

DISTRIBUTION LIST

Richard Donovan, Mayor
Edmond Theobald, Trustee
Ronald Cronk, Trustee
William Brazill, Trustee
John Champagne, Trustee
Steven Primo, Attorney
Thomas Petterelli, DPW Superintendent
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Town of Manlius
Village of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
Minoa Library
John Regan

VILLAGE OF MINOA
BOARD OF TRUSTEES
June 18, 2007

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The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on June 18, 2007.

PRESENT: Mayor Donovan
Trustee Cronk
Trustee Brazill
Trustee Theobald
Attorney Hills
Clerk Snider

ABSENT: Trustee Champagne
Attorney Primo

ALSO PRESENT: Thomas Petterelli, John Sears, and Minoa Fire Department
Members: Ron Pollard, Ray Matthes, Ken D'Angelo, David Van Marter, Patrick Flannery, Dave Matthes, Jr., Brad Cretaro, Lesley Hauff, Kelley Serens, Dennis Erard, David Hess, Todd Durantini, Dave Giocondo, Walt McGarrity, Richard Sabin, Wendy Czajak, Donn Grevelding, Erich Schepp, Scot Garland, Jim Schuyler, and Tom Czajak

Mayor Donovan opened the meeting at 7:30 p.m. with the Pledge of Allegiance led by Attorney Courtney Hills.

**MINOA FIRE
DEPARTMENT**

Ron Pollard, President of the Minoa Fire Department read the following letter:

Dear Mr. Donovan and Board Members,

In preparation of our recent field days, the village codes officer was invited to stop to look at the pole barn. Mr. Greene gave us a list of things that he felt must be done. The list includes the following items.

- 1) Redo the electrical system, to eliminate extension cords and generally upgrade the system.
- 2) Do something with the floors, as he felt it is too uneven.
- 3) Remove all phone wires and other wiring not used from the rafters.
- 4) Clean around the block building.
- 5) Clean the swamp behind the building. This we will not do, as this is not created by us nor is it part of the village property.

The reason we are here tonight is to request that the Village of Minoa help us, The Minoa Fire Department, pay for the above mentioned items. Some, like the wires from rafters and the cleaning around the block building, we can do ourselves, but we feel we need help for the rest.

On behalf of the members of Minoa Fire Department, I thank you and await your answers to these requests.

Ronald W. Pollard
President

Mr. Pollard handed out copies of the letter to the Village Board. Trustee Brazill thanked him and said that it was duly noted. Mayor Donovan said there was a committee assigned to these types of issues and as the new budget has already been approved without these items, they would have to be reviewed accordingly.

Dave Matthes asked if the Board had a timeframe, as they have to start preparing for the field days by September, book the bands and they have new ideas to implement. He questioned the feasibility of the Village contributing and knows that they have talked about it, but they cannot wait until next March for a decision. Mr. Matthes said throughout the years they had discussed the village taking over the pole barn and yet it still remains the Minoa Fire Department's responsibility. He said they are concerned they will have full financial responsibility and would appreciate a timely response for

planning purposes.

Mayor Donovan said former Mayor Regan had previously asked if they were going to continue with the field days and if the Fire Department wanted to continue running it or let the Village participate. He said the answer from the Fire Department was that they were not interested and did not want to share because of the money put into the kitchen. Mayor Donovan said the Lewis Park area and the south side no longer qualify for Community Development grants. He then asked Mr. Matthes if they were interested in continuing with the field days and what their new plans were.

Mr. Matthes said they plan to bring in a big time band and it would need a stage and tent, which would be a substantial initial cost. He said they would get the money back by increased sales, but would need electrical updates to support the band. Mr. Matthes said before they decide what they want to do with the field days; they need to know what's going to happen with the pole barn.

Mayor Donovan agreed that the electrical problems leave a lot to be desired and they have discussed the floors. Mayor Donovan said they could not make a commitment that evening and asked when they needed the decision by.

Mr. Pollard said they would need to know by September because they need to seal the roof and paint it. He said when the floor is repaired it will fix the door. He said the current tire floor freezes and then it heaves, this causes problems with the door.

Mayor Donovan said the Fire Department should have the floor reviewed and then provide the Board with quotes, so they can have an idea of the expenses. Mayor Donovan then asked what the Fire Department was able to contribute towards the project. He said they will review the numbers, ask elected officials for financial help and give the Fire Department their decision.

Tom Czajak said that he has spoken to Assemblyman Stirpe and Senator Valesky and they are aware of Mayor Donovan's request for funding. He said they wanted to bring the request before the Board for consideration in the budget planning and discussing it with the Board was the first step.

Mayor Donovan said that he had also spoken with Assemblyman Stirpe and said there was limited funding available, as the new governor has a tight control over releasing funds. He then said that he would meet with Dave Matthes and Thomas Petterelli to review the floors. Discussion ensued regarding the work needed to upgrade the floors.

MINUTES OF

A motion was made by Trustee Brazill and seconded by Trustee Cronk to accept

PUBLIC HEARING - JUNE 4, 2007 the minutes of the June 4, 2007 Public Hearing on Local Law #5 as recorded. All in favor. Motion carried.

MINUTES OF CONDEMNATION PROCEEDINGS - JUNE 4, 2007 A motion was made by Trustee Cronk and seconded by Trustee Brazill to accept the minutes of the June 4, 2007 Public Hearing on Condemnation Proceedings as recorded. All in favor. Motion carried.

MINUTES OF VILLAGE BOARD MEETING - JUNE 4, 2007 A motion was made by Trustee Cronk and seconded by Trustee Brazill to accept the minutes of the June 4, 2007 Village Board Meeting as recorded. All in favor. Motion carried.

RESULTS OF \$120,000 BAN RENEWAL For information only, Mayor Donovan reported that Treasurer Curulla received the following BAN rates for a \$122,000 BAN Renewal: Solvay Bank 3.2% (successful bidder) and JP Morgan Chase 3.96%

MINOA FIRE DEPARTMENT ***MFD PARADE SCHEDULE***
A motion was made by Trustee Brazill and seconded by Trustee Theobald approving the MFD Parade Schedule on file and any other parades that may come before them. All in favor. Motion carried.

PERMISSION TO HOST TRUCK COMPANY OPERATIONS CLASS

A motion was made Trustee Brazill and seconded by Trustee Theobald giving the Minoa Fire Department permission to host the Truck Company Operations Class by the New York State Office of Fire Prevention control in the Golden Age room on the following dates: June 26, June 28, July 5, July 10, July 12, July 17 & July 24, 2007 at 7:00PM. All in favor. Motion carried.

MINOA AMBULANCE ***TERMINATION OF PT EMT DANIEL DEVUAL***
A motion was made by Trustee Brazill and seconded by Trustee Theobald to terminate PT Emergency Medical Technician Daniel DeVaul, per Laurie Clifton of Onondaga County Personnel (Civil Service), as employee did not successfully complete the probationary period ending September 19, 2007 and be effective June 18, 2007. All in favor. Motion carried.

RESCIND MAY 21, 2007 APPOINTMENT OF PT PROVISIONAL PARAMEDIC STEVEN GLAUER

A motion was made by Trustee Brazill and seconded by Trustee Theobald to rescind the May 21, 2007 appointment of PT Provisional Paramedic Steven Glauer

as he declined the position. All in favor. Motion carried.

RATIFY PROVISIONAL APPOINTMENT PT PARAMEDIC JENNIFER SHERWOOD

A motion was made by Trustee Brazill and seconded by Trustee Cronk ratifying prior approval to provisionally appoint Jennifer Sherwood, 954 West First Street South, Fulton, NY, to a PT Paramedic position at the rate of \$11.00 per hour, effective date June 29, 2007. All in favor. Motion carried.

RATIFY PROVISIONAL APPOINTMENT FT PARAMEDIC KEITH BRANDIS

A motion was made by Trustee Brazill and seconded by Trustee Cronk ratifying prior approval to provisionally appoint Keith Brandis, 132 Sherman Street, Oneida, NY, to a FT Paramedic position at the rate of \$13.00 per hour, effective June 24, 2007. All in favor. Motion carried.

**MINOA DAYS
FESTIVAL AT LEWIS
PARK**

REQUEST PERMISSION TO HOLD FESTIVAL ON JULY 14, 2007

A motion was made by Trustee Brazill and seconded by Trustee Cronk to hold the Minoa Days Festival at Lewis Park on July 14, 2007 from noon to dusk. All in favor. Motion carried.

REQUEST PERMISSION TO SIGN CONTRACTS

A motion was made by Trustee Brazill and seconded by Trustee Theobald authorizing Mayor Donovan to pay the initial deposits required and sign the following contracts as follows:

- GT Leasing, LLC – Deposit \$117.00
- Parties, Picnics & Promotions – Deposit \$93.48
- Telstar Display Fireworks, Inc.
- Count Blastula
- Cain Company
- At Your Request DJ

All in favor. Motion carried.

FIREWORKS PERMIT APPLICATION TO TOWN OF MANLIUS

A motion was made by Trustee Theobald and seconded by Trustee Cronk authorizing Mayor Donovan to sign the Fireworks Permit Application and submit said application to the Town of Manlius for approval. All in favor. Motion carried.

Patrick Flannery stated that he had not seen the invite and was not aware of what was expected with regard to machinery at the festival. Trustee Brazill said he would forward

the letter to Mr. Flannery. Mr. Pollard said they would be selling simple food outside the pole barn at noon until after dark, while the Mason's run their Chicken BBQ at noon until the food is gone.

Trustee Theobald reported that he was waiting for confirmation that the ES-M Stage Band would perform. He said there have been positive responses from local businesses and will update the Board with a final count.

Trustee Cronk reported that he had invited quite a few crafters and farmers, but did not think that many would be able to attend due to prior commitments.

Trustee Brazill said he had spoken with a few classic car owners and is moving along well.

TRUSTEES' REPORT

Mayor Donovan reported that Trustee Champagne was not at the meeting due to an illness.

Trustee Cronk said the NYCOM Conference at Saratoga Springs went well, but it was too bad that there were not more people there to take advantage of meeting with their elected officials.

Trustee Cronk reported that the generators worked as expected during the power outage without any problems.

Trustee Brazill said needed newsletter items by the end of the week and the newsletter would include the Minoa Days Festival flyer.

MAYOR'S REPORT

Mayor Donovan reported that NYCOM presented a good conference, but was disappointed in the Governor's Commission unfriendly atmosphere and their discussions regarding eliminating villages. Mayor Donovan said the group as a whole was disappointed in the discussion.

ATTORNEY'S REPORT

Attorney Hills said they were still working on Chapter 136 of the Municipal Code to expand the chapter covering weeds, grass, building exteriors, expanded reporting capabilities, and assess a cost for the village to cure problems by adding the cost to their village taxes.

Attorney Hills presented a proposed Local Law # 6 for 2007 which pertains to the registration and inspection of rental properties. She said the proposed law is similar to Onondaga County and the Village of East Syracuse, with adjustments to meet the needs of the Village of Minoa. She suggested that the Board review it carefully and discuss

the proposed law.

Mayor Donovan said that everyone recognizes a need for the law and if the Board should have any questions, they can be funneled through him and he will discuss concerns and/or questions with Attorney Primo.

**TREASURER'S
REPORT**

A motion was made by Trustee Brazill and seconded by Trustee Theobald to accept the Treasurer's Report for the month of May 2007 as recorded. All in favor. Motion carried.

**APPLICATIONS FOR
CORRECTED TAX
ROLL**

A motion was made by Trustee Brazill and seconded by Trustee Theobald empowering Mayor Donovan to sign the Application for Corrected Village Tax Roll for William and Patricia Hazard, 228 McKinley Street, Minoa, NY, Tax Map # 003.-04-07.0 as the properties were combined per owners request and approved by the Village Board on September 13, 2005, reduced from \$35.28 to \$0. All in favor. Motion carried.

A motion was made by Trustee Brazill and seconded by Trustee Theobald empowering Mayor Donovan to sign the Application for Corrected Village Tax Roll for Erin Spier, 200 Ferndale Lane, Minoa, NY, Tax Map # 006.-07-20.0 as the property was removed from exempt status and taxes were increased from \$0 to \$894.60. All in favor. Motion carried.

AUDIT CLAIMS

A motion was made by Trustee Theobald and seconded by Trustee Brazill that claims on Abstract #26 in the amounts of General Fund - \$17,215.71 (Vouchers 1130-1146); Sewer Fund - \$1,213.82 (Vouchers 389-391); and Capital Fund (HE) - \$1,419.33 (Voucher 033) for a total of \$19,848.86 and Abstract #02 in the amounts of General Fund - \$43,657.62 (Vouchers 008-043) and Sewer Fund - \$15,907.28 (Vouchers 007-018) for a total of \$59,564.90 be audited and paid. All in favor. Motion carried.

**TRANSFER IN
APPROPRIATIONS**

A motion was made by Trustee Brazill and seconded by Trustee Cronk to approve the requested transfer of appropriations in the Sewer Fund attached hereto as Schedule "A". All in favor. Motion carried.

PUBLIC COMMENTS

John Sears requested a copy of the meeting agenda, which Clerk Snider promptly provided him.

ADJOURNMENT

A motion was made by Trustee Brazill and seconded by Trustee Cronk that the Village Board Meeting be adjourned at 7:48 p.m. All in favor. Motion carried.

Respectfully submitted,

Suzanne M. Snider

Village Clerk