

**VILLAGE OF MINOA**  
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**BOARD OF TRUSTEES**

**April 6, 2020**

**PRESENT:** Mayor William Brazill  
Trustee Abbott  
Trustee Champagne  
Trustee Christensen  
Trustee Rinaldi  
Clerk Treasurer Lisa DeVona  
Attorney Courtney Hills, Esq. (*absent*)

**ALSO PRESENT:** Fire Chief Matt McGarrity, DPW Superintendent Tom Petterelli, EMS Supervisor Ryan Ammann, Dan Engelhardt

Mayor Brazill opened the village board meeting at 6:00 pm and Trustee Champagne led those present with the Pledge of Allegiance.

**MAYOR'S REPORT**

Mayor Brazill welcomed those present and provided an update of village operations and procedural guidelines due to the COVID-19 pandemic. He further stated that until further notice board members, as well as others present in the audience, will be seated at least 6' apart to achieve the state mandate for proper social distancing.

**PUBLIC HEARING  
2020 – 2021  
TENTATIVE BUDGET**

***PUBLIC HEARING – 2020 – 2021 TENTATIVE BUDGET***

Trustee Champagne made a motion, seconded by Trustee Christensen to waive the reading of legal notice and open the public hearing. All in favor; motion carried.

Mayor Brazill opened the public hearing at 6:09pm and gave an overview on the following:

**GENERAL FUND**

- *Fiscal Stress Level: 1.7 No Designation*
- *Tax Rate to remain at \$9.23*
- *1,337 parcels of property*
- *Proposed tax levy \$1,629,936.57*
- *Tax Cap \$1,585,467.00*
- *Over the Tax Cap Limit by \$44,469.57*
- *Board Compensation: Mayor \$17,307.36 and to each Trustee \$7,184.88 no increase*
- *Total Appropriations - \$4,061,916.31*
- *Total Revenue - \$3,665,447.57*
- *Appropriated Fund Balance - \$396,468.74*

*Trustee Champagne stated he is concerned with the amount of fund balance needed this year to balance the budget.*

**SEWER FUND:**

- *Sewer Rents: \$310/per year (No increase)*
- *Total Appropriations \$661,287.50*

- *Total Revenue - \$647,287.50*
- *Appropriated Fund Balance - \$14,000.00*

With no further questions or comments from the board Mayor Brazill opened the public hearing to the public.

PUBLIC COMMENT

None.

With no questions or comments from the public Trustee Christensen made a motion, seconded by Trustee Champagne to close the public hearing.

Mayor Brazill closed the public hearing at 6:12pm

**LOCAL LAW 2 FOR 2020  
OVERRIDE TAX CAP**

***A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN  
GENERAL MUNICIPAL LAW §3-C.***

Trustee Champagne made a motion, seconded by Trustee Abbott to waive the reading of legal notice and open public hearing.

Mayor Brazill opened public hearing at 6:13pm.

With no comments from the board of public Trustee Champagne made a motion, seconded by Trustee Abbott to close the public hearing.

Mayor Brazill closed the public hearing t 6:14pm.

**Section One (1). Legislative Intent**

General Municipal Law §3-c (“GML §3-c”) places a limit upon the amount of real property taxes that may be levied by various governmental bodies, including incorporated Villages. Although it is the stated and clear intent of the Village Board of Trustees to not exceed such limit during the upcoming fiscal year commencing June 1, 2020, due to the potential for (i) unforeseeable events causing an increase or decrease in revenues and/or expenses of Village operations; (ii) unknown or unforeseen effect(s) of interpretations, application or enforcement of GML §3-c relative to the required computation or accounting treatment of Village expenses and revenues; and (iii) the potential for such computation errors failing to accurately project fiscal year 2020-2021 Village expenses and revenues, the Village Board of Trustees as prudent stewards of the public trust desires to insulate the Village from possible sanctions, penalties or similar adverse consequences resulting from an unintentional failure to comply with GML §3-c, by providing for the override of the property tax cap imposed thereby. Accordingly, it is the intent of this local law to override such statutory limit, as may be required, on the amount of real property taxes that may be levied by the Village of Minoa, County of Onondaga pursuant to GML § 3-c, and to allow the Village of Minoa, Onondaga County to adopt a Village budget for (a) village purposes (b) any other special or improvement district governed by the Village Board for the fiscal year 2020-2021 that requires a real property tax levy in excess of the “tax levy limit” as defined by GML § 3-c.

**Section Two (2). Authority**

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government’s governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

**Section Three (3). Tax Levy Limit Override**

The Board of Trustees of the Village of Minoa, County of Onondaga, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2020 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

**FOR CONSIDERATION  
LL2 FOR 2020  
OVERRIDE TAX CAP**

Trustee Champagne made a motion, seconded by Trustee Christensen to adopt Local Law 2 for 2020 to Override Tax Cap pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government’s governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body. All in favor; motion carried.

**FOR CONSIDERATION  
ADOPTION OF  
2020 – 2021 BUDGET**

Trustee Christensen made a motion, seconded by Trustee Abbott to adopt the 2020-2021 Tentative Budget as reviewed and discussed in the public hearing. All in favor; motion carried.

**ELECTION**

***UPDATE – NYS EXECUTIVE ORDER 202.13***

Mayor Brazill stated NYS Governor Cuomo issued Executive Order 202.13 which states any school board, library board, or village election scheduled to take place in April or May 2020 is hereby postponed until at least June 1, 2020, and subject to further directive as to the timing, location or manner of voting for such elections.

**CLERK-TREASURER**

***MEETING MINUTES – FEBRUARY 27, 2020***

Trustee Abbott made a motion, seconded by Trustee Champagne to approve February 27, 2020 meeting minutes. All in favor; motion carried.

***MEETING MINUTES – MARCH 2, 2020***

Trustee Champagne made a motion, seconded by Trustee Abbott to approve March 2, 2020 meeting minutes. All in favor; motion carried.

***MEETING MINUTES – MARCH 5, 2020***

Trustee Abbott made a motion, seconded by Trustee Champagne to approve March 5, 2020 meeting minutes as written. All in favor; motion carried.

***MEETING MINUTES – MARCH 16, 2020***

Trustee Christensen made a motion, seconded by Trustee Champagne to approve March 16, 2020 meeting minutes as written. All in favor; motion carried.

***TREASURERS REPORT FOR PERIOD ENDING FEBRUARY 29, 2020***

Tabled.

***LETTER OF HARDSHIP – WILLIAM SCHMIDT – AMBULANCE BILLING***

Clerk DeVona reported Mr. Schmidt has been advised to contact Fayetteville Fire Department regarding the ambulance billing in question as they provided the service. Inquiry closed.

***PROMOTION – ERIC CUSHING TO WTP MANAGER/SUPERVISOR***

Trustee Abbott made a motion, seconded by Trustee Champagne to promote Eric Cushing to WTP Manager/Supervisor effective April 6, 2020 and increase hourly rate to \$27.40. All in favor 5-0; motion carried.

***CANCEL APRIL 20, 2020 MEETING***

Trustee Christensen made a motion, seconded by Trustee Champagne to cancel the April 20, 2020 meeting.

All in favor 5-0; motion carried.

**FIRE DEPARTMENT**

***TEMPORARY OPERATIONAL PROCEDURES – COVID19***

Trustee Champagne made a motion, seconded by Trustee Christensen to acknowledge and accept the Temporary Operational Procedures as submitted by the Fire Chief due to COVID-19 effective immediately. All in favor, 5-0; motion carried.

**AMBULANCE**

***TEMPORARY OPERATIONAL PROCEDURES – COVID19***

Trustee Champagne made a motion, seconded by Trustee Christensen to acknowledge and accept the Temporary Operational Procedures as submitted by EMS Supervisor due to COVID-19 effective immediately. All in favor, 5-0; motion carried.

**AUDIT OF CLAIMS  
ABSTRACT 21**

A motion was made by Trustee Abbott and seconded by Trustee Christensen that the claims on Abstract #021 in the amount of General Fund \$64,910.98 (Vouchers 781-812), Sewer Fund \$2,246.17 (Vouchers 334-349), for a total of \$67,157.15 audited and paid. All in favor; motion carried.

**ATTORNEY’S REPORT**

Absent.

**TRUSTEES’  
REPORT**

Trustee Abbott – nothing new to report.

Trustee Rinaldi – nothing new to report.

Trustee Christensen report Hope for Heather foundation is requesting permission to hold the annual Teal Ribbon Run for September 26, 2020.

Trustee Champagne made a motion, seconded by Trustee Abbott to hold the annual Teal Ribbon Run on September 26, 2020 in the village. All in favor; motion carried.

Trustee Champagne reported on the temporary operational changes for WTP and reminded the board of the CRC virtual meeting, April 7<sup>th</sup> at 6pm

**PUBLIC COMMENT**

Dan Engelhardt, Willard Street thanked the Mayor for the updates on social media.

**ADJOURNMENT**

A motion was made by Trustee Champagne and seconded by Trustee Abbott to adjourn the village board meeting at 6:33pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa L. DeVona*

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Clerk-Treasurer