUSTICE - SPECT. \$ 99.93
A1325.40	CLK TRES. CONTRACT	\$ 1,899.48		A1325.1	CLERK TREASURER PS \$ 40.17
				A1325.401	CLERK TREASURER WEBSITE \$ 1,500.00
				A1325.43	CLEARK TREASURER INTERNET \$ 68.11
				A1325.45	CLERK - LEGAL NOTICE \$ 178.02
				A1325.46	CLERK - OFFICE SUPPLIES \$ 2.73
				A1325.49	CLERK - TELEPHONE \$ 110.45
A1640.41	CENT GARAGE - OIL LUBES	\$ 5,043.42		A1640.42	CENT GARAGE - INSURANCE \$ 364.30
				A1640.47	CENTRAL GARAGE - INTERNET \$ 413.12
				A1640.48	CENTRAL GARAGE - ATTORNEY \$ 4,266.00
A3410.46	FIRE TRAINING	\$ 583.80		A3410.48	FIRE MEDICAL EXAMS \$ 583.80
A5010.12	ST ADMIN PT PAY	\$ 2,360.68		A5010.10	ST ADMIN REG PAY \$ 2,360.68
A5010.11	ST ADMIN OT	\$ 757.98		A5010.10	ST ADMIN REG PAY \$ 734.08
				A5010.13	ST ADMIN - SUPER \$ 23.90
A5182.4	ST LIGHTING	\$ 3,051.60		A7110.4	PARKS \$ 3,051.60
A7410.43	LIBRARY - NATIONAL GRID	\$ 83.62		A7550.4	CELEBRATIONS \$ 83.62
A8010.1	ZONING - PS	\$ 325.00		A8010.4	ZONING - CONT \$ 325.00
A5182.4	ST LIGHTING	\$ 1,488.15		A8010.4	ZONING - CONT \$ 1,488.15
A8160.47	REF & GARB VEHICLE REPAIR	\$ 2,570.92		A8160.40	REF & GARB TIPPING FEES \$ 2,570.92
A8160.42	REF & GARB INSURANCE	\$ 1,261.80		A8160.41	REF & GARB OIL LUB FUEL \$ 1,261.80
A8160.42	REF & GAR INSURNACE	\$ 200.00			
A8160.43	REF & GARB - MISC	\$ 300.00		A8160.45	CD GRINDING \$ 500.00
A5182.4	STREET LIGHTING	\$ 3,158.55		A8160.40	REF & GARB TIPPING FEES \$ 3,158.55
		\$ 55,111.73			\$ 55,111.73
TRANSFER IN APPROPRIATIONS SEWER FUND -5/31/20 YEAR END AMENDMENTS					
FROM				TO	
Account	TITLE	Amount		Account	Amount
G18120.40R	SS - RES.EQUIP/REPAIR	\$ 4,871.87		G8120.43	ST - REPAIRS \$ 3,372.81
				G8120.46	SS - Vehicle Equip Repairs \$

					1,499.06
G8130.44	SANITARY SEWER - UTIL	\$ 10,063.76		G8130.42	Sewage Treatment - Chem
					\$ 3,210.64
				G8130.43	Sewage Treatment - Repairs
					\$ 6,853.12
G1990.4	CONTINGENT	\$ 16,077.01		G9060.8	HOSP & MED INS
					\$ 16,077.01
G8130.15	ST - SUPERVISOR	\$ 2,457.40		G8130.10	ST REGULAR PAY
					\$ 839.21
				G8130.11	ST - OVERTIME
					\$ 1,618.19
G9040.8	WORKERS COMP	\$ 224.16		G9030.8	SOCIAL SECURITY
					\$ 224.16
G8110.40	SA - MISC CON	\$ 10.95		G8110.10	SA - DEP CLERK
					\$ 10.95
G8120.13	SS - MECHANIC	\$ 4.45		G8120.14	SS-DPW SUPER
					\$ 4.45
		\$ 33,709.60			\$ 33,709.60

All in favor; motion carried.

COMMUNITY DEVELOPMENT

ONONDAGA COUNTY VILLAGE MAIN STREET

Trustee Christensen made a motion, seconded by Trustee Champagne authorizing Mayor to execute LJR Engineering proposal in the amount of \$30,000.00 for civil engineering and planning services related to Commercial District Corridor, fully funded by Onondaga County Village Main Street Community Development Grant. All in favor; motion carried.

MS4 ANNUAL REPORT

Trustee Champagne made a motion, seconded by Trustee Christensen to hold a public hearing on Tuesday, September 14, 2020 at 6:30pm for the MS4 Annual Reporting requirements. All in favor; motion carried.

BUILDINGS AND GROUNDS

REQUEST TO USE REES FIELD

Trustee Champagne made a motion, seconded by Trustee Abbott to approve ESM Youth Sports request to use Rees Field, August 17-20 and August 24-27 for sports camps. All in favor; motion carried.

REQUEST TO USE LEWIS PARK

Trustee Champagne made a motion, seconded by Trustee Christensen to approve Dale Johnson's request to use Lewis Park and Pole Barn for Tillie's Touch annual backpack giveaway on August 27 – 29, 2020. All in favor; motion carried.

CELEBRATIONS

***2020 FALL FESTIVAL – CANCELLED
NO POLE BARN RENTALS FOR 2020***

WTP

WILLIAMSON SUPPORT CONTRACT – SEWER PROGRAM

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the 8/1/2020 to 7/31/2021 Sewer Software Support Contract with Williamson Law Book in the amount of \$1,044.00. All in favor; motion carried.

CNY SECURITY SOLUTIONS, LLC

Trustee Champagne made a motion, seconded by Trustee Abbott to approve \$1,700 estimate from CNY Security Solutions, LLC for 8MP IP cameras, upgrade wireless bridge to two (2) new locations in the Wastewater Treatment Plant. All in favor; motion carried.

AMBULANCE

DECLARE SURPLUS STRYKER POWER PRO XL STRETCHER

Trustee Christensen made a motion, seconded by Trustee Champagne to declare surplus one (1) Stryker Power Pro XL Stretcher. All in favor; motion carried.

PURCHASE OFFER FOR STRYKER POWER PRO XL STRETCHER

Trustee Christensen made a motion, seconded by Trustee Abbott to accept the \$1,000 offer from Tully Fire & EMS to purchase the declared surplus Stryker Power Pro XL Stretcher. All in favor; motion carried.

FIRE DEPARTMENT

CHANGE IN MEMBERSHIP

Trustee Christensen made a motion, seconded by Trustee Abbott to accept the resignations of Lindsey Crego and Cadey Engineri effective immediately. All in favor; motion carried.

COVID-19 LOSAP BILL ADOPTION

Trustee Champagne made a motion, seconded by Trustee Abbott to adopt NYS Assembly Bill Number S8251 as an addition to Service Awards Plan for Village of Minoa Fire Department:

Bill S8251 to award five (5) points to active members for each month that the State Disaster Emergency has been declared in New York. This State Disaster Emergency has hindered the ability of active volunteers to earn the required points to be eligible for the LOSAP.

The department will pro-rate the bill as of: March 2020

MCNEIL PROPOSAL – Proof of Loss Statement \$14,312.14

Trustee Abbott made a motion, seconded by Trustee Champagne to accept McNeil & Company’s Proof of Loss Statement settlement in the amount of \$14,312.14 for the emergency repairs to Engine 11. All in favor; motion carried.

AUDIT OF CLAIMS

ABSTRACT 004

A motion was made by Trustee Christensen and seconded by Trustee Champagne that the claims on Abstract #004 in the amount of General Fund \$153,702.33 (Vouchers 92-144), Sewer Fund \$26,701.08 (Vouchers 37-60), for a total of \$180,403.41 audited and paid. All in favor; motion carried.

ABSTRACT 005

A motion was made by Trustee Christensen and seconded by Trustee Champagne that the claims on Abstract #005 in the amount of General Fund \$125,495.15 (Vouchers 145-188), Sewer Fund \$9,041.36 (Vouchers 61-77), for a total of \$134,536.51 audited and paid. All in favor; motion carried.

ATTORNEY’S REPORT

Nothing new to report.

TRUSTEES’ REPORT

Trustee Abbott – nothing new to report.

Trustee Rinaldi – nothing new to report.

Trustee Christensen – nothing new to report.

Trustee Champagne – nothing new to report.

**MAYORS
REPORT**

Mayor Brazill gave a brief report on the state of the village after the most recent storm.

**EXECUTIVE
SESSION**

Trustee Champagne made a motion, seconded by Trustee Abbott to enter into Executive Session for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All in favor; motion carried.

The village board entered into Executive Session at 7:22pm.

Trustee Champagne made a motion, seconded by Trustee Abbott to enter into regular session.

All in favor; motion carried.

Board entered Regular Session at 7:48pm.

**PUBLIC
COMMENT**

No comments.

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Champagne to adjourn the village board meeting at 7:49pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer