

Village of Minoa
WWW.VILLAGEOFMINOA.COM

Board of Trustees

April 7, 2025

Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne
Trustee Eric S. Christensen
Trustee Bobby Schepp
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO Mike Macko, DPW Superintendent Tom Petterelli, Fire Chief Don
PRESENT: Grevelding, Chuck Mullane, Bob Krol, Robert Krol, Ashlee Powers,
Marlene Christensen, EMS Supervisor Chris Smith

Mayor Brazill opened the village board meeting at 6:00 pm and led those present with the Pledge of Allegiance.

Mayor Brazill made the following appointments:

DEPUTY MAYOR

John H. Champagne	April 2025	April 2025	1 year term
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DEPUTY CLERK-TREASURER

Barbara Sturick	April 2025	April 2026	1 year term
Donna Miller	April 2025	April 2026	1 year term

TYPIST

Ashlee Powers	April 2025	April 2026	1 year term
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RECORDS ACCESS OFFICER

Donna Miller	April 2025	April 2026	1 year term
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PROPERTY CONTROL MANAGER

Lisa DeVona	April 2025	April 2026	1 year term
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SUPERINTENDENT OF PUBLIC WORKS

Thomas Petterelli	April 2025	April 2026	1 year term
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SAFETY OFFICER/COORDINATOR

VACANT

1 year term

ENVIROMENTAL OFFICER

Thomas Petterelli	April 2025	April 2026	1 year term
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CODE ENFORCEMENT OFFICER

Michael Jones (Intermunicipal Agreement with Village of Fayetteville)	April 2025	April 2026	1 year term
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VILLAGE HISTORIAN

VACANT			<i>1 year term</i>
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INFECTIOUS CONTROL OFFICER

VACANT			<i>1 year term</i>
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VILLAGE ENGINEER

Alex Wisniewski LJR Engineering	April 2025	April 2026	1 year term
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ATTORNEY

Courtney M. Hills Courtney M. Hills Law Firm	April 2025	April 2026	1 year term
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STORMWATER MANAGEMENT OFFICER

Michael Jones	April 2025	April 2026	1 year term
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DIRECTOR OF EMERGENCY MANAGEMENT

Don Grevelding	April 2025	April 2026	1 year term
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DEPUTY CHIEF – C2

Trevor Van Auken	April 2025	April 2026	1 year term
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DEPUTY CHIEF – C3

Vacant	April 2025	April 2026	1 year term
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FIRE CAPTAIN – FS1

Tony Alessandrello	April 2025	April 2026	1 year term
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FIRE CAPTAIN – FS2

Jeremy DiBello	April 2025	April 2026	1 year term
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FIRE LIEUTENANT – FS1

Hunter Matthes	April 2025	April 2026	1 year term
Ben Hess	April 2025	April 2026	1 year term

FIRE LIEUTENANT – FS2

Colin Decker	April 2025	April 2026	1 year term
Kyle Stanley	April 2025	April 2026	1 year term

ZONING BOARD OF APPEALS

Scott Parish (Co-Chairperson)	April 2025	April 2030	5 year term
Ashlee Powers, Secretary	April 2025	April 2026	1 year term

PLANNING BOARD

Alan Archer	April 2025	April 2030	5 year term
Ashlee Powers, Secretary	April 2025	April 2026	1 year term

OFFICIAL NEWSPAPER

Syracuse Post Standard	April 2025	April 2026	1 year term
Eagle Bulletin	April 2025	April 2026	1 year term

OFFICIAL DEPOSITORIES

JP Morgan Chase	April 2025	April 2026
MBIA CLASS	April 2025	April 2026

Trustee John Champagne made a motion, seconded by Trustee Eric Christensen to accept the appointments as read aloud by the mayor. All in favor; motion carried.

Mayor Brazill made the following Liaison appointments:

LIAISON APPOINTMENTS

<i>Mayor Brazill</i>	Court T/ Manlius Chamber of Commerce Clerk's Office Public Relations
<i>Trustee Abbott</i>	Department of Public Works (parks, buildings, grounds) Golden Age/Library Business Community Town of Manlius Historical Society
<i>Trustee Champagne</i>	Mechanic Department of Public Works (parks, buildings, grounds) Critical Response Committee NIMS Compliance Officer Code Enforcement Security System – Camera Employee Handbook
<i>Trustee Christensen</i>	Wastewater Treatment Plant / CERF Minoa Historical Association Celebrations (all events)
<i>Trustee Schepp</i>	Minoa Farms ESM Youth Sports Fire/EMS Commissioner Police Committee

- Each Trustee is the Emergency Disaster Preparedness Planner for his department and each Trustee is responsible to see that the Right-To-Know, OSHA, and any other environmental laws that might pertain to their assigned departments are met. The DPW Superintendent will interact with Trustee Champagne as Emergency Disaster Preparedness Coordinator.

Trustee Champagne made a motion, seconded by Trustee Christensen to accept the appointments as read aloud by Mayor Brazill. All in favor, motion carried.

Policy Against Discrimination and Harassment Policy as amended November 5, 2018 remain in effect with the following: Clerk/Treasurer and Mayor as the Compliance Officers; **BE IT FURTHER RESOLVED:** that this Policy shall be distributed at the beginning of each year and copies of the Policy and Complaint Form shall be maintained in each department of the village as well as the Employee Handbook.

Trustee Christensen made a motion, seconded by Trustee Schepp to accept the appointments as read aloud by Mayor Brazill. All in favor, motion carried.

- **Workplace Violence Prevention Policy** adopted 3/21/2011 remain in effect with the following: Clerk/Treasurer, Mayor, and one Trustee (namely, Trustee Champagne) as the Review Board for the Workplace Violence Prevention Policy and Thomas Petterelli as the Investigative Officer; **BE IT FURTHER RESOLVED:** that a posting be made at each Village location listing the names of the individuals sitting on the Review Board and that of the Investigative Officer

Trustee Schepp made a motion, seconded by Trustee Christensen to accept the appointments as read aloud by Mayor Brazill. All in favor, motion carried.

Mayor Brazill stated the following:

1. The Village Board Meeting shall be held on the first and third Monday of every month at 6:30 p.m. and will be held at the Municipal Building in the Village Board Room.
2. The Planning Board and Zoning Board of Appeals Meeting shall be held on the second Thursday of every month, as needed, at 6:30 p.m. and will be held at the Municipal Building in the Village Board Room as needed.
3. That the Surety Bond on the Village Clerk-Treasurer, Deputy Clerks-Treasurers, Village Justices, and all other Village employees be obtained in the amount of \$50,000 each.
4. That if a state of emergency is declared by Mayor Brazill, all Trustees and personnel would be directed to take action as laid out in the Emergency Disaster Preparedness Plan already in place. In the event of any other emergency, we would use communication facilities such as the reverse 911 System as applicable, the Village of Minoa website, Spectrum, local radio and television stations to notify Village of Minoa residents.
5. That the Village Board will, whenever necessary, authorize transfer of funds from one budgetary account

to another.

6. That the District Attorney's authorization dated 6/11/2012 for village attorney, to appear in Minoa Justice Court on behalf of District Attorney for limited purpose of prosecuting matters involving municipal code violations (Van Sickel letter).
7. That the Sergeant-of-Arms be Michael Macko and/or Town of Manlius Police Officer who is on duty at the time of the Village Board Meetings.
8. That mileage allowance for Village officials while on Village business shall be the same as the IRS allowance at the time.
9. The procedure for calling Special Meetings shall be: the Mayor will notify the Village Clerk-Treasurer who will then notify the Trustees, the newspapers, and post a notice of such meeting in a public place; namely, the Minoa Post Office, 115 N. Main Street, Spill the Tea, 208 N. Main Street, Sunshine Mart, 91 Hulbert Street, Room to Improve, 359 S. Main Street, Parkway Pizza, 332 Costello Parkway, Trappers II 101 N. Main Street, Scotty's Automotive, 520 N. Central Street.
10. That Mayor Brazill shall be the Purchasing Officer and that the Village Treasurer is authorized to sign all purchase orders on behalf of the Mayor, and the Mayor, at his discretion, shall authorize all purchases over \$100.00.
11. That the following signatures be on the bank signature cards on file at the bank: William F. Brazill, Mayor; John H. Champagne, Deputy-Mayor; Lisa L. DeVona, Treasurer. The Mayor and Treasurer will sign all checks. In the absence of one, either remaining two will sign.
12. That Onondaga County prints the Village Tax Bills.
13. Use of Community Rooms and Use of Community Sign in Lewis Park Policy per Village Board resolution 10/17/2005 remain in place.
14. That the Village Clerk-Treasurer be designated by the Mayor as the Licensing Officer for the Village of Minoa per written designation dated April 5, 2004.
15. That the **Procurement Policy** for the Village of Minoa as adopted on January 7, 1992 and amended on April 7, 2008 and March 21, 2011 remains in effect.
16. That the **Investment Policy** for the Village of Minoa as adopted on April 5, 1994 and amended on September 19, 1995 remains in effect.
17. That the Fee Schedule dated April 1, 2002 and last amended 4/7/09 be revised as of March 18, 2024 and effective June 1, 2024.
20. That the term of licensing for private haulers doing business within the Village of Minoa be from June 1 – May 31.
21. That the Time Capsule located by the monument in the southeast corner at Lewis Park shall be opened in 2044.
22. That the Time Capsule buried October 2019 located in front of the Municipal Building (side of Main

Entrance) shall be opened in 2044.

23. That the 2025 Annual Organizational Meeting be held on **Monday, April 6, 2026** beginning at **6:00pm.**

Trustee Champagne made a motion, seconded by Trustee Christensen to accept the appointments as read aloud by Mayor Brazill. All in favor, motion carried.

**PUBLIC HEARING
LOCAL LAW #1 OF
2025
REAL PROPERTY
TAX LEVY LIMIT**

Trustee Christensen made a motion, seconded by Trustee Abbott made a motion to waive reading of the legal notice and open the public hearing for Local Law # 1 for 2025, Real Property Tax Levy Limit. All in favor; motion carried. Mayor Brazill opened the public hearing at 6:14pm.

Mayor Brazill stated the assessed taxable value for village is \$267,467,855 which is an \$18,485,086.00 increase over 2024. Village is over the tax levy limit approximately \$106,437 at the current village tax rate of \$8.95/thousand for fiscal year 2025-26. The board doesn't have to decide on the tax rate tonight as the public hearing is for the adoption of Local Law #1 for 2025 and it is recommended to adopt this law as we have done in the past since the tax levy limit restrictions were placed on municipalities in 2012. With no questions or comments from the public or the board, Trustee Champagne made a motion, seconded by Trustee Christensen to close the public hearing.

All in favor; motion carried.

Mayor Brazill closed the public hearing at 6:15pm.

Trustee Christensen made a motion, seconded by Trustee Champagne to adopt Local Law # 1 for 2025, Real Property Tax Levy Limit for fiscal year ending May 31, 2026. All in favor; motion carried.

**PUBLIC HEARING
2025-2026
TENTATIVE BUDGET**

2025-2026 TENTATIVE BUDGET

Trustee Christensen made a motion, seconded by Trustee Schepp to waive reading of legal notice and open public hearing. All in favor; motion carried.

Mayor Brazill opened the public hearing at 6:15pm.

Mayor Brazill reviewed the 2025-2026 Tentative Budget:

SEWER:

- sewer rent \$350/year – \$165.00/billing - \$553,000.00

- ESM Sewer Agreement – \$150,885.60
- 5% salary increase
- Ongoing Renovations & Upgrades for future SBR
- Sewer Administration – increased due to MRB Engineering Contract
- Sanitary Sewer – increase due infrastructure projects mainlining, SBR aeration, roof repairs
- Anticipated Revenue - \$3,009,886.00
- Anticipated Expenditures - \$3,172,548.00
- Fund Balance needed to balance budget - \$162,662.00 (-29.57% decrease)

GENERAL:

- Taxable Value \$267,467,855.00 (increase of assessed taxable value \$18,485,086.00)
- 1,351 parcels – 1 new parcel
- No increase Tax Rate \$8.96/thousand
- Proposed tax levy - \$2,393,838.00 (increase \$165,439.72)
- Tax Cap - \$2,287,401
- Over tax cap approximately \$106,437
- General Government Support - \$781,638.54 -21.46 %
- Public Safety Budget \$880,743.32 -11.292% (need to add \$35,000 new bay doors)
- Public Health Budget \$909,543.32 -10.90% - WAVES Agreement, 2nd rig, medical supplies
- Transportation \$868,308.50 +7.33% paving projects
- Home & Community \$761,550.00 +89.91% - estimated \$350K trash vehicle/service
- Total revenue: \$5,181,803.00 -2.29
- Expenditures: \$5,633,367.36 +1.86% increase
- Appropriated Fund Balance - \$451,564.36

Mayor Brazill stated if any department head or liaison wishes to meet and discuss the tentative budget please contact me as soon as possible, the board will consider adoption of the 2025-26 budget at the next village board meeting on April

21st

PUBLIC COMMENTS:

With no comments or questions from those present Trustee Christensen made a motion, seconded by Trustee Champagne to close the public hearing.

Mayor Brazill closed the public hearing at 6:21pm.

PUBLIC HEARING COMMUNITY DEVELOPMENT 2025 APPLICATION AND FIVE (5) YEAR PLAN

Trustee Christensen made a motion, seconded by Trustee Schepp made a motion to waive reading of the legal notice and open the public hearing for 2025 Community Development Funding Application and Five Year Plan. All in favor; motion carried. Mayor Brazill opened the public hearing at 6:21pm.

The board reviewed and discussed the 2025 Community Development Funding request for east side of East Avenue, from Kalin Drive to Osborne Street, sidewalk replacement as well as the updated Five Year Plan.

SEQRA EAF:

Trustee Champagne made a motion, seconded by Trustee Abbott to adopt the following resolution:

WHEREAS, the Village of Minoa, is a recipient of grant funds pursuant to a certain agreement with New York State Community Development Block Grant (“NYSCDBG”) for the Village of Minoa’s sidewalk replacement project identified as **Sidewalk Improvement, East Avenue, east side from Kalin Drive to Osborne Street**, (“Project”);

WHEREAS, in this regard the Village Clerk having prepared, and presented same to the Village Board, the Short Form SEQRA EAF (“EAF”) Part I;

WHEREAS, the Village Board also on this date caused the review of such EAF Part I, assumed Lead Agency status for purposes of SEQRA review, determined the action to be either a Type II or Unlisted Action, elected, in the event of the latter, to conduct an uncoordinated review, and determined that same will have no significant environmental impact and thus issued a Negative Declaration pursuant to the New York State Environmental Quality Review Act;

NOW THEREFORE, be it

RESOLVED, that the Village of Minoa hereby supports the CDBG program based on the principals that the proposed project: (a) is consistent with the Village’s local revitalization plan, (b) the proposed grant is appropriate for the specific project; and (c) it facilitates effective and efficient use of existing and future public resources as to promote both economic development and preservation of community resources; and accordingly; be it

FURTHER RESOLVED, that the Mayor of the Village of Minoa and/or Clerk is duly authorized to complete, execute and deliver Part I of the EAF and to submit the application for grant funding.

Board unanimously voted in favor of the motion; resolution was

adopted.

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the 2025 Community Development funding request for **East Avenue, east side from Kalin Drive to Osborne Street** and the Five Year Plan for sidewalk replacement.

All in favor; motion carried.

With no questions or comments from the public or the board, Trustee Champagne made a motion, seconded by Trustee Abbott to close the public hearing.

All in favor; motion carried.

Mayor Brazill closed the public hearing at 6:26pm.

**MS4
2024 ANNUAL
REPORT**

Trustee Champagne made a motion, seconded by Trustee Christensen to acknowledge that the 2024 MS4 Annual Report was filed with NYS DEC and is posted on the Village website www.villageofminoa.com

All in favor; motion carried

CLERK-TREASURER *MEETING MINUTES – MARCH 10, 2025*

Tabled.

INSURANCE RENEWALS – NYMIR AND McNeil

Trustee Champagne made a motion, seconded by Trustee Schepp to approve the following insurance renewals for March 2025 – March 2026:

NYMIR - \$93,457.83 (9% increase)

McNeil - \$51,957.44 (10% increase)

All in favor; motion carried.

INFORMATIONAL ONLY – NYMIR FACILITY INSPECTION

Trustee Champagne made a motion, seconded by Trustee Christensen to acknowledge receipt of NYMIR recommendations after inspecting village facilities on January 30, 2025 and noting that all recommendations have been completed per Tom Petterelli on March 27, 2025. All in favor; motion carried.

IT SERVICES – GARAM GROUP

Trustee Champagne made a motion, seconded by Trustee Christensen to approve and move forward with Garam Group \$2,800/month IT proposal effective May 1, 2025 or a date acceptable for both Garam and CNY RIC to transition. All in favor; motion carried

NYSERDA

ELECTRIC VEHICLE CHARGING STATIONS – SEQRA & NEPA RESOLUTION

The following resolution was offered by **Trustee John Champagne**, who moved its adoption, and second by **Trustee John Abbott** to wit:

WHEREAS, the federal Infrastructure Investment and Jobs Act signed into law on November 15, 2021 established the National Electric Vehicle Infrastructure Program (“NEVI Program”), which provides funding to state governments to deploy electric vehicle (“EV”) fast chargers along designated EV corridors to establish an interconnected EV charging network across the nation; and

WHEREAS, Federal Highway Administration Charging and Fueling Infrastructure Discretionary Grant Program (“CFI Program”) is a competitive grant program created the Bipartisan Infrastructure Law to strategically deploy publicly accessible EV charging and alternative fueling infrastructure in the places people live and work, urban and rural areas alike, in addition to along designated AFCs. The CFI Program provides two (2) funding categories of grants: (1) Community Charging and Fueling Grants (Community Program); and (2) AFC grants (Corridor Program); and

WHEREAS, in 2023 the Village of Minoa (“Village”) requested funding through the Central New York Regional Planning and Development Board (“CNYRPDB”) to install a total of twelve (12) Level Two (2) EV charging stations in the Village as part of the New York State Energy Research and Development Authority (“NYSERDA”)’s participation in the CFI Program (“Project”); and

WHEREAS, last year NYSERDA was awarded funding under the CFI Program and as such are now awarding the Village a grant for the Project; and

WHEREAS, the Village Board is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (“Regulations”); and

WHEREAS, the Village considered the nature and scope of the Project, including but not limited to the review and completion of the National Environmental Policy Act (“NEPA”) Form, attached hereto as Schedule “A”), and determined that such actions are classified as Type II Actions as that term is defined in Part 617.5 of the Regulations; and

WHEREAS, the Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Village Board does hereby declare itself as Lead Agency in connection with the requirements of SEQRA for the Project; and it is further

RESOLVED, that the Village Board hereby declares that the Project as

a Type II Action under Section 617.5 (c) of the Regulations, which requires no further review under SEQRA; and it is further

RESOLVED THAT, the Village Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this Action.

Upon Roll Call Vote:

William Brazill, Mayor	Yes
John Champagne, Deputy Mayor/Trustee	Yes
Eric Christensen, Trustee	Yes
John Abbott, Trustee	Yes
Robert Schepp, Trustee	Yes

THIS RESOLUTION WAS ADOPTED.

CODE ENFORCEMENT

DISCUSSION – REQUEST TO REPEAL CHAPTER 120

Mayor Brazill presented a memo from the Codes Enforcement Officer and sections of NYS Code and Village of Minoa Code and asked the board members to please review the material, contact the Code Enforcement Officer with any questions and be ready to discuss at the next meeting on April 21, 2025.

DPW

RESIGNATION

Trustee Champagne made a motion, seconded by Trustee Christensen to accept James Landry letter of resignation/retirement effective April 30, 2025. All in favor; motion carried.

Mayor Brazill thanked Jim for his years of dedication and hard work for the village and community.

FIRE DEPARTMENT

2024 SERVICE AWARDS

Trustee Schepp made a motion, seconded by Trustee Abbott to approve 2024 Service Awards contribution for twenty-five (25) eligible members. All in favor; motion carried.

TRAINING REQUEST – HOARDER FIRES & ADVANCED VEHICLE EXTRICATION

Trustee Abbott made a motion, seconded by Trustee Schepp to approve D. Erard & A. Reynolds to attend Hoarder Fires & Advanced Vehicles

Extrication, 6/4-6/6 at NYSAFC at OnCenter. All in favor; motion carried.

NEW MEMBERSHIP – JESSICA BECKER

Trustee Christensen made a motion, seconded by Trustee Schepp to approve new Support Member, Jessica Becker, Kirkville NY. All in favor; motion carried.

NEW MEMBERSHIP – ARIANNA LAUX

Trustee Champagne made a motion, seconded by Trustee Abbott to approve new Interior/Exterior/EMT Mutual Aid Rider, Arianna Laux, Hastings. All in favor; motion carried.

**BUILDING &
GROUNDS**

ESM MARCHING BAND

Trustee Christensen made a motion, seconded by Trustee Schepp to approve ESM Marching Band request to use Minoa Fire Station II, July 26, 2025 for carwash fundraiser. All in favor, motion carried.

BID OPENING RESULTS – CENTRAL PARK PAVER PROJECT

Notice to Bidders and packets were mailed to six (6) local companies and the following bids were received and read aloud on April 2nd at 12:00 noon:

Jeffrey T. DeWald, LLC DBA Stonewurks - \$46,737.00

A motion was made by Trustee Schepp and seconded by Trustee Abbott to accept Jeffrey T. DeWald, LLC DBA Stonewurks bid for \$46,737.00 and authorize Mayor to execute the contract agreement. All in favor; motion carried.

**WASTEWATER
TREATMENT
PLANT**

PURCHASE OFFER FOR 1998 INTERNATIONAL PAYSTAR 5000

Trustee Christensen made a motion, seconded by Trustee Abbott to accept the \$15,000 purchase offer from LBD Enterprise for 1998 International Paystar 5000. All in favor, motion carried.

TRAINING REQUEST – NYWEA SPRING CONFERENCE

Trustee Christensen made a motion, seconded by Trustee Champagne to approve E. Cushing, J. Marko, and J. Hart to attend NYWEA Spring Conference, Skaneateles on April 1, 2025. All in favor; motion carried

TRAINING REQUEST – ACTIVATED SLUDGE & MATH SKILL REVIEW

Trustee Christensen made a motion, seconded by Trustee Abbott to approve J. Marko to attend Activated Sludge & Math Skill Review on 3/27, 4/13, 4/17 7pm – 10pm; \$225 class fee. All in favor; motion carried.

**MINOA FARMS
SUBDIVISION
118 KENSINGTON
HIGH**

**ROBERT KROL SUBDIVISION REQUEST FOR LOT #246 TO BE
COMBINED WITH LOT 53**

The following resolution was offered by Trustee John Champagne, who moved its adoption, and second by Trustee Eric Christensen to wit:

WHEREAS, Section 140-4 of the Village of Minoa Code (“Village Code”) requires approval whenever any subdivision or re-subdivision of land is proposed in accordance with the procedures set forth in said Chapter 140-4; and

WHEREAS, Section 140-3 of the Village Code specifically defines a subdivision as the division of any parcel of land into two or more lots, plots, sites or other division of land for the purpose, whether immediate or future, of transfer of ownership or building development, and shall include resubdivision; the terms "subdivision" and "resubdivision" shall also mean any alteration of lot lines or dimensions of any lots or sites shown on a plat previously filed in the office of the County Clerk; and

WHEREAS, Section 140-9 of the Village Code provides the Village of Minoa Board of Trustees (“Village Board”) authorization to, when reasonable, waive any procedural or substantive requirements or required improvements relative to the approval, approval with modifications or disapproval of subdivisions submitted for approval; and

WHEREAS, having received and reviewed a written request from Robert Krol for the Village Board to waive the subdivision requirements of Section 140 of the Village Code for the merging of two lots located in the Minoa Farms Subdivision owned by Mr. Krol and identified as Lots 53 and 246 as shown on the attached Map of D.W. Hannig, L.S., PC dated November 27, 2024, a true copy of which is attached hereto as Schedule “A”, to create one lot, the Village Board determined granting such waiver is in the best interest of the Village; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Village Board hereby grants the waiver of formal subdivision requirements under Section 140 of the Village Code for the merging of the lots identified as Lot 53 and Lot 246 in the Minoa Farms Subdivision as shown on Schedule “A” attached hereto.

Upon Roll Call Vote:

William Brazill, Mayor	Yes
John Champagne, Deputy Mayor/Trustee	Yes
Eric Christensen, Trustee	Yes
John Abbott, Trustee	Yes
Robert Schepp, Trustee	Yes

THIS RESOLUTION WAS ADOPTED.

**AUDIT OF CLAIMS
ABSTRACT #020**

A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on **Abstract #020** have been reviewed and approved for payment:

General Fund, voucher(s) 772 - 818 in the amount of \$130,210.79

Sewer Fund, voucher(s) 284 - 298 in the amount of \$23,467.14

Trust & Agency, voucher(s) 243 - 253 in the amount of \$51,071.93

All in favor; motion carried.

**AUDIT OF CLAIMS
ABSTRACT #021**

A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on **Abstract #021** have been reviewed and approved for payment:

General Fund, voucher(s) 819 - 879 in the amount of \$270,184.79

Sewer Fund, voucher(s) 299 - 321 in the amount of \$802,899.11

Trust & Agency, voucher(s) 254 - 269 in the amount of \$63,824.63

All in favor; motion carried.

ATTORNEY REPORT

Nothing new to report.

TRUSTEES REPORT

Nothing new to report.

MAYOR'S REPORT

Nothing new to report.

PUBLIC COMMENT

No comments.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Abbott to adjourn the village board meeting at 6:47pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona, Clerk-Treasurer